

COMMISSIONERS' COURT AGENDA

September 9, 2019

NOTICE OF A MEETING OF THE COMMISSIONERS COURT
OF CALDWELL COUNTY, TEXAS



Filed this 5th day of Sept. 2019
2:35 P.M.
TERESA RODRIGUEZ
COUNTY CLERK, CALDWELL COUNTY, TEXAS
By Brittany Uman Deputy

Notice is hereby given that an open meeting of the Caldwell County Commissioners Court will be held on Monday, the 9th day of September 2019 at 9:00 A.M. in the Scott Annex Building located at 1403 Blackjack St., Lockhart, Texas at which time the following subjects will be discussed, considered, passed or adopted, to wit:

Call Meeting to Order

Invocation. Lockhart Ministerial Alliance

Pledge of Allegiance to the Flags.

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Announcements. Items or comments from Court members or staff.

Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

CONSENT AGENDA. (The following consent items may be acted upon in one motion).

1. Approve payment of County invoices and County Purchase Orders in the amount of \$744,423.71; Backup: 29
2. Ratify re-occurring County payments
 - A. \$286,462.26 (Payroll Roll 8/04/2019-8/17/2019); Backup 22
 - B. \$87,076.09 (Payroll Tax 8/04/2019-8/17/2019); Backup 2
 - C. \$162.10(Texas Boat and Motor Sales/Texas Parks and Wildlife). Backup: 3
 - D. \$429,772.43 (DMV/Comptroller). Backup: 14
3. Accept August 2019 Reports from Caldwell County Extension Office:
 - A. Wayne Morse: Backup: 3
4. Accept the August 12, 2019 Commissioners Court and Workshop minutes. Backup:10
5. Accept the District Judge's Order regarding Purchasing Agent Salary. Backup:2
6. Accept the adopted 2020 Appraisal District budget: Backup: 7
7. Accept the August 2019 Environmental Investigator Report from Mike Bittner: Backup:3

Special Presentation

- Presentation from Carol Deviney regarding the Creation of a Library District by the Martindale Community Library: Backup: to be distributed in court

AGENDA ACTION ITEMS

8. **Discussion/Action** regarding the burn ban. **Speaker: Judge Haden / Carine Chalfoun; Backup: None; Cost: None**
9. **Discussion/Action** to approve Budget Amendment #44 for Repairs to MV 2016 Ford Explorer with Vin ending in 3822. **Speaker: Judge Haden; Backup: 6; Cost: \$2,708.00**
10. **Discussion/Action** to approve \$20,000 FY19-20 Feral Hog Grant offered through the Texas AgriLife Extension Services. **Speaker: Judge Haden / Dennis Engelke; Backup: 7; Cost: None.**
11. **Discussion/Action** to approve an additional \$400 to Combined Community Action for Meals on Wheels services in Caldwell County. **Speaker: Commissioner Shelton; Backup: 1; Cost: \$400**
12. **Discussion/Action** to approve the new Caldwell County Purchasing Policy effective September 9, 2019. **Speaker: Judge Haden / Danie Blake; Backup: 49; Cost: None**
13. **Discussion/Action** to approve the proposed Caldwell County Elected Officials salary. **Speaker: Judge Haden; Backup: 2; Cost: None**
14. **Discussion/Action** to approve the renewal of Caldwell County's annual membership with the Capital Area Council of Governments (CAPCOG). **Speaker: Judge Haden; Backup: 3; Cost: \$2,122.65**
15. **Discussion/Action** to approve the reappointment of Judge Haden and Commissioner Roland to the Capital Area Council of Governments (CAPCOG) General Assembly. **Speaker: Judge Haden; Backup: 5; Cost: None**
16. **Discussion/Action** regarding the County's holiday schedule for the calendar year 2020. **Speaker: Judge Haden; Backup: 2; Cost: None.**
17. **Discussion/Action** regarding which day of the week Caldwell County Commissioners Court shall convene for the 2020 Calendar Year. **Speaker: Judge Haden; Backup: 1; Cost: None.**
18. **Discussion/Action** to approve the nominees for the new term for the Caldwell County Appraisal District Board of Directors for the year 2020-2021. **Speaker: Judge Haden; Backup: 1; Cost: None**
19. **Discussion/Action** regarding Caldwell County's regulation of traffic on Schuelke Road, Calder Road, and Skyline Road as permitted by Texas Transportation Code Section 251.151. **Speaker: Commissioner Theriot; Backup: 3; Cost: None**

Commissioners Court Agenda for September 9, 2019

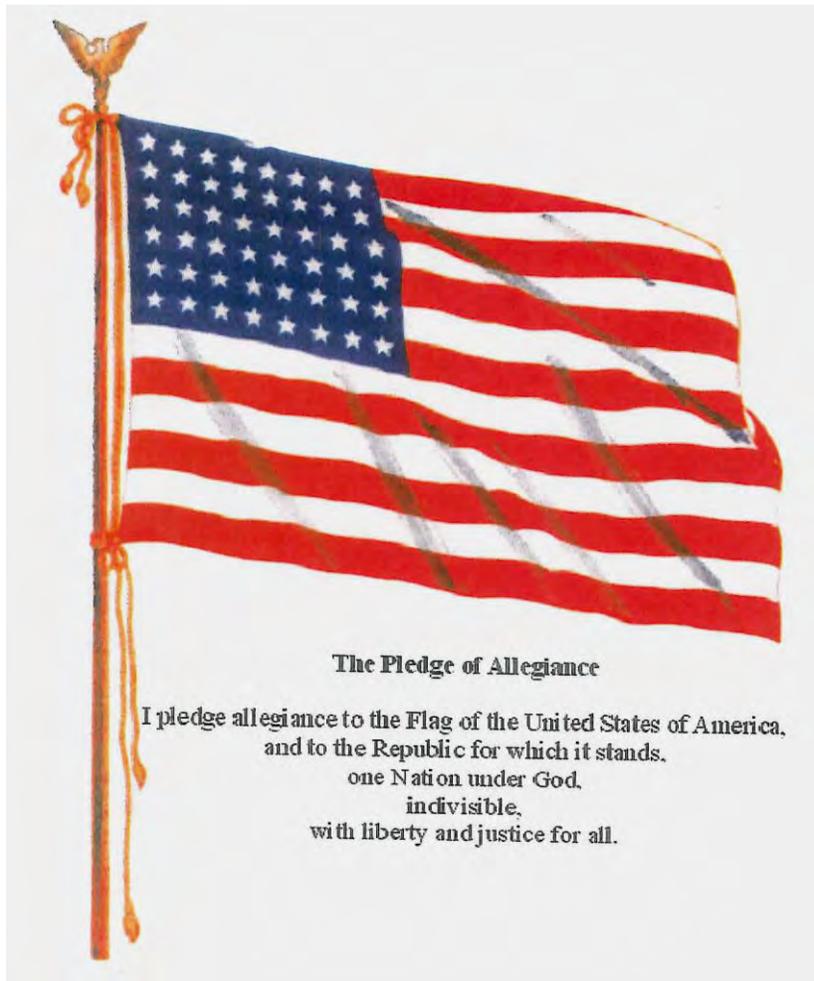
20. **Discussion/Action** regarding a variance request for Compostela Subdivision located on Williamson Road (CR 177) concerning the easement requirement under Appendix D.G) of the Caldwell County Development Ordinance as it applies to the subdivision. **Speaker; Commissioner Roland; Backup: 19; Cost: None**
21. **Discussion/Action** regarding the 2020 proposed Budget. **Speaker; Judge Haden / Ezzy Chan; Backup: 10 (copy of proposed budget available upon request); Cost: None**

22. **Adjournment.**

As authorized by Chapter 551 of the Texas Government Code, the Commissioners Court of Caldwell County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above. The Court may adjourn for matters that may relate to Texas Government Code Section 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers), Texas Government Code Section 551.071(2) (Consultation with Attorney when the attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code Section 551.072 (Deliberations about Real Property); Texas Government Code Section 551.073 (Deliberations about Gifts and Donations); Texas Government Code Section 551.074 (Personnel Matters); Texas Government Code Section 551.0745 (Deliberations about a County Advisory Body); Texas Government Code Section 551.076 (Deliberations about Security Devices), and Texas Government Code Section 551.087 (Economic Development Negotiations). In the event that the Court adjourns into Executive Session, the Court will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to enter into an Executive Session. The meeting facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the County Judge's office at 512-398-1808 for further information. www.co.caldwell.tx.us

Invocation – Lockhart Ministry Alliance

Pledge of Allegiance to the Flag.



**(Texas Pledge: Honor the Texas flag;
I pledge allegiance to thee, Texas, one
state under God, one and indivisible).**

Pledge to the Texas Flag



Honor the Texas
Flag; I pledge
allegiance to thee,
Texas, one state
under God, one and
indivisible

Announcements:

**Items or comments from Court
Members or Staff.**

Citizens' Comments:

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Consent Agenda. (The following consent items may be acted upon in one motion.)

- 1. Approve payment of County invoices and County Purchase Orders in the amount of \$744,423.71; Backup: 29**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

Approve payment of County invoices and County Purchase Orders in the amount of \$744,423.71

1. Costs:

Actual Cost or Estimated Cost \$ 744,423.71

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	Judge Haden		
(2)			
(3)			

3. Backup Materials:

None To Be Distributed 29 total # of backup pages (including this page)

4. *Ezzy Chan per Judge Haden* Signature of Court Member Date 9/4/19



Caldwell County, TX

Payment Register

APPKT03309 - 9/09/19 A/P RUN & PO'S

01 - Vendor Set 01

Bank: AP BNK - Pooled Cash - Operation

Vendor Number	Vendor Name					Total Vendor Amount
<u>ABEGRO</u>	ABRAHAM HERRERA					21,934.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	21,934.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2265</u>	CONTRACT MOWING	08/16/2019	09/09/2019	0.00	21,934.00	
<u>ACEAUD</u>	ACE AUDIO COMMUNICATIONS, INC.					943.30
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	943.30	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>190808-02</u>	SERVICE CALL 8/01/19 - TROUBLESHOOT INTERCOM	08/08/2019	09/09/2019	0.00	943.30	
<u>ADAROW</u>	ADAM D. ROWINS					672.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	672.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>17-FL-357_10</u>	CAUSE # 17-FL-357 N.T. / A.T.	08/15/2019	09/09/2019	0.00	224.00	
<u>18-FL-317A</u>	CAUSE # 18-FL-317A K.V.	08/15/2019	09/09/2019	0.00	301.00	
<u>18-FL-539_6</u>	CAUSE # 18-FL-539 N.C.M.	08/15/2019	09/09/2019	0.00	147.00	
<u>AMAERW</u>	AMANDA ERWIN					4,747.21
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	4,747.21	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>CR2017-075</u>	CAUSE # CR2017-075 BUDY HERRERA, JR	08/19/2019	09/09/2019	0.00	4,747.21	
<u>ARTHOU</u>	ARTESSIA K. HOUSE					4,510.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	4,510.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>16-FL-005</u>	CAUSE # 16-FL-005 S.G.	08/15/2019	09/09/2019	0.00	420.00	
<u>18-FL-071_1</u>	CAUSE # 18-FL-071 J.A.F. / K.L.Y.	08/15/2019	09/09/2019	0.00	280.00	
<u>18-FL-235</u>	CAUSE # 18-FL-235 J.A.B. / J.W.C. / I.L.C.	08/15/2019	09/09/2019	0.00	1,470.00	
<u>18-FL-312_1</u>	CAUSE # 18-FL-312 J.L.I. / K.M.G.	08/15/2019	09/09/2019	0.00	525.00	
<u>18-FL-317</u>	CAUSE # 18-FL-317 K.N.V.	08/15/2019	09/09/2019	0.00	1,365.00	
<u>19-FL-351</u>	CAUSE # 19-FL-351 K.D.O. / J.G. / K.G.	08/15/2019	09/09/2019	0.00	450.00	
<u>ASCO</u>	ASSOCIATED SUPPLY COMPANY, INC					226,911.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	226,911.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>E5A004898</u>	Backhoe and Trackloaders - Unit Road - CO Money	08/20/2019	09/09/2019	0.00	226,911.26	

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount
<u>CININT</u>	AT & T MOBILITY					417.89
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	417.89	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8756648878X08232019</u>	ACCT # 875648878 7/16 - 8/15/19	08/15/2019	09/09/2019	0.00	417.89	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BANNOT</u>	BANKNOTE CORPORATION OF AMERICA					143.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	143.10	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>IN1908094</u>	Texas Vital Records Paper - County Clerk	08/23/2019	09/09/2019	0.00	143.10	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BOBBUS</u>	BOB BUSH					157.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	157.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>81519</u>	SMITTY'S MARKET 8/15/19	08/20/2019	09/09/2019	0.00	118.64	
<u>82019</u>	WALMART 8/15/19	08/20/2019	09/09/2019	0.00	38.36	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BOVMER</u>	BOVIK & MEREDITH P.C.					2,668.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	2,668.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>18-FL-230</u>	CAUSE # 18-FL-250 LINDA BRANTON	08/23/2019	09/09/2019	0.00	2,063.26	
<u>45370</u>	CAUSE # 45370 JACOB GONZALEZ	08/21/2019	09/09/2019	0.00	350.00	
<u>47363</u>	CAUSE # 47363 MICHAEL JOSEPH	08/08/2019	09/09/2019	0.00	255.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BRAMAT</u>	BRAUNTEX MATERIALS, INC.					197,771.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	197,771.10	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>103479</u>	ACCT # 1600 MARTIN	08/12/2019	09/09/2019	0.00	65,137.20	
<u>103480</u>	ACCT # 1600 YARD	08/12/2019	09/09/2019	0.00	23,779.50	
<u>103669</u>	ACCT # 1600 SE RIVER	08/19/2019	09/09/2019	0.00	59,924.40	
<u>103670</u>	ACCT # 1600 YARD	08/19/2019	09/09/2019	0.00	48,930.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BWPLUS</u>	BWPLUS GEORGETOWN INN & SUITES					411.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	411.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>CONF # 86776</u>	RODRIGUEZ, TERESA 9/16 -18/19	06/10/2019	09/09/2019	0.00	205.66	
<u>CONF # 86777</u>	RODRIGUEZ, TERESA 9/16 - 17/19	06/10/2019	09/09/2019	0.00	205.66	

Vendor Number	Vendor Name					Total Vendor Amount
<u>CALAPP</u>	CALDWELL COUNTY APPRAISAL DIST					117,455.01
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	25,418.97	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>83119</u>	COLLECT 2019 QTR - 4	08/31/2019	09/09/2019	0.00	25,418.97	
Check				09/03/2019	92,036.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8312019</u>	CUST ID: GCA 2019 QTR - 4	08/31/2019	09/09/2019	0.00	92,036.04	

Payment Register

Vendor Number CALHIS	Vendor Name CALDWELL COUNTY HISTORICAL COMMISSION					Total Vendor Amount 3,000.00
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 3,000.00
		82619	Historical Commission Donation	08/29/2019	09/09/2019	Discount Amount Payable Amount 0.00 3,000.00

Vendor Number AUTPAR	Vendor Name CAPITOL AUTO PARTS					Total Vendor Amount 695.05
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 695.05
		07MGS965	CUST # L10358 SERPENTINE BELT - BANDO	08/01/2019	09/09/2019	Discount Amount Payable Amount 0.00 25.38
		07MG6786	CUST # L10358 ANCO 31-SERIES	08/05/2019	09/09/2019	0.00 160.74
		07MG7873	CUST # L10358 AIR FILTER	08/07/2019	09/09/2019	0.00 19.27
		07MH1123	CUST # L10358 AIR FILTER - PARTS PLUS	08/15/2019	09/09/2019	0.00 132.14
		07MH1306	CUST # L10358 AIR FILTER - PARTS PLUS	08/16/2019	09/09/2019	0.00 20.18
		07MH1802	CUST # L10358 BENDIX BRAKE ROTOR	08/19/2019	09/09/2019	0.00 241.46
		07MH2077	CUST # L10358 AIR FILTER - PARTS PLUS	08/19/2019	09/09/2019	0.00 66.00
		07MH2364	CUST # L10358 MALE SLIDE TERMINAL - 1/4	08/20/2019	09/09/2019	0.00 5.66
		07MH2613	CUST # L10358 PERMATEx EXTREME REARVIEW	08/20/2019	09/09/2019	0.00 6.17
		07MH3211	CUST # L10358 AIR FILTER - PARTS PLUS	08/22/2019	09/09/2019	0.00 18.05

Vendor Number CARSER	Vendor Name CARD SERVICE CENTER					Total Vendor Amount 2,007.99
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 2,007.99
		82019	CARD ENDS WITH 1237	08/26/2019	09/09/2019	Discount Amount Payable Amount 0.00 2,007.99

Vendor Number CACHAL	Vendor Name CARINE CHALFOUN					Total Vendor Amount 71.70
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 71.70
		82119	REIMBURSEMENT - COSTCO	08/21/2019	09/09/2019	Discount Amount Payable Amount 0.00 71.70

Vendor Number CENAUT	Vendor Name CENTRAL TEXAS AUTOPSY, PLLC					Total Vendor Amount 6,300.00
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 6,300.00
		12868	CTA 430-18: RAFAEL REYES, DOS: 10/18/18	08/20/2019	09/09/2019	Discount Amount Payable Amount 0.00 2,100.00
		12869	CTA 432-18: JERRY E. BAINES DOS: 10/18/18	08/20/2019	09/09/2019	0.00 2,100.00
		12870	CTA 495-18: BENJAMIN J. PESL, DOS: 12/06/18	08/20/2019	09/09/2019	0.00 2,100.00

Vendor Number CINDUR	Vendor Name CINDY A. DURAN					Total Vendor Amount 252.00
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 252.00
		19-FL-027_2	CAUSE # 19-FL-027 G.H.G / A.J.C.	08/15/2019	09/09/2019	Discount Amount Payable Amount 0.00 252.00

Vendor Number CINTAS	Vendor Name CINTAS CORPORATION #86					Total Vendor Amount 2,603.22
Payment Type Check	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date Payment Amount 09/03/2019 2,603.22
		4027473625	SOLD TO # 13228849 PAYER # 13243034	08/07/2019	09/09/2019	Discount Amount Payable Amount 0.00 363.71
		4027473672	SOLD TO # 13232664 PAYER # 13243034	08/07/2019	09/09/2019	0.00 253.20
		4027473737	SOLD TO # 13228085 PAYER # 13242165	08/07/2019	09/09/2019	0.00 88.43
		4027952480	SOLD TO # 13232664 PAYER # 13243034	08/14/2019	09/09/2019	0.00 248.65

Payment Register

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<u>4027952534</u>	SOLD TO # 13232687 PAYER # 13243034	08/14/2019	09/09/2019	0.00	163.67
<u>4027952572</u>	SOLD TO # 13228849 PAYER # 13243034	08/14/2019	09/09/2019	0.00	363.71
<u>4027952685</u>	SOLD TO # 13228085 PAYER # 13242165	08/14/2019	09/09/2019	0.00	88.43
<u>4028455780</u>	SOLD TO # 13232664 PAYER # 13243034	08/21/2019	09/09/2019	0.00	259.18
<u>4028455876</u>	SOLD # 13228849 PAYER # 13243034	08/21/2019	09/09/2019	0.00	358.47
<u>4028455877</u>	SOLD TO # 13232687 PAYER # 13243034	08/21/2019	09/09/2019	0.00	163.67
<u>4028456003</u>	SOLD TO # 13228085 PAYER # 13242145	08/21/2019	09/09/2019	0.00	88.43
<u>4077473568</u>	SOLD TO # 13232687 PAYER # 13243034	08/07/2019	09/09/2019	0.00	163.67

Vendor Number <u>CLIMCC</u>	Vendor Name CLIFFORD W. MCCORMACK				Total Vendor Amount 300.00
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			300.00
Payable Number <u>2760-19CC</u>	Description CAUSE # 2760-19CC A.G.R.	Payable Date 08/23/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 300.00

Vendor Number <u>CMLSEC</u>	Vendor Name CML SECURITY, LLC				Total Vendor Amount 27,000.00
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			27,000.00
Payable Number <u>221450-001</u>	Description CLIENT PO # 19CCPO1P	Payable Date 08/23/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 27,000.00

Vendor Number <u>COLWIS</u>	Vendor Name COLIN WISE				Total Vendor Amount 1,000.00
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			1,000.00
Payable Number <u>2748-19CC</u>	Description CAUSE # 2748-19CC A.A.A.	Payable Date 08/20/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 1,000.00

Vendor Number <u>COMFRI</u>	Vendor Name COMFORT SUITES FRISCO				Total Vendor Amount 1,118.70
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			559.35
Payable Number <u>671916124</u>	Description MIKE ALLEN - 9/22 - 27/19	Payable Date 08/28/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 559.35
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			559.35
Payable Number <u>671916124 1</u>	Description SEAN QUINN - 9/22 - 27/19	Payable Date 08/28/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 559.35

Vendor Number <u>DANMCC</u>	Vendor Name DAN MCCORMACK				Total Vendor Amount 700.00
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			700.00
Payable Number <u>46,989</u>	Description CAUSE # 46,989 FELIPE RAMIREZ, JR.	Payable Date 08/22/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 700.00

Vendor Number <u>DARLAW</u>	Vendor Name DARLA LAW				Total Vendor Amount 256.36
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			256.36
Payable Number <u>83019</u>	Description MILEAGE FOR AUGUST 2019	Payable Date 08/30/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 256.36

Vendor Number <u>DAVERS</u>	Vendor Name DAVE ERSKINE				Total Vendor Amount 153.63
Payment Type Check	Payment Number	Payable Date	Due Date	Discount Amount	Payment Amount
		09/03/2019			153.63
Payable Number <u>PID: 73373</u>	Description TCOLE CONF EVENT REGISTRATION PAYMENT	Payable Date 08/02/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 153.63

Payment Register

APPKT03309 - 9/09/19 A/P RUN & PO'S

Vendor Number <u>DAVGLI</u>	Vendor Name DAVID GLICKER					Total Vendor Amount 905.00
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 905.00	
Payable Number <u>2759-19CC</u>	Description CAUSE # 2759-19CC J.E.	Payable Date 08/23/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 305.00	
<u>40,360</u>	CAUSE # 40,360 NIKKI LYNN BETHARDS	08/14/2019	09/09/2019	0.00	600.00	

Vendor Number <u>DAVIMEN</u>	Vendor Name DAVID MENDOZA					Total Vendor Amount 300.00
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 300.00	
Payable Number <u>47175</u>	Description CAUSE # 47175 CONSUELO LOPEZ MARTINEZ	Payable Date 07/25/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 300.00	

Vendor Number <u>DELPR</u>	Vendor Name DEL PRADO-DIETZ, PLLC					Total Vendor Amount 1,105.00
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 1,105.00	
Payable Number <u>2755-19CC</u>	Description CAUSE # 2755-19CC J.B.A.	Payable Date 08/23/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 500.00	
<u>47312</u>	CAUSE # 47312 MATTHEW MEDINA	08/19/2019	09/09/2019	0.00	605.00	

Vendor Number <u>DENENG</u>	Vendor Name DENNIS ENGELKE					Total Vendor Amount 145.29
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 145.29	
Payable Number <u>82919</u>	Description TRAVEL FOR 8/06 - 21/19	Payable Date 08/29/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 145.29	

Vendor Number <u>DEWPOT</u>	Vendor Name DEWITT POTH & SON					Total Vendor Amount 805.08
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 805.08	
Payable Number <u>580183-0</u>	Description CUST # 12430 FOLDER, FILE, SUPRTAB	Payable Date 08/14/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 128.04	
<u>580490-0</u>	CUST # 12430 BOOK, RECEIPT, 2 PTM SPI	08/20/2019	09/09/2019	0.00	57.68	
<u>580614-0</u>	CUST # 12430 FOLDER, FILE, SUPRTAB	08/21/2019	09/09/2019	0.00	128.63	
<u>580757-0</u>	CUST # 12430 ENVELOPES	08/22/2019	09/09/2019	0.00	175.00	
<u>580771-0</u>	CUST # 12430 SPOTPAPER - LETTER	08/22/2019	09/09/2019	0.00	72.00	
<u>580786-0</u>	CUST # 12430 CRTDG, INK, HP962, CYN	08/23/2019	09/09/2019	0.00	231.38	
<u>580786-1</u>	CUST # 12430 PEN, PROFILE, RETRCT, 1 DZ	08/23/2019	09/09/2019	0.00	12.35	

Vendor Number <u>E&RSUP</u>	Vendor Name E & R SUPPLY CO., INC					Total Vendor Amount 206.54
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 206.54	
Payable Number <u>216966</u>	Description ACCT # 0023750 STR.F. SAE37 SWIVEL E	Payable Date 08/14/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 206.54	

Vendor Number <u>ECOLAB</u>	Vendor Name ECOLAB					Total Vendor Amount 33.20
Payment Type Check	Payment Number		Payment Date 09/03/2019		Payment Amount 33.20	
Payable Number <u>96016201</u>	Description CUST # 2243692 AFC LE BLEND MOP 17 OZ GREEN	Payable Date 08/20/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 33.20	

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Vendor Number	Vendor Name					Total Vendor Amount
<u>ELSLAC</u>	ELSIE LACY					20.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	20.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>82719</u>	DIST 10 REGISTRATION PROGRAM	08/27/2019	09/09/2019	0.00	20.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>ERGASP</u>	ERGON ASPHALT AND EMULSIONS, INC.					4,015.95
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	4,015.95			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>9402101090</u>	PROJ DESCRIPTION: 2018-19 ASPHALT MATERIAL BID	08/14/2019	09/09/2019	0.00	4,015.95	

Vendor Number	Vendor Name					Total Vendor Amount
<u>ESMCHA</u>	ESMERALDA CHAN					7.92
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	7.92			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>81519</u>	ITEMS FOR OPEN ENROLLMENT	08/15/2019	09/09/2019	0.00	7.92	

Vendor Number	Vendor Name					Total Vendor Amount
<u>FERJOS</u>	FERRIS JOSEPH PRODUCE, INC.					1,176.10
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	1,176.10			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>109626</u>	25 LBS 6X6 COMBO TOMATOES	08/10/2019	09/09/2019	0.00	86.50	
<u>109635</u>	ICEBURG 24 CT	08/12/2019	09/09/2019	0.00	103.00	
<u>109703</u>	RED CABBAGE 1LB	08/15/2019	09/09/2019	0.00	76.30	
<u>109706</u>	ICEBERG 24 CT	08/16/2019	09/09/2019	0.00	155.00	
<u>109757</u>	25 LBS 6X6 COMBO TOMATOES	08/17/2019	09/09/2019	0.00	122.00	
<u>109764</u>	ICEBERG 24 CT	08/19/2019	09/09/2019	0.00	78.00	
<u>109792</u>	BANANAS 40 LB CASE	08/21/2019	09/09/2019	0.00	48.50	
<u>109804</u>	RED CABBAGE 1LB	08/22/2019	09/09/2019	0.00	84.80	
<u>109810</u>	AA MED 15 DOZ EGGS	08/23/2019	09/09/2019	0.00	151.50	
<u>109861</u>	25 LBS 6X6 COMBO TOMATOES	08/24/2019	09/09/2019	0.00	147.00	
<u>109869</u>	ICEBERG 24 CT	08/26/2019	09/09/2019	0.00	123.50	

Vendor Number	Vendor Name					Total Vendor Amount
<u>FIRTRO</u>	FIRETROL PROTECTION SYSTEMS, INC.					569.18
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	569.18			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>100607437</u>	CUST # 4700021 MAP FAULT ON DATA 1 & 2	08/09/2019	09/09/2019	0.00	569.18	

Vendor Number	Vendor Name					Total Vendor Amount
<u>FUEMAN</u>	FLEETCOR TECHNOLOGIES, INC					12,472.49
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	12,472.49			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>STATEMENT # NP56795825</u>	ACCT # BG114286 7/29 - 8/25/19	08/26/2019	09/09/2019	0.00	12,472.49	

Vendor Number	Vendor Name					Total Vendor Amount
<u>BUTBAK</u>	FLOWERS BAKING CO. OF SAN ANTONIO					987.84
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		09/03/2019	987.84			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2038383129</u>	CUST # 0040078309 MIC 20 7" FL TOR	06/25/2019	09/09/2019	0.00	268.56	
<u>2038383877</u>	CUST # 0040078309 MIC 20 7" FL TOR	08/13/2019	09/09/2019	0.00	403.92	
<u>2038383985</u>	CUST # 0040078309 MIC 20 7" FL TOR	08/20/2019	09/09/2019	0.00	315.36	

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Vendor Number <u>GLEWIL</u>	Vendor Name GLENN WILLIAMS					Total Vendor Amount 140.00
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 140.00	
Payable Number <u>19-FL-027_2</u>	Description CAUSE # 19-FL-027 A.J.C. / G.H.G.	Payable Date 08/15/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 140.00	

Vendor Number <u>GRAING</u>	Vendor Name GRAINGER					Total Vendor Amount 836.28
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 836.28	
Payable Number <u>92156131350</u>	Description 9215613150 DOOR CLOSER, ALUMINUM, NONHANDED	Payable Date 06/25/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 381.22	
<u>9256388001</u>	ACCT # 841505548 HOT WATER HOSE, HOT/COLD, RUBB	08/07/2019	09/09/2019	0.00	47.93	
<u>9258116327</u>	ACCT # 841505548 DOOR CLOSER, ALUMINUM 13 IN	08/09/2019	09/09/2019	0.00	368.65	
<u>9258534313</u>	ACCT # 841505548 BULB AUGER, 1-1/8 IN W, STEEL	08/09/2019	09/09/2019	0.00	16.44	
<u>9264361479</u>	ACCT # 841505548 FILTER, DRY, CARTRIDGE FILTER, P	08/15/2019	09/09/2019	0.00	22.04	

Vendor Number <u>HANEQU</u>	Vendor Name HANSON EQUIPMENT					Total Vendor Amount 262.10
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 262.10	
Payable Number <u>273648</u>	Description # CAL001 MACH BUSHING 1-3/4"	Payable Date 08/02/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 8.00	
<u>273701</u>	# CAL001 HOSE-FARMEK 11 3/8" 4000PSI	08/05/2019	09/09/2019	0.00	90.46	
<u>273797</u>	# CAL001 FLAT TIRE REPAIR	08/09/2019	09/09/2019	0.00	70.55	
<u>273982</u>	# CAL001 DRAW PIN 7/8" CAT II-I	08/16/2019	09/09/2019	0.00	12.00	
<u>274130</u>	# CAL001 JIC 37 FEM SWIV	08/22/2019	09/09/2019	0.00	40.60	
<u>274151</u>	# CAL001 JIC 37 MALE SOLID	08/23/2019	09/09/2019	0.00	40.49	

Vendor Number <u>HOLBUR</u>	Vendor Name HOLLIS WILBURN BURKLUND					Total Vendor Amount 2,200.00
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 2,200.00	
Payable Number <u>2733-19CC</u>	Description CAUSE # 2733-19CC SIANNA GRACE DELEON	Payable Date 08/23/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 500.00	
<u>46574</u>	CAUSE # 46574 EMMANUEL MACEDO	08/20/2019	09/09/2019	0.00	700.00	
<u>46675</u>	CAUSE # 46675 TYRONE EMERSON MCCASKILL	08/19/2019	09/09/2019	0.00	1,000.00	

Vendor Number <u>HOMDEP</u>	Vendor Name HOME DEPOT PRO					Total Vendor Amount 133.65
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 133.65	
Payable Number <u>506770734</u>	Description ACCT # 360388 ORDER # 25634505 WATER SAVER REBU	Payable Date 08/12/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 133.65	

Vendor Number <u>INTBAT</u>	Vendor Name INTERSTATE BATTERIES-METRO AUSTIN					Total Vendor Amount 281.76
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 281.76	
Payable Number <u>320035942</u>	Description ACCT # 3810 MTP-65	Payable Date 08/16/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 281.76	

Vendor Number <u>JANMUS</u>	Vendor Name JAN FORD MUSTIN PH.D, P.C.					Total Vendor Amount 295.00
Payment Type Check	Payment Number	Payment Date 09/03/2019			Payment Amount 295.00	
Payable Number <u>08222019</u>	Description TCOLE EVALUATION , MMPI DOS: 8/22/19	Payable Date 08/22/2019	Due Date 09/09/2019	Discount Amount 0.00	Payable Amount 295.00	

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Vendor Number	Vendor Name					Total Vendor Amount	
<u>JANWIL</u>	JANA CLIFT-WILLIAMS					1,932.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	1,932.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>17-FL-182 14</u>	CAUSE # 17-FL-182 B.L.V. / C.A.V.	08/15/2019	09/09/2019	0.00	588.00		
<u>18-FL-446 4</u>	CAUSE # 18-FL-446 J.M.	08/15/2019	09/09/2019	0.00	84.00		
<u>18-FL-448 9</u>	CAUSE # 18-FL-448 P.G. / J.G.	08/15/2019	09/09/2019	0.00	413.00		
<u>18-FL-539 6</u>	CAUSE # 18-FL-539 N.M.	08/15/2019	09/09/2019	0.00	133.00		
<u>19-FL-054 4</u>	CAUSE # 19-FL-054 D.R.	08/15/2019	09/09/2019	0.00	455.00		
<u>19-FL-091 2</u>	CAUSE # 19-FL-091 J.S.	08/15/2019	09/09/2019	0.00	70.00		
<u>19-FL-197 2</u>	CAUSE # 19-FL-197 S.W.	08/15/2019	09/09/2019	0.00	189.00		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LOGOS</u>	JANET F. GRIGAR					24.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	24.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>31293</u>	ENVIRON SEAL ON SLEEVE	07/29/2019	09/09/2019	0.00	24.00		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>JOHHIN</u>	JOHN HINDERA					935.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	935.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>16-153</u>	CAUSE # 16-153 DEVEN HICKS NONWOOD	08/15/2019	09/09/2019	0.00	190.00		
<u>18-179 1</u>	CAUSE # 18-179 ANTHONY MAJONTA	08/15/2019	09/09/2019	0.00	745.00		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>JOHBUT</u>	JOHN S BUTLER					750.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	750.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>07-071</u>	CAUSE # 07-071 & 07-284 RANDY RODRIGUEZ	08/15/2019	09/09/2019	0.00	750.00		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>KRIARA</u>	KRISTIANNA ARANDA					45.45	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	45.45
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>81419</u>	REIMBURSEMENT FOR OPEN ENROLLMENT	08/16/2019	09/09/2019	0.00	45.45		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>L&LPOR</u>	L & L SEPTIC AND PORTABLE TOILETS					650.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	650.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>663306</u>	SCHEDULED GREASE TRAP CLEANING & MAINTENCE	08/14/2019	09/09/2019	0.00	650.00		

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LACSAN</u>	LACHLAN SANCHEZ					105.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						09/03/2019	105.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>82419</u>	7 - BUYS	08/24/2019	09/09/2019	0.00	105.00		

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Vendor Number	Vendor Name					Total Vendor Amount	
<u>LASSIG</u>	LARRY D. RIVERA					225.60	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>EMT-21482</u>	2.00 FT X 5.00 DIGITAL DELUXE BANNER 1" WEBBING	08/26/2019	09/09/2019	09/03/2019	225.60
						Discount Amount	Payable Amount
						0.00	225.60

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LELMOR</u>	LELTON WAYNE MORSE					40.00	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>82719</u>	SOUTH REGION ADULT PROGRAMS	08/27/2019	09/09/2019	09/03/2019	40.00
						Discount Amount	Payable Amount
						0.00	40.00

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LILFOR</u>	LILIANA LEON FORES					610.00	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>47234</u>	CAUSE # 47234 LEX BOCAREGRA	08/08/2019	09/09/2019	09/03/2019	355.00
		<u>47432</u>	CAUSE # 47432 ISAIAH REGNA	08/08/2019	09/09/2019	09/03/2019	255.00
						Discount Amount	Payable Amount
						0.00	610.00

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LOCTRU</u>	LOCKHART HARDWARE					566.31	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>29923 /1</u>	CUST # 11239 MSKG TAPE EDGLOCK 1.88 X 60	08/16/2019	09/09/2019	09/03/2019	63.75
		<u>29925 /1</u>	CUST.#.11239 C+K INT PP1 SG NEUT GL	08/16/2019	09/09/2019	09/03/2019	35.99
		<u>29984 /1</u>	CUST # 11239 SANDPAPER 5.5 X 4.5 150 G 25 P	08/21/2019	09/09/2019	09/03/2019	13.91
		<u>29992 /1</u>	CUST # 11239 ACE RSTP SPRY ALUM 15OZ	08/21/2019	09/09/2019	09/03/2019	8.00
		<u>30003 /1</u>	CUST # 11239 SCREWS, NUTS & BOLTS	08/22/2019	09/09/2019	09/03/2019	24.99
		<u>30008 /1</u>	CUST # 11239 MARKING PAINT ALRTORG	08/22/2019	09/09/2019	09/03/2019	20.97
		<u>30040 /1</u>	CUST # 11239 PADLOCK COMB 2-1/4" RESET	08/23/2019	09/09/2019	09/03/2019	143.92
		<u>30076 /1</u>	CUST # 11239 C+K INT PP1 SG ULTRA GL	08/26/2019	09/09/2019	09/03/2019	198.86
		<u>30134 /1</u>	CUST # 11239 JUMBO KOTER PAINT TRAY	08/29/2019	09/09/2019	09/03/2019	55.92
						Discount Amount	Payable Amount
						0.00	566.31

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LOCMOT</u>	LOCKHART MOTOR CO.,INC.					1,725.93	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>T45983</u>	CUST # 3810 KANO ASY - REAR, STO	08/19/2019	09/09/2019	09/03/2019	38.75
		<u>T45999</u>	BICLE ASU -SEAT BELT	08/22/2019	09/09/2019	09/03/2019	111.12
		<u>T46012</u>	SO Unit # 402 Vehicle Repairs	08/23/2019	09/09/2019	09/03/2019	1,576.06
						Discount Amount	Payable Amount
						0.00	1,725.93

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LOININT</u>	LONGHORN INTERNATIONAL TRUCKS, LTD.					2,128.77	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>SERVICE INVOICE: R3010083</u>	# 106166 TRANSMISSION / MISC. REPAIRS	08/12/2019	09/09/2019	09/03/2019	2,128.77
						Discount Amount	Payable Amount
						0.00	2,128.77

Vendor Number	Vendor Name					Total Vendor Amount	
<u>LULCHE</u>	LULING CHEVROLET					196.75	
Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount
Check		<u>102218</u>	CUST # 1507 SENSOR	08/20/2019	09/09/2019	09/03/2019	196.75
						Discount Amount	Payable Amount
						0.00	196.75

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Vendor Number NEOFUN	Vendor Name MAILROOM FINANCE, INC					Total Vendor Amount 4,966.83
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 4,966.83	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>081519</u>	ACCT # 7900 0440 8010 9295 COURTHOUSE	08/15/2019	09/09/2019	0.00	1,826.83	
<u>81219</u>	ACCT # 7900 0440 8052 6951 7/25 & 8/07	08/12/2019	09/09/2019	0.00	206.00	
<u>81519</u>	ACCT # 7900 0440 8038 5499 CCIC	08/15/2019	09/09/2019	0.00	2,934.00	

Vendor Number MICBAI	Vendor Name MICHAEL BAIRD					Total Vendor Amount 300.00
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 300.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>46078</u>	CAUSE # 46078 JOE MARTINEZ JR.	08/19/2019	09/09/2019	0.00	300.00	

Vendor Number MIKALL	Vendor Name MIKE ALLEN					Total Vendor Amount 273.00
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 273.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>92219</u>	TRAVEL 9/22 - 27/19	08/28/2019	09/09/2019	0.00	273.00	

Vendor Number nDIVIS	Vendor Name nDIVISION, INC					Total Vendor Amount 6,600.00
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 6,600.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8262019</u>	PRINCIPAL CONSULTANT	08/26/2019	09/09/2019	0.00	6,600.00	

Vendor Number OBAFUN	Vendor Name O'BANNON FUNERAL HOME					Total Vendor Amount 900.00
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 900.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8242019</u>	Funeral Purchase Agreement	08/29/2019	08/29/2019	0.00	900.00	

Vendor Number OFFIDE	Vendor Name OFFICE DEPOT					Total Vendor Amount 1,042.61
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 1,042.61	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>344978972001</u>	ACCT # 43682634 BOARD, 3M, DR-ER, PRC, ALM F	07/22/2019	09/09/2019	0.00	410.06	
<u>359964339001</u>	ACCT # 273847 HEWLETT	08/12/2019	09/09/2019	0.00	356.48	
<u>362227574001</u>	ACCT # 43682634 ALUMINUM USB 3.0 4 PORT HU	08/14/2019	09/09/2019	0.00	22.09	
<u>364453496001</u>	ACCT # 43682634 DESK, MAGELLAN, MANAGERS, C	08/19/2019	09/09/2019	0.00	253.98	

Vendor Number OMNCOR	Vendor Name OMNI CORPUS CHRISTI HOTEL-BAYFRONT					Total Vendor Amount 887.50
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 887.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>CONF # 40036666624</u>	DAVE ERSKINE - 10/20 -25-19 TCOLE TRAINING	08/19/2019	09/09/2019	0.00	887.50	

Vendor Number ONCALL	Vendor Name ON CALL MOBILE VETERINARY SERVICES					Total Vendor Amount 875.00
Payment Type Check	Payment Number			Payment Date 09/03/2019	Payment Amount 875.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2019-08-01 17:33:10</u>	RED ROAN CASE - COGGINS/CALDWELL CO ANIMAL CON	08/01/2019	09/09/2019	0.00	53.00	
<u>2019-08-02 19:59:21</u>	SORREL / RED ROAN CASE 2019 07 0029	08/02/2019	09/09/2019	0.00	170.00	
<u>2019-08-03 15:56:51</u>	SORREL / SORREL WHITE	08/03/2019	09/09/2019	0.00	487.00	

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2019-08-04 11:05:01 SORREL / WHITE EMERGENCY FEE 08/04/2019 09/09/2019 0.00 165.00

Vendor Number	Vendor Name					Total Vendor Amount
<u>ONSDEC</u>	ONSITE DECALS.COM					925.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	925.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>7523</u>	SHERIFFS GRAPHICS - INSTALLED	08/22/2019	09/09/2019	0.00	475.00	
<u>7524</u>	SHERIFFS GRAPHICS - INSTALLED	08/22/2019	09/09/2019	0.00	450.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>O'REIL</u>	O'REILLY AUTOMOTIVE, INC.					1,755.54
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	1,755.54	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>0642-281893</u>	CUST # 188092 V-BELT	07/22/2019	09/09/2019	0.00	69.00	
<u>0642-282113</u>	CUST # 188092 V-BELT	07/23/2019	07/23/2019	0.00	-69.00	
<u>0642-283757</u>	CUST # 188092 DISC PAD SET	08/01/2019	09/09/2019	0.00	881.14	
<u>0642-283835</u>	CUST # 188092 KEY HOLDER	08/02/2019	09/09/2019	0.00	10.58	
<u>0642-283838</u>	CUST # 188092 BRAKEBEST HARDWARE	08/02/2019	09/09/2019	0.00	75.30	
<u>0642-284474</u>	CUST # 188092 NON-BRKT	08/05/2019	09/09/2019	0.00	344.88	
<u>0642-284806</u>	CUST # 188092 HD LUG NUTS	08/07/2019	09/09/2019	0.00	21.20	
<u>0642-284840</u>	CUST # 188092 BATTERY	08/07/2019	09/09/2019	0.00	326.70	
<u>0642-284894</u>	CUST # 188092 TAIL LAMP	08/07/2019	09/09/2019	0.00	38.21	
<u>0642-284984</u>	CUST # 188092 CORE RETURN	08/08/2019	08/08/2019	0.00	-545.33	
<u>0642-284997</u>	CUST # 188092 CYLEREPAIR KIT	08/08/2019	09/09/2019	0.00	57.29	
<u>0642-285038</u>	CUST # 188092 F/P ASSEMBLY	08/08/2019	09/09/2019	0.00	108.30	
<u>0642-285195</u>	CUST # 188092 8 OZ ANTISEIZE	08/09/2019	09/09/2019	0.00	9.99	
<u>0642-285727</u>	CUST # 188092 CAPSULE	08/12/2019	09/09/2019	0.00	44.66	
<u>0642-285920</u>	CUST # 188092 FUEL FILTER	08/13/2019	09/09/2019	0.00	8.11	
<u>0642-285938</u>	CUST # 188092	08/13/2019	09/09/2019	0.00	10.45	
<u>0642-285962</u>	CUST # 188092 CAM SENSOR	08/13/2019	09/09/2019	0.00	35.54	
<u>0642-286489</u>	CUST # 188092 14 OZ BRAKE CLN	08/16/2019	09/09/2019	0.00	29.88	
<u>0642-287036</u>	CUST # 188092 BATTERY	08/19/2019	09/09/2019	0.00	228.40	
<u>0642-287414</u>	CUST # 188092 1 QT MOTOROIL	08/21/2019	09/09/2019	0.00	62.96	
<u>0642-288462</u>	CUST # 188092 FUSE HOLDER	08/26/2019	09/09/2019	0.00	7.28	

Vendor Number	Vendor Name					Total Vendor Amount
<u>ORKIN</u>	ORKIN - AUSTIN COMMERCIAL					295.19
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	295.19	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>185847438</u>	ACCT # 29121597 SERVICE AT 1204 REED DR. LOCKHART	07/31/2019	09/09/2019	0.00	295.19	

Vendor Number	Vendor Name					Total Vendor Amount
<u>PATMAR</u>	PATHMARK TRAFFIC PROD. OF TX INC					1,877.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	1,877.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3389</u>	Road Signs - Unit Road	08/14/2019	09/09/2019	0.00	1,877.50	

Vendor Number	Vendor Name					Total Vendor Amount
<u>PAUEVA</u>	PAUL MATTHEW EVANS					1,750.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	1,750.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2017-207</u>	CAUSE # 2017-207 & 2019-079 MICHAEL VALDEZ	08/13/2019	09/09/2019	0.00	1,105.00	
<u>46949</u>	CAUSE # 46949, 47231 & 47419 DERIK GRABOW	08/04/2019	09/09/2019	0.00	645.00	

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Vendor Number	Vendor Name			Total Vendor Amount
<u>PENMAN</u>	PENGUIN MANAGEMENT, INC			4,434.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	4,434.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>56603</u>	12 MONTHS OF THE CHIEF PLAN, 200 RECIPIENTS	08/22/2019	09/09/2019	0.00 4,434.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>PETGRU</u>	PETER GRUNING, ATTORNEY AT LAW			1,350.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	1,350.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>180</u>	CAUSE # 180 LAWRENCE HENSON	08/13/2019	09/09/2019	0.00 750.00
<u>181</u>	CAUSE # 181 LOIS THOMPSON	08/13/2019	09/09/2019	0.00 600.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>PFGTEM</u>	PGF-TEMPLE			4,766.03
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	4,766.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>7615735</u>	CUST # 435577 DDRY GROCERY / FROZEN	08/12/2019	09/09/2019	0.00 1,150.84
<u>9619601</u>	CUST # 435577 DRY GROCERY / FROZEN	08/15/2019	09/09/2019	0.00 774.26
<u>9623015</u>	CUST # 435577 DRY GROCERY / FROZEN	08/19/2019	09/09/2019	0.00 728.14
<u>9627161</u>	CUST # 435577 DRY GROCERY / FROZEN	08/22/2019	09/09/2019	0.00 986.13
<u>9630592</u>	CUST # 435577 DRY GROCERY / FROZEN	08/26/2019	09/09/2019	0.00 1,126.66

Vendor Number	Vendor Name			Total Vendor Amount
<u>PTSAME</u>	PTS OF AMERICA, LLC			896.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	896.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>183062</u>	PASSENGER ID # 211937 W. BATON ROUGE TO LOCKHAR	07/10/2019	09/09/2019	0.00 896.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>RDOEQU</u>	RDO EQUIPMENT CO.			561.66
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	561.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>P91392</u>	Back Hoe Repair - Unit Road	08/22/2019	09/09/2019	0.00 561.66

Vendor Number	Vendor Name			Total Vendor Amount
<u>IKONOF</u>	RICOH USA, INC.			888.28
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	888.28	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>102482475</u>	ACCT # 505575-1010175A16 7/29 - 8/28/19	08/09/2019	09/09/2019	0.00 888.28

Vendor Number	Vendor Name			Total Vendor Amount
<u>ROBHAE</u>	ROBERT A HAEDGE			300.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	300.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>47,300</u>	CAUSE # 47,300 MARK ANTHONY PEREZ, JR.	08/14/2019	09/09/2019	0.00 300.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>RONLEH</u>	RONDA LEHMAN			14.70
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		09/03/2019	14.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>82119</u>	POSTAGE REIMBURSEMENT 8/20/19	08/21/2019	09/09/2019	0.00 14.70

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Vendor Number	Vendor Name					Total Vendor Amount
<u>RUSTRU</u>	RUSH TRUCK CENTER					3,438.74
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	3,438.74
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3016266785</u>	CUST # 121177 CHECK ADVISE REGEN LIGHT LOW POWE	08/23/2019	09/09/2019	0.00	3,438.74	
<u>SALFEE</u>	SALT FLAT FEED & NAPA					22.99
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	22.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>196333</u>	ACCT # 27269 BRK FLUID DOT 3-GAL	08/19/2019	09/09/2019	0.00	22.99	
<u>REDAUT</u>	SEAN MATTHEW MANN					25.10
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	25.10
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>103591</u>	ACCT # 2010 NAPAGOLD AIR FILTER	08/26/2019	09/09/2019	0.00	25.10	
<u>SEAQUI</u>	SEAN QUINN					273.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	273.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>82819</u>	TRAVEL 9/22 - 27/19	08/28/2019	09/09/2019	0.00	273.00	
<u>SECONE</u>	SECURITY ONE, INC					25.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	25.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>891520</u>	CUST # 805335 JP # 3 9675 HWY 142, MAXWELL	08/26/2019	09/09/2019	0.00	25.00	
<u>SETFAM</u>	SETON FAMILY OF HOSPITALS					195.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	195.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>4200365V8363</u>	ID # 1121270 BURGE, RUTH A DOB: 10/20/1976	08/07/2019	09/09/2019	0.00	65.00	
<u>655579</u>	ACCT # 4207259V8363 THOMAS XAVIER - DOB; 5/17/199	08/09/2019	09/09/2019	0.00	65.00	
<u>906245</u>	ACCT # 4207054V8363 SCHUELKE JR, /DOB:8/20/1997	08/08/2019	09/09/2019	0.00	65.00	
<u>SHIGOV</u>	SHI GOVERNMENT SOLUTIONS, INC.					4,417.88
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	4,417.88
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>GB00336435</u>	Adobe Acrobat Pro - Auditors Office	08/29/2019	08/29/2019	0.00	377.88	
<u>GB00336966</u>	NIBRS Scanners - Sheriff's Office	08/16/2019	09/09/2019	0.00	4,040.00	
<u>SMISUP</u>	SMITH SUPPLY CO.- LOCKHART					8,617.55
Payment Type	Payment Number				Payment Date	Payment Amount
Check					09/03/2019	8,617.55
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>818933</u>	MARKING PAINT RED-ORANGE	08/05/2019	09/09/2019	0.00	40.20	
<u>819422</u>	72' X 47 METAL CULVERT 16GA	08/09/2019	09/09/2019	0.00	7,782.00	
<u>820143</u>	HEX NUT FULL 5/16	08/16/2019	09/09/2019	0.00	10.00	
<u>820486</u>	GALV CAR SCREW 5/16 X 2-1/2	08/20/2019	09/09/2019	0.00	62.50	
<u>820491</u>	ARCH 24" X 30" MTL CLVRT D3 16	08/20/2019	09/09/2019	0.00	660.00	

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820755 CSL CLASSIC LG HDL SQ FT SHVL 08/22/2019 09/09/2019 0.00 62.85

Vendor Number Vendor Name **Total Vendor Amount**
SMILUL SMITH SUPPLY CO.-LULING 38.25

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 38.25

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>72091</u>	SCH 40 PVC PIPE 1-1/2" X 10 PE	08/16/2019	09/09/2019	0.00	15.80
<u>72340</u>	CREASE GUN FLEXIBLE HOSE 12"	08/26/2019	09/09/2019	0.00	22.45

Vendor Number Vendor Name **Total Vendor Amount**
SOUHEA SOUTHERN HEALTH PARTNERS, INC. 13,474.49

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 13,474.49

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>OCP14032</u>	CUST ID: CAL-7388 COST POOL LIMITATION	07/31/2019	09/09/2019	0.00	13,474.49

Vendor Number Vendor Name **Total Vendor Amount**
SPRINT SPRINT 37.99

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 37.99

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>122236591-125</u>	ACCT # 122236591 7/17 - 8/16/19	08/20/2019	09/09/2019	0.00	37.99

Vendor Number Vendor Name **Total Vendor Amount**
STAJAN STACY M. JANUARY 490.00

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 490.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>18-FL-235 1</u>	CAUSE # 18-FL-235 J.B.	08/15/2019	09/09/2019	0.00	175.00
<u>18-FL-441 1</u>	CAUSE # 18-FL-441 D.S.	08/15/2019	09/09/2019	0.00	245.00
<u>19-FL-359</u>	CAUSE # 19-FL-359 C.G / R.G.	08/15/2019	09/09/2019	0.00	70.00

Vendor Number Vendor Name **Total Vendor Amount**
SYDMOO SYDNEY MOORE 750.00

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 750.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>2749-19CC</u>	CAUSE # 2749-19CC K.L.	08/23/2019	09/09/2019	0.00	400.00
<u>47428</u>	CAUSE # 47428 STANLEY KURT CYPHERS	07/25/2019	09/09/2019	0.00	350.00

Vendor Number Vendor Name **Total Vendor Amount**
SYSCO SYSCO CENTRAL TEXAS, INC 5,428.63

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 5,428.63

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>313770190</u>	CUST # 043430 DAIRY / MEATS / FROZEN / CAN & DRY	08/14/2019	09/09/2019	0.00	837.87
<u>313770191</u>	CUST # 043430 CHEMICAL / JANITORIAL	08/14/2019	09/09/2019	0.00	343.01
<u>313776.56</u>	CUST # 043430	08/16/2019	09/09/2019	0.00	1,190.60
<u>313789192</u>	CUST # 043430 CHMICAL & JANITORIAL	08/21/2019	09/09/2019	0.00	286.67
<u>313789193</u>	CUST # 043430 DAIRY / MEATS / FROZEN / CAN & DRY	08/21/2019	09/09/2019	0.00	1,624.12
<u>313790343</u>	CUST # 043430 SOTF SUPPLY HARDWARE SOTF COM	08/22/2019	09/09/2019	0.00	27.85
<u>313796241</u>	CUST # 043430 DAIRY / MEATS / POULTRY / FROZEN	08/23/2019	09/09/2019	0.00	1,118.51

Vendor Number Vendor Name **Total Vendor Amount**
TACDUE TEXAS ASSOCIATION OF COUNTIES 675.00

Payment Type **Payment Number** **Payment Date** **Payment Amount**
 Check 09/03/2019 225.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>291472</u>	MEMBER ID: 248753 B.J. WESTMORELAND 10/07 - 10/1	08/27/2019	09/09/2019	0.00	225.00

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Check					09/03/2019	225.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV REF # 289116</u>	MEMBER ID: 244059 HOPPY HADEN /CONF 10/7 - 10/19	08/26/2019	09/09/2019	0.00	225.00	

Check					09/03/2019	225.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV REF: 289117</u>	MEMBER ID: 248720 BARBARA SHELTON/CONF 10/7-9/1	08/26/2019	09/09/2019	0.00	225.00	

Vendor Number	Vendor Name	Total Vendor Amount
<u>TAHN</u>	TEXAS ASSOCIATION OF HOSTAGE NEGOTIATIONS	280.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	140.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>082719</u>	MIKE ALLEN - 9/23 - 27/19 HOSTAGE NEGOTIATION COU	08/27/2019	09/09/2019	0.00	140.00

Check					09/03/2019	140.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>82719</u>	SEAN QUINN - 9/23 - 27/19 HOSTAGE NEGOTIATIONS CO	08/27/2019	09/09/2019	0.00	140.00	

Vendor Number	Vendor Name	Total Vendor Amount
<u>TEXNOT</u>	TEXAS STATE NOTARY BUREAU	45.95

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	45.95

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>82719</u>	SHONTEL JOHNSON - PRE-INK STAMPER	08/27/2019	09/09/2019	0.00	45.95

Vendor Number	Vendor Name	Total Vendor Amount
<u>JAMCAS</u>	THE CASEY LAW FIRM	350.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	350.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>18-128</u>	CAUSE # 18-128 JOANN ROJOS	08/12/2019	09/09/2019	0.00	350.00

Vendor Number	Vendor Name	Total Vendor Amount
<u>RICHIC</u>	THE LAW OFFICE OF TREY HICKS, PLLC	2,605.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	2,605.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>18-062</u>	CAUSE # 18-062 & 18-266 ZACHARY MITCHELL	08/15/2019	09/09/2019	0.00	870.00
<u>18-242</u>	CAUSE # 18-242 TRACI SCOTT	08/12/2019	09/09/2019	0.00	755.00
<u>19-046</u>	CAUSE # 19-046 MARCELLS SPENCER	08/15/2019	09/09/2019	0.00	980.00

Vendor Number	Vendor Name	Total Vendor Amount
<u>CARWAR</u>	THE LAW OFFICES OF CARRIE WARD PLLC	175.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	175.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>18-FL-394</u>	CAUSE # 18-FL-394 LARKIN	08/15/2019	09/09/2019	0.00	105.00
<u>19-FL-359</u>	CAUSE # 19-FL-359 GONZALEZ	08/15/2019	09/09/2019	0.00	70.00

Vendor Number	Vendor Name	Total Vendor Amount
<u>THOWIL</u>	THOMAS WILL	221.34

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	221.34

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>81519</u>	ROCKWELL 7/7 - 10/19	08/15/2019	09/09/2019	0.00	221.34

Vendor Number	Vendor Name	Total Vendor Amount
<u>UNIFIR</u>	UNIFIRST CORPORATION	141.18

Payment Type	Payment Number	Payment Date	Payment Amount
Check		09/03/2019	141.18

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>822 2226578</u>	MAT 3X6 SCAPPRER	08/16/2019	09/09/2019	0.00	70.59

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822 2228825 CUST # 222727 RTE # F6140 08/23/2019 09/09/2019 0.00 70.59

Vendor Number	Vendor Name					Total Vendor Amount
<u>VICBRO</u>	VICTOREA D. BROWN					556.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	556.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>38293</u>	CAUSE # 38293 JENNIFER VILCHES	07/24/2019	09/09/2019	0.00	356.49	
<u>47662</u>	CAUSE # 47662 JENNIFER PEREZ	07/24/2019	09/09/2019	0.00	200.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>WALDEA</u>	WALTER S. DEAN, SR.					500.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>18-120-1</u>	CAUSE # 18-120 JAMES EVERETT TRAYLOR	08/13/2019	09/09/2019	0.00	500.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>WATGUA</u>	WATCHGUARD VIDEO					450.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	450.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>ADVREP167222</u>	CUST ID: CALDWELL COU1 VISTA HD, EXTENDED VERSIO	08/21/2019	09/09/2019	0.00	450.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>WESGRO</u>	WEST GROUP PAYMENT CENTER					274.89
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	196.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>840691928</u>	ACCT # 1000732986 JULY 2019	08/01/2019	09/09/2019	0.00	196.00	
Check				09/03/2019	78.89	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>840796819</u>	ACCT # 1000732986	08/04/2019	09/09/2019	0.00	78.89	

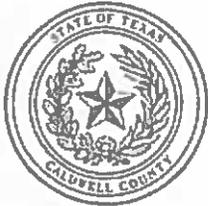
Vendor Number	Vendor Name					Total Vendor Amount
<u>XERCOR</u>	XEROX CORPORATION					4,222.11
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				09/03/2019	4,051.11	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1731895</u>	CONTRACT # 010-0063777-001 8/30 - 9/29/19	08/10/2019	09/09/2019	0.00	4,051.11	
Check				09/03/2019	171.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1738602</u>	CUST # 76391 7/30 - 8/29/19	08/11/2019	09/09/2019	0.00	171.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP BNK	Check	260	117	0.00	744,423.71
Packet Totals:		260	117	0.00	744,423.71

Cash Fund Summary

Fund	Name	Amount
999	POOLED CASH	-744,423.71
	Packet Totals:	<u>-744,423.71</u>



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Vendor Name	Payable Number	Post Date	Account Name	Account Number	Amount
Fund: 001 - GENERAL FUND					
MAILROOM FINANCE, INC	081519	08/15/2019	POSTAGE INVENTORY	001-1370	1,826.83
MAILROOM FINANCE, INC	81519	08/15/2019	POSTAGE INVENTORY	001-1370	2,934.00
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	DUE FROM C C A D	001-1260	30.95
					<u>4,791.78</u>
ExpItemNumber: 3100 - FOOD SUPPLIES					
FLOWERS BAKING CO. OF SA	2038383129	06/25/2019	FOOD SUPPLIES	001-4310-3100	268.56
FERRIS JOSEPH PRODUCE, IN	109626	08/10/2019	FOOD SUPPLIES	001-4310-3100	86.50
FERRIS JOSEPH PRODUCE, IN	109635	08/12/2019	FOOD SUPPLIES	001-4310-3100	103.00
PFG-TEMPLE	7615735	08/12/2019	FOOD SUPPLIES	001-4310-3100	1,150.84
FLOWERS BAKING CO. OF SA	2038383877	08/13/2019	FOOD SUPPLIES	001-4310-3100	403.92
SYSCO CENTRAL TEXAS, INC	313770190	08/14/2019	FOOD SUPPLIES	001-4310-3100	813.30
FERRIS JOSEPH PRODUCE, IN	109703	08/15/2019	FOOD SUPPLIES	001-4310-3100	76.30
PFG-TEMPLE	9619601	08/15/2019	FOOD SUPPLIES	001-4310-3100	-28.87
PFG-TEMPLE	9619601	08/15/2019	FOOD SUPPLIES	001-4310-3100	803.13
FERRIS JOSEPH PRODUCE, IN	109706	08/16/2019	FOOD SUPPLIES	001-4310-3100	155.00
SYSCO CENTRAL TEXAS, INC	313776.56	08/16/2019	FOOD SUPPLIES	001-4310-3100	1,150.27
FERRIS JOSEPH PRODUCE, IN	109757	08/17/2019	FOOD SUPPLIES	001-4310-3100	122.00
FERRIS JOSEPH PRODUCE, IN	109764	08/19/2019	FOOD SUPPLIES	001-4310-3100	78.00
PFG-TEMPLE	9623015	08/19/2019	FOOD SUPPLIES	001-4310-3100	728.14
FLOWERS BAKING CO. OF SA	2038383985	08/20/2019	FOOD SUPPLIES	001-4310-3100	315.36
FERRIS JOSEPH PRODUCE, IN	109792	08/21/2019	FOOD SUPPLIES	001-4310-3100	48.50
SYSCO CENTRAL TEXAS, INC	313789193	08/21/2019	FOOD SUPPLIES	001-4310-3100	1,540.37
FERRIS JOSEPH PRODUCE, IN	109804	08/22/2019	FOOD SUPPLIES	001-4310-3100	84.80
PFG-TEMPLE	9627161	08/22/2019	FOOD SUPPLIES	001-4310-3100	986.13
FERRIS JOSEPH PRODUCE, IN	109810	08/23/2019	FOOD SUPPLIES	001-4310-3100	151.50
SYSCO CENTRAL TEXAS, INC	313796241	08/23/2019	FOOD SUPPLIES	001-4310-3100	1,118.51
FERRIS JOSEPH PRODUCE, IN	109861	08/24/2019	FOOD SUPPLIES	001-4310-3100	147.00
FERRIS JOSEPH PRODUCE, IN	109869	08/26/2019	FOOD SUPPLIES	001-4310-3100	123.50
PFG-TEMPLE	9630592	08/26/2019	FOOD SUPPLIES	001-4310-3100	1,126.66
			ExpItemNumber 3100 - FOOD SUPPLIES Total:		11,552.42
ExpItemNumber: 3110 - OFFICE SUPPLIES					
OFFICE DEPOT	362227574001	08/14/2019	OFFICE SUPPLIES	001-6570-3110	22.09
DEWITT POTH & SON	580183-0	08/14/2019	OFFICE SUPPLIES	001-7610-3110	128.04
ESMERALDA CHAN	81519	08/15/2019	OFFICE SUPPLIES	001-6580-3110	7.92
KRISTIANNA ARANDA	81419	08/16/2019	OFFICE SUPPLIES	001-6580-3110	45.45
OFFICE DEPOT	364453496001	08/19/2019	OFFICE SUPPLIES	001-3240-3110	253.98
DEWITT POTH & SON	580490-0	08/20/2019	OFFICE SUPPLIES	001-2120-3110	57.68
DEWITT POTH & SON	580614-0	08/21/2019	OFFICE SUPPLIES	001-7610-3110	128.63
DEWITT POTH & SON	580757-0	08/22/2019	OFFICE SUPPLIES	001-3252-3110	175.00
DEWITT POTH & SON	580771-0	08/22/2019	OFFICE SUPPLIES	001-3252-3110	72.00
DEWITT POTH & SON	580786-0	08/23/2019	OFFICE SUPPLIES	001-3252-3110	231.38
DEWITT POTH & SON	580786-1	08/23/2019	OFFICE SUPPLIES	001-3252-3110	12.35
BANKNOTE CORPORATION O	IN1908094	08/23/2019	OFFICE SUPPLIES	001-2150-3110	143.10
CARD SERVICE CENTER	82019	08/26/2019	OFFICE SUPPLIES	001-3220-3110	144.95
CARD SERVICE CENTER	82019	08/26/2019	OFFICE SUPPLIES	001-6580-3110	168.87
LARRY D. RIVERA	EMT-21482	08/26/2019	OFFICE SUPPLIES	001-6550-3110	225.60
SHI GOVERNMENT SOLUTIO	GB00336435	08/29/2019	OFFICE SUPPLIES	001-2130-3110	377.88
			ExpItemNumber 3110 - OFFICE SUPPLIES Total:		2,194.92
ExpItemNumber: 3120 - POSTAGE					
RONDA LEHMAN	82119	08/21/2019	POSTAGE	001-8700-3120	14.70
			ExpItemNumber 3120 - POSTAGE Total:		14.70

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Vendor Name	Payable Number	Post Date	Account Name	Account Number	Amount
ExpItemNumber: 3130 - OPERATING SUPPLIES					
OFFICE DEPOT	344978972001	07/22/2019	OPERATING SUPPLIES	001-4300-3130	410.06
ON CALL MOBILE VETERINA	2019-08-01 17:33:10	08/01/2019	OPERATING SUPPLIES	001-4300-3130	53.00
OFFICE DEPOT	359964339001	08/12/2019	OPERATING SUPPLIES	001-4300-3130	356.48
MAILROOM FINANCE, INC	81219	08/12/2019	OPERATING SUPPLIES	001-4300-3130	206.00
SYSCO CENTRAL TEXAS, INC	313770190	08/14/2019	OPERATING SUPPLIES	001-4310-3130	24.57
SYSCO CENTRAL TEXAS, INC	313770191	08/14/2019	OPERATING SUPPLIES	001-4310-3130	343.01
SYSCO CENTRAL TEXAS, INC	313776.56	08/16/2019	OPERATING SUPPLIES	001-4310-3130	40.33
UNIFIRST CORPORATION	822 2226578	08/16/2019	OPERATING SUPPLIES	001-4310-3130	70.59
ON CALL MOBILE VETERINA	2019-08-02 19:59:21	08/02/2019	OPERATING SUPPLIES	001-4300-3130	170.00
ECOLAB	96016201	08/20/2019	OPERATING SUPPLIES	001-4310-3130	33.20
SYSCO CENTRAL TEXAS, INC	313789192	08/21/2019	OPERATING SUPPLIES	001-4310-3130	286.67
SYSCO CENTRAL TEXAS, INC	313789193	08/21/2019	OPERATING SUPPLIES	001-4310-3130	83.75
SYSCO CENTRAL TEXAS, INC	313790343	08/22/2019	OPERATING SUPPLIES	001-4310-3130	27.85
UNIFIRST CORPORATION	822 2228825	08/23/2019	OPERATING SUPPLIES	001-4310-3130	70.59
TEXAS STATE NOTARY BURE	82719	08/27/2019	OPERATING SUPPLIES	001-4310-3130	45.95
ON CALL MOBILE VETERINA	2019-08-03 15:56:51	08/03/2019	OPERATING SUPPLIES	001-4300-3130	487.00
ON CALL MOBILE VETERINA	2019-08-04 11:05:01	08/04/2019	OPERATING SUPPLIES	001-4300-3130	165.00
ExpItemNumber 3130 - OPERATING SUPPLIES Total:					2,874.05
ExpItemNumber: 3140 - UNIFORMS					
JANET F. GRIGAR	31293	07/29/2019	UNIFORMS	001-6640-3140	24.00
ExpItemNumber 3140 - UNIFORMS Total:					24.00
ExpItemNumber: 3200 - DONATIONS					
CALDWELL COUNTY HISTORI	82619	08/29/2019	DONATIONS	001-6510-3200	3,000.00
ExpItemNumber 3200 - DONATIONS Total:					3,000.00
ExpItemNumber: 3500 - JP3 SIMON BUILDING-MAXWELL					
SECURITY ONE, INC	891520	08/26/2019	JP3 SIMON BUILDING.MAXW	001-6520-3500	25.00
ExpItemNumber 3500 - JP3 SIMON BUILDING-MAXWELL Total:					25.00
ExpItemNumber: 3510 - LULING ANNEX					
CARD SERVICE CENTER	82019	08/26/2019	LULING ANNEX	001-6520-3510	47.97
ExpItemNumber 3510 - LULING ANNEX Total:					47.97
ExpItemNumber: 3550 - JUDICIAL CENTER-LOCKHART					
GRAINGER	92156131350	07/25/2019	JUDICIAL CENTER-LOCKHART	001-6520-3550	381.22
ExpItemNumber 3550 - JUDICIAL CENTER-LOCKHART Total:					381.22
ExpItemNumber: 4080 - ADULT - ATTY LITIGATION EXPENSE					
VICTOREA D. BROWN	38293	07/24/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	6.49
THE LAW OFFICE OF TREY HI	18-242	08/12/2019	ADULT - ATTY LITIGATION EX	001-3230-4080	5.00
PAUL MATTHEW EVANS	2017-207	08/13/2019	ADULT - ATTY LITIGATION EX	001-3230-4080	5.00
JOHN HINDERA	18-179 1	08/15/2019	ADULT - ATTY LITIGATION EX	001-3230-4080	5.00
DEL PRADO-DIETZ, PLLC	47312	08/19/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	5.00
AMANDA ERWIN	CR2017-075	08/19/2019	ADULT - ATTY LITIGATION EX	001-3230-4080	262.21
BOVIK & MEREDITH P.C	18-FL-230	08/23/2019	ADULT - ATTY LITIGATION EX	001-3230-4080	19.26
PAUL MATTHEW EVANS	46949	08/04/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	5.00
LILIANA LEON FORES	47234	08/08/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	5.00
BOVIK & MEREDITH P.C.	47363	08/08/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	5.00
LILIANA LEON FORES	47432	08/08/2019	ADULT - ATTY LITIGATION EX	001-3240-4080	5.00
ExpItemNumber 4080 - ADULT - ATTY LITIGATION EXPENSE Total:					327.96
ExpItemNumber: 4110 - PROFESSIONAL SERVICES					
ORKIN - AUSTIN COMMERCI	185847438	07/31/2019	PROFESSIONAL SERVICES	001-4310-4110	295.19
SOUTHERN HEALTH PARTNE	OCP14032	07/31/2019	PROFESSIONAL SERVICES	001-4310-4110	13,474.49
CALDWELL COUNTY APPRAIS	83119	08/31/2019	PROFESSIONAL SERVICES	001-2140-4110	25,418.97
CALDWELL COUNTY APPRAIS	8312019	08/31/2019	PROFESSIONAL SERVICES	001-2140-4110	92,036.04
ExpItemNumber 4110 - PROFESSIONAL SERVICES Total:					131,224.69
ExpItemNumber: 4123 - AUTOPSY					
CENTRAL TEXAS AUTOPSY, P	12868	08/20/2019	AUTOPSY	001-6510-4123	2,100.00
CENTRAL TEXAS AUTOPSY, P	12869	08/20/2019	AUTOPSY	001-6510-4123	2,100.00

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Vendor Name	Payable Number	Post Date	Account Name	Account Number	Amount
CENTRAL TEXAS AUTOPSY, P	12870	08/20/2019	AUTOPSY	001-6510-4123	2,100.00
ExpItemNumber 4123 - AUTOPSY Total:					6,300.00
ExpItemNumber: 4135 - EMPLOYEE PHYSICALS					
JAN FORD MUSTIN PH.D, P.C	08222019	08/22/2019	EMPLOYEE PHYSICALS	001-4310-4135	295.00
SETON FAMILY OF HOSPITAL	4200365V8363	08/07/2019	EMPLOYEE PHYSICALS	001-4310-4135	65.00
SETON FAMILY OF HOSPITAL	906245	08/08/2019	EMPLOYEE PHYSICALS	001-4310-4135	65.00
SETON FAMILY OF HOSPITAL	655579	08/09/2019	EMPLOYEE PHYSICALS	001-4310-4135	65.00
ExpItemNumber 4135 - EMPLOYEE PHYSICALS Total:					490.00
ExpItemNumber: 4160 - ADULT - INDIGENT ATTORNEY FEES					
VICTOREA D. BROWN	38293	07/24/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	350.00
VICTOREA D. BROWN	47662	07/24/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	200.00
DAVID MENDOZA	47175	07/25/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	300.00
SYDNEY MOORE	47428	07/25/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	350.00
THE CASEY LAW FIRM	18-128	08/12/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	350.00
THE LAW OFFICE OF TREY HI	18-242	08/12/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	750.00
PETER GRUNING, ATTORNEY	180	08/13/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	750.00
PETER GRUNING, ATTORNEY	181	08/13/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	600.00
WALTER S. DEAN, SR.	18-120 1	08/13/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	500.00
PAUL MATTHEW EVANS	2017-207	08/13/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	1,100.00
DAVID GLICKER	40,360	08/14/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	600.00
ROBERT A HAEDGE	47,300	08/14/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	300.00
JOHN S BUTLER	07-071	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	750.00
JOHN HINDERA	16-153	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	190.00
ARTESSIA K. HOUSE	16-FL-005	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	420.00
JANA CLIFT-WILLIAMS	17-FL-182 14	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	588.00
ADAM D. ROWINS	17-FL-357 10	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	224.00
THE LAW OFFICE OF TREY HI	18-062	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	870.00
JOHN HINDERA	18-179 1	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	740.00
ARTESSIA K. HOUSE	18-FL-071 1	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	280.00
STACY M. JANUARY	18-FL-235 1	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	175.00
ARTESSIA K. HOUSE	18-FL-235	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	1,470.00
ARTESSIA K. HOUSE	18-FL-312 1	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	525.00
ARTESSIA K. HOUSE	18-FL-317	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	1,365.00
ADAM D. ROWINS	18-FL-317A	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	301.00
THE LAW OFFICES OF CARRIE	18-FL-394	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	105.00
STACY M. JANUARY	18-FL-441 1	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	245.00
JANA CLIFT-WILLIAMS	18-FL-446 4	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	84.00
JANA CLIFT-WILLIAMS	18-FL-448 9	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	413.00
JANA CLIFT-WILLIAMS	18-FL-539 6	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	133.00
ADAM D. ROWINS	18-FL-539 6	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	147.00
THE LAW OFFICE OF TREY HI	19-046	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	980.00
CINDY A. DURAN	19-FL-027 2	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	252.00
GLENN WILLIAMS	19-FL-027 2	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	140.00
JANA CLIFT-WILLIAMS	19-FL-054 4	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	455.00
JANA CLIFT-WILLIAMS	19-FL-091 2	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	70.00
JANA CLIFT-WILLIAMS	19-FL-197 2	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	189.00
ARTESSIA K. HOUSE	19-FL-351	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	450.00
STACY M. JANUARY	19-FL-359	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	70.00
THE LAW OFFICES OF CARRIE	19-FL-359	08/15/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	70.00
MICHAEL BAIRD	46078	08/19/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	300.00
HOLLIS WILBURN BURKLUND	46675	08/19/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	1,000.00
DEL PRADO-DIETZ, PLLC	47312	08/19/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	600.00
AMANDA ERWIN	CR2017-075	08/19/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	4,485.00
HOLLIS WILBURN BURKLUND	46574	08/20/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	700.00
BOVIK & MEREDITH P.C.	45370	08/21/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	350.00
DAN MCCORMACK	46,989	08/22/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	700.00
BOVIK & MEREDITH P.C.	18-FL-230	08/23/2019	ADULT - INDIGENT ATTORNE	001-3230-4160	2,044.00
PAUL MATTHEW EVANS	46949	08/04/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	640.00
LILIANA LEON FORES	47234	08/08/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	350.00
BOVIK & MEREDITH P.C.	47363	08/08/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	250.00

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Vendor Name	Payable Number	Post Date	Account Name	Account Number	Amount
LILIANA LEON FORES	47432	08/08/2019	ADULT - INDIGENT ATTORNE	001-3240-4160	250.00
ExpItemNumber 4160 - ADULT - INDIGENT ATTORNEY FEES Total:					29,520.00
ExpItemNumber: 4180 - JUVENILE - INDIGENT ATTORNEY FEES					
COLIN WISE	2748-19CC	08/20/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	1,000.00
HOLLIS WILBURN BURKLUND	2733-19CC	08/23/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	500.00
SYDNEY MOORE	2749-19CC	08/23/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	400.00
DEL PRADO-DIETZ, PLLC	2755-19CC	08/23/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	500.00
DAVID GLICKER	2759-19CC	08/23/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	300.00
CLIFFORD W. MCCORMACK	2760-19CC	08/23/2019	JUVENILE - INDIGENT ATTOR	001-3240-4180	300.00
ExpItemNumber 4180 - JUVENILE - INDIGENT ATTORNEY FEES Total:					3,000.00
ExpItemNumber: 4189 - JUVENILE - ATTY LITIGATION EXPENSES					
DAVID GLICKER	2759-19CC	08/23/2019	JUVENILE - ATTY LITIGATION	001-3240-4189	5.00
ExpItemNumber 4189 - JUVENILE - ATTY LITIGATION EXPENSES Total:					5.00
ExpItemNumber: 4251 - MILEAGE REIMB- ADH DEMO AGENT					
ELSIE LACY	82719	08/27/2019	MILEAGE REIMB- FAMILY/CO	001-8700-4251	20.00
ExpItemNumber 4251 - MILEAGE REIMB- ADH DEMO AGENT Total:					20.00
ExpItemNumber: 4260 - TRANSPORTATION					
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-3200-4260	151.58
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4300-4260	8,165.45
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4310-4260	1,072.12
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4321-4260	556.17
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4322-4260	304.19
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4323-4260	580.39
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-4324-4260	164.71
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-6520-4260	294.72
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-6640-4260	169.42
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-6650-4260	720.10
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-7610-4260	73.78
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	TRANSPORTATION	001-8700-4260	40.11
DENNIS ENGELKE	82919	08/29/2019	TRANSPORTATION	001-6630-4260	145.29
DARLA LAW	83019	08/30/2019	TRANSPORTATION	001-2140-4260	256.36
ExpItemNumber 4260 - TRANSPORTATION Total:					12,694.39
ExpItemNumber: 4270 - EXTRADITION					
PTS OF AMERICA, LLC	183062	07/10/2019	EXTRADITION	001-4310-4270	896.00
ExpItemNumber 4270 - EXTRADITION Total:					896.00
ExpItemNumber: 4315 - PUBLICATIONS					
WEST GROUP PAYMENT CEN	840691928	08/01/2019	PUBLICATIONS	001-3200-4315	196.00
CARD SERVICE CENTER	82019	08/26/2019	PUBLICATIONS	001-3200-4315	143.00
CARD SERVICE CENTER	82019	08/26/2019	PUBLICATIONS	001-3200-4315	209.00
WEST GROUP PAYMENT CEN	840796819	08/04/2019	PUBLICATIONS	001-3200-4315	78.89
ExpItemNumber 4315 - PUBLICATIONS Total:					626.89
ExpItemNumber: 4320 - INDIGENT FUNERAL					
O'BANNON FUNERAL HOME	8242019	08/29/2019	INDIGENT FUNERAL	001-7620-4320	300.00
O'BANNON FUNERAL HOME	8242019	08/29/2019	INDIGENT FUNERAL	001-7620-4320	600.00
ExpItemNumber 4320 - INDIGENT FUNERAL Total:					900.00
ExpItemNumber: 4420 - TELEPHONE					
SPRINT	122236591-125	08/20/2019	TELEPHONE	001-4300-4420	37.99
ExpItemNumber 4420 - TELEPHONE Total:					37.99
ExpItemNumber: 4425 - FAX & INTERNET					
AT & T MOBILITY	8756648878X08232019	08/15/2019	FAX & INTERNET	001-6510-4425	417.89
ExpItemNumber 4425 - FAX & INTERNET Total:					417.89
ExpItemNumber: 4510 - REPAIRS & MAINTENANCE					
HOME DEPOT PRO	506770734	08/12/2019	REPAIRS & MAINTENANCE	001-4310-4510	133.65
L & L SEPTIC AND PORTABLE	663306	08/14/2019	REPAIRS & MAINTENANCE	001-4310-4510	650.00
GRAINGER	9264361479	08/15/2019	REPAIRS & MAINTENANCE	001-4310-4510	22.04
GRAINGER	9256388001	08/07/2019	REPAIRS & MAINTENANCE	001-4310-4510	47.93
ACE AUDIO COMMUNICATIO	190808-02	08/08/2019	REPAIRS & MAINTENANCE	001-4310-4510	943.30

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FIRETROL PROTECTION SYST	100607437	08/09/2019	REPAIRS & MAINTENANCE	001-4310-4510	569.18
GRAINGER	9258116327	08/09/2019	REPAIRS & MAINTENANCE	001-4310-4510	368.65
GRAINGER	9258534313	08/09/2019	REPAIRS & MAINTENANCE	001-4310-4510	16.44

ExpItemNumber 4510 - REPAIRS & MAINTENANCE Total: 2,751.19

ExpItemNumber: 4610 - RENTALS

XEROX CORPORATION	1731895	08/10/2019	RENTALS	001-6510-4610	3,995.00
XEROX CORPORATION	1731895	08/10/2019	RENTALS	001-6510-4610	56.11
XEROX CORPORATION	1738602	08/11/2019	RENTALS	001-6510-4610	171.00
RICOH USA, INC.	102482475	08/09/2019	RENTALS	001-6510-4610	888.28

ExpItemNumber 4610 - RENTALS Total: 5,110.39

ExpItemNumber: 4800 - EMERGENCY OPERATIONS CENTER

CARINE CHALFOUN	82119	08/21/2019	EMERGENCY OPERATIONS C	001-6650-4800	71.70
CARD SERVICE CENTER	82019	08/26/2019	EMERGENCY OPERATIONS C	001-6650-4800	35.76

ExpItemNumber 4800 - EMERGENCY OPERATIONS CENTER Total: 107.46

ExpItemNumber: 4810 - TRAINING

BWPLUS GEORGETOWN INN	CONF # 86776	06/10/2019	TRAINING	001-2150-4810	205.66
BWPLUS GEORGETOWN INN	CONF # 86777	06/10/2019	TRAINING	001-2150-4810	205.66
OMNI CORPUS CHRISTI HOT	CONF # 40036666624	08/19/2019	TRAINING	001-4300-4810	887.50
DAVE ERSKINE	PID: 73373	08/02/2019	TRAINING	001-4300-4810	153.63
CARD SERVICE CENTER	82019	08/26/2019	TRAINING	001-6550-4810	805.52
TEXAS ASSOCIATION OF COU	INV REF # 289116	08/26/2019	TRAINING	001-6560-4810	225.00
TEXAS ASSOCIATION OF COU	INV REF: 289117	08/26/2019	TRAINING	001-6560-4810	225.00
TEXAS ASSOCIATION OF HOS	082719	08/27/2019	TRAINING	001-4300-4810	140.00
TEXAS ASSOCIATION OF COU	291472	08/27/2019	TRAINING	001-6560-4810	225.00
TEXAS ASSOCIATION OF HOS	82719	08/27/2019	TRAINING	001-4300-4810	140.00
LELTON WAYNE MORSE	82719	08/27/2019	TRAINING	001-8700-4810	40.00
COMFORT SUITES FRISCO	671916124 1	08/28/2019	TRAINING	001-4300-4810	559.35
COMFORT SUITES FRISCO	671916124	08/28/2019	TRAINING	001-4300-4810	559.35
SEAN QUINN	82819	08/28/2019	TRAINING	001-4300-4810	273.00
MIKE ALLEN	92219	08/28/2019	TRAINING	001-4300-4810	273.00

ExpItemNumber 4810 - TRAINING Total: 4,917.67

ExpItemNumber: 4850 - MISCELLANEOUS

BOB BUSH	81519	08/20/2019	MISCELLANEOUS	001-6580-4850	118.64
BOB BUSH	82019	08/20/2019	MISCELLANEOUS	001-6580-4850	38.36
FLEETCOR TECHNOLOGIES, I	STATEMENT # NP56795825	08/26/2019	MISCELLANEOUS	001-6510-4850	148.80

ExpItemNumber 4850 - MISCELLANEOUS Total: 305.80

ExpItemNumber: 5120 - CALDWELL CO. COURTHOUSE

CARD SERVICE CENTER	82019	08/26/2019	CALDWELL CO. COURTHOUS	001-6520-5120	239.30
CARD SERVICE CENTER	82019	08/26/2019	CALDWELL CO. COURTHOUS	001-6520-5120	58.57

ExpItemNumber 5120 - CALDWELL CO. COURTHOUSE Total: 297.87

ExpItemNumber: 5310 - MACHINERY AND EQUIPMENT

WATCHGUARD VIDEO	ADVREP167222	08/21/2019	MACHINERY AND EQUIPME	001-4300-5310	450.00
PENGUIN MANAGEMENT, IN	56603	08/22/2019	MACHINERY AND EQUIPME	001-6650-5310	4,434.00
ONSITE DECALS.COM	7523	08/22/2019	MACHINERY AND EQUIPME	001-4300-5310	475.00
ONSITE DECALS.COM	7524	08/22/2019	MACHINERY AND EQUIPME	001-4300-5310	450.00

ExpItemNumber 5310 - MACHINERY AND EQUIPMENT Total: 5,809.00

Fund 001 - GENERAL FUND Total: 230,666.25

Fund: 002 - UNIT ROAD FUND

ExpItemNumber: 2140 - UNIFORMS

CINTAS CORPORATION #86	4027952480	08/14/2019	UNIFORMS	002-1101-2140	248.65
CINTAS CORPORATION #86	4027952534	08/14/2019	UNIFORMS	002-1101-2140	163.67
CINTAS CORPORATION #86	4027952572	08/14/2019	UNIFORMS	002-1101-2140	363.71
CINTAS CORPORATION #86	4027952685	08/14/2019	UNIFORMS	002-1103-2140	88.43
CINTAS CORPORATION #86	4028455780	08/21/2019	UNIFORMS	002 1101-2140	259.18
CINTAS CORPORATION #86	4028455876	08/21/2019	UNIFORMS	002-1101-2140	358.47
CINTAS CORPORATION #86	4028455877	08/21/2019	UNIFORMS	002-1101-2140	163.67
CINTAS CORPORATION #86	4028456003	08/21/2019	UNIFORMS	002-1103-2140	88.43
CINTAS CORPORATION #86	4027473625	08/07/2019	UNIFORMS	002-1101-2140	363.71

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CINTAS CORPORATION #86	4027473672	08/07/2019	UNIFORMS	002-1101-2140	253.20
CINTAS CORPORATION #86	4027473737	08/07/2019	UNIFORMS	002-1103-2140	88.43
CINTAS CORPORATION #86	4077473568	08/07/2019	UNIFORMS	002-1101-2140	163.67
				ExpltemNumber 2140 - UNIFORMS Total:	2,603.22
ExpltemNumber: 3116 - CULVERT PIPE					
SMITH SUPPLY CO.- LOCKHA	820491	08/20/2019	CULVERT PIPE	002-1101-3116	660.00
SMITH SUPPLY CO.- LOCKHA	819422	08/09/2019	CULVERT PIPE	002-1101-3116	7,782.00
				ExpltemNumber 3116 - CULVERT PIPE Total:	8,442.00
ExpltemNumber: 3130 - OPERATING SUPPLIES					
HANSON EQUIPMENT	273982	08/16/2019	OPERATING SUPPLIES	002-1101-3130	12.00
SMITH SUPPLY CO.-LULING	72091	08/16/2019	OPERATING SUPPLIES	002-1101-3130	15.80
SMITH SUPPLY CO.- LOCKHA	820143	08/16/2019	OPERATING SUPPLIES	002-1101-3130	10.00
HANSON EQUIPMENT	273648	08/02/2019	OPERATING SUPPLIES	002-1101-3130	8.00
SMITH SUPPLY CO.- LOCKHA	820486	08/20/2019	OPERATING SUPPLIES	002-1101-3130	62.50
HANSON EQUIPMENT	274130	08/22/2019	OPERATING SUPPLIES	002-1101-3130	40.60
LOCKHART HARDWARE	30003 /1	08/22/2019	OPERATING SUPPLIES	002-1101-3130	24.99
LOCKHART HARDWARE	30008 /1	08/22/2019	OPERATING SUPPLIES	002-1101-3130	20.97
SMITH SUPPLY CO.- LOCKHA	820755	08/22/2019	OPERATING SUPPLIES	002-1101-3130	62.85
HANSON EQUIPMENT	274151	08/23/2019	OPERATING SUPPLIES	002-1101-3130	40.49
LOCKHART HARDWARE	30040 /1	08/23/2019	OPERATING SUPPLIES	002-1101-3130	143.92
CARD SERVICE CENTER	82019	08/26/2019	OPERATING SUPPLIES	002-1101-3130	155.05
HANSON EQUIPMENT	273701	08/05/2019	OPERATING SUPPLIES	002-1101-3130	90.46
SMITH SUPPLY CO.- LOCKHA	818933	08/05/2019	OPERATING SUPPLIES	002-1101-3130	40.20
				ExpltemNumber 3130 - OPERATING SUPPLIES Total:	727.83
ExpltemNumber: 3135 - Designated for Road Const.					
CAPITOL AUTO PARTS	07MG5965	08/01/2019	OPERATING SUPPLIES	002-1103-3135	25.38
CAPITOL AUTO PARTS	07MH1123	08/15/2019	OPERATING SUPPLIES	002-1103-3135	132.14
CAPITOL AUTO PARTS	07MH1306	08/16/2019	OPERATING SUPPLIES	002-1103-3135	20.18
INTERSTATE BATTERIES-MET	320035942	08/16/2019	OPERATING SUPPLIES	002-1103-3135	281.76
CAPITOL AUTO PARTS	07MH1802	08/19/2019	OPERATING SUPPLIES	002-1103-3135	241.46
CAPITOL AUTO PARTS	07MH2077	08/19/2019	OPERATING SUPPLIES	002-1103-3135	66.00
LOCKHART MOTOR CO.,INC.	T45983	08/19/2019	OPERATING SUPPLIES	002-1103-3135	38.75
CAPITOL AUTO PARTS	07MH2364	08/20/2019	OPERATING SUPPLIES	002-1103-3135	5.66
CAPITOL AUTO PARTS	07MH2613	08/20/2019	OPERATING SUPPLIES	002-1103-3135	6.17
LULING CHEVROLET	102218	08/20/2019	OPERATING SUPPLIES	002-1103-3135	196.75
CAPITOL AUTO PARTS	07MH3211	08/22/2019	OPERATING SUPPLIES	002-1103-3135	18.05
LOCKHART MOTOR CO.,INC.	T45999	08/22/2019	OPERATING SUPPLIES	002-1103-3135	111.12
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	268.24
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	13.44
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	398.43
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	7.96
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	67.55
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	145.01
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	9.48
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	20.16
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	67.55
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	8.72
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	26.74
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	145.01
LOCKHART MOTOR CO.,INC.	T46012	08/23/2019	OPERATING SUPPLIES	002-1103-3135	397.77
SMITH SUPPLY CO.-LULING	72340	08/26/2019	OPERATING SUPPLIES	002-1103-3135	22.45
CAPITOL AUTO PARTS	07MG6786	08/05/2019	OPERATING SUPPLIES	002-1103-3135	160.74
CAPITOL AUTO PARTS	07MG7873	08/07/2019	OPERATING SUPPLIES	002-1103-3135	19.27
				ExpltemNumber 3135 - Designated for Road Const. Total:	2,921.94
ExpltemNumber: 3136 - SUPPLIES & SMALL TOOLS					
O'REILLY AUTOMOTIVE, INC.	0642-281893	07/22/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	69.00
O'REILLY AUTOMOTIVE, INC.	0642-282113	07/23/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	69.00
O'REILLY AUTOMOTIVE, INC.	0642-283757	08/01/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	881.14
O'REILLY AUTOMOTIVE, INC.	0642-285727	08/12/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	44.66

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O'REILLY AUTOMOTIVE, INC.	0642-285920	08/13/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	8.11
O'REILLY AUTOMOTIVE, INC.	0642-285938	08/13/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	10.45
O'REILLY AUTOMOTIVE, INC.	0642-285962	08/13/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	35.54
E & R SUPPLY CO., INC	216966	08/14/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	206.54
O'REILLY AUTOMOTIVE, INC.	0642-286489	08/16/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	29.88
O'REILLY AUTOMOTIVE, INC.	0642-287036	08/19/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	228.40
SALT FLAT FEED & NAPA	196333	08/19/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	22.99
O'REILLY AUTOMOTIVE, INC.	0642-283835	08/02/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	10.58
O'REILLY AUTOMOTIVE, INC.	0642-283838	08/02/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	75.30
O'REILLY AUTOMOTIVE, INC.	0642-287414	08/21/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	62.96
O'REILLY AUTOMOTIVE, INC.	0642-288462	08/26/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	7.28
SEAN MATTHEW MANN	103591	08/26/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	25.10
O'REILLY AUTOMOTIVE, INC.	0642-284474	08/05/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	344.88
O'REILLY AUTOMOTIVE, INC.	0642-284806	08/07/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	21.20
O'REILLY AUTOMOTIVE, INC.	0642-284840	08/07/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	326.70
O'REILLY AUTOMOTIVE, INC.	0642-284894	08/07/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	38.21
O'REILLY AUTOMOTIVE, INC.	0642-284984	08/08/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	-545.33
O'REILLY AUTOMOTIVE, INC.	0642-284997	08/08/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	57.29
O'REILLY AUTOMOTIVE, INC.	0642-285038	08/08/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	108.30
O'REILLY AUTOMOTIVE, INC.	0642-285195	08/09/2019	SUPPLIES & SMALL TOOLS	002-1102-3136	9.99
ExpltemNumber 3136 - SUPPLIES & SMALL TOOLS Total:					2,010.17
ExpltemNumber: 3142 - CONTRACT MOWING					
ABRAHAM HERRERA	2265	08/16/2019	CONTRACT MOWING	002-1101-3142	21,934.00
ExpltemNumber 3142 - CONTRACT MOWING Total:					21,934.00
ExpltemNumber: 3143 - FLEX BASE MATERIALS					
BRAUNTEX MATERIALS, INC.	103479	08/12/2019	FLEX BASE MATERIALS	002-1101-3143	65,137.20
BRAUNTEX MATERIALS, INC.	103480	08/12/2019	FLEX BASE MATERIALS	002-1101-3143	23,779.50
BRAUNTEX MATERIALS, INC.	103669	08/19/2019	FLEX BASE MATERIALS	002-1101-3143	7,195.54
ExpltemNumber 3143 - FLEX BASE MATERIALS Total:					96,112.24
ExpltemNumber: 3181 - SIGNS					
PATHMARK TRAFFIC PROD.	3389	08/14/2019	SIGNS	002-1101-3181	1,190.00
PATHMARK TRAFFIC PROD.	3389	08/14/2019	SIGNS	002-1101-3181	687.50
ExpltemNumber 3181 - SIGNS Total:					1,877.50
ExpltemNumber: 3190 - TIRES					
HANSON EQUIPMENT	273797	08/09/2019	TIRES	002-1101-3190	70.55
ExpltemNumber 3190 - TIRES Total:					70.55
ExpltemNumber: 4510 - REPAIRS & MAINTENANCE					
LONGHORN INTERNATIONAL	SERVICE INVOICE: R3010083	08/12/2019	REPAIRS & MAINTENANCE	002-1102-4510	2,128.77
RDO EQUIPMENT CO.	P91392	08/22/2019	REPAIRS & MAINTENANCE	002-1102-4510	561.66
RUSH TRUCK CENTER	3016266785	08/23/2019	REPAIRS & MAINTENANCE	002-1102-4510	3,438.74
ExpltemNumber 4510 - REPAIRS & MAINTENANCE Total:					6,129.17
ExpltemNumber: 4630 - SEAL COATING					
ERGON ASPHALT AND EMUL	9402101090	08/14/2019	SEAL COATING	002-1101-4630	4,015.95
BRAUNTEX MATERIALS, INC.	103669	08/19/2019	SEAL COATING	002-1101-4630	52,728.86
BRAUNTEX MATERIALS, INC.	103670	08/19/2019	SEAL COATING	002-1101-4630	48,930.00
ExpltemNumber 4630 - SEAL COATING Total:					105,674.81
Fund 002 - UNIT ROAD FUND Total:					248,503.43
Fund: 010 - GRANT FUND					
nDIVISION, INC	8262019	08/26/2019	NIBRS Sheriff Office	010-3000-0363	6,600.00
					6,600.00
ExpltemNumber: 3130 - OPERATING SUPPLIES					
SHI GOVERNMENT SOLUTIO	GB00336966	08/16/2019	NIBRS SO-OPERATING SUPPL	010-4300-3130	4,040.00
ExpltemNumber 3130 - OPERATING SUPPLIES Total:					4,040.00

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ExpItemNumber: 4515 - Operating Expenses					
LACHLAN SANCHEZ	82419	08/24/2019	Operating Expenses	010-4323-4515	105.00
ExpItemNumber 4515 - Operating Expenses Total:					105.00
Fund 010 - GRANT FUND Total:					10,745.00
Fund: 013 - CAPITAL PROJECTS FUND					
ExpItemNumber: 5245 - Front Office Upgrades					
LOCKHART HARDWARE	29923 /1	08/16/2019	Front Office Upgrades	013-4300-5245	63.75
LOCKHART HARDWARE	29925 /1	08/16/2019	Front Office Upgrades	013-4300-5245	35.99
LOCKHART HARDWARE	29984 /1	08/21/2019	Front Office Upgrades	013-4300-5245	13.91
LOCKHART HARDWARE	29992 /1	08/21/2019	Front Office Upgrades	013-4300-5245	8.00
LOCKHART HARDWARE	30076 /1	08/26/2019	Front Office Upgrades	013-4300-5245	198.86
LOCKHART HARDWARE	30134 /1	08/29/2019	Front Office Upgrades	013-4300-5245	55.92
ExpItemNumber 5245 - Front Office Upgrades Total:					376.43
ExpItemNumber: 5310 - MACHINERY AND EQUIPMENT					
ASSOCIATED SUPPLY COMPA	ESA004898	08/20/2019	MACHINERY AND EQUIPME	013-1101-5310	226,911.26
CML SECURITY, LLC	221450-001	08/23/2019	MACHINERY AND EQUIPME	013-4310-5310	27,000.00
ExpItemNumber 5310 - MACHINERY AND EQUIPMENT Total:					253,911.26
Fund 013 - CAPITAL PROJECTS FUND Total:					254,287.69
Fund: 015 - LEOSE-Constables					
ExpItemNumber: 4810 - TRAINING					
THOMAS WILL	81519	08/15/2019	Training-LEOSE-Constable #2	015-4322-4810	221.34
ExpItemNumber 4810 - TRAINING Total:					221.34
Fund 015 - LEOSE-Constables Total:					221.34
Grand Total:					744,423.71

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	230,666.25
002 - UNIT ROAD FUND	248,503.43
010 - GRANT FUND	10,745.00
013 - CAPITAL PROJECTS FUND	254,287.69
015 - LEOSE-Constables	221.34
Grand Total:	744,423.71

Account Summary

Account Number	Account Name	Expense Amount
001-1260	DUE FROM C C A D	30.95
001-1370	POSTAGE INVENTORY	4,760.83
001-2120-3110	OFFICE SUPPLIES	57.68
001-2130-3110	OFFICE SUPPLIES	377.88
001-2140-4110	PROFESSIONAL SERVICE	117,455.01
001-2140-4260	TRANSPORTATION	256.36
001-2150-3110	OFFICE SUPPLIES	143.10
001-2150-4810	TRAINING	411.32
001-3200-4260	TRANSPORTATION	151.58
001-3200-4315	PUBLICATIONS	626.89
001-3220-3110	OFFICE SUPPLIES	144.95
001-3230-4080	ADULT - ATTY LITIGATIO	296.47
001-3230-4160	ADULT - INDIGENT ATTO	20,930.00
001-3240-3110	OFFICE SUPPLIES	253.98
001-3240-4080	ADULT - ATTY LITIGATIO	31.49
001-3240-4160	ADULT - INDIGENT ATTO	8,590.00
001-3240-4180	JUVENILE - INDIGENT AT	3,000.00
001-3240-4189	JUVENILE - ATTY LITIGAT	5.00
001-3252-3110	OFFICE SUPPLIES	490.73
001-4300-3130	OPERATING SUPPLIES	1,847.54
001-4300-4260	TRANSPORTATION	8,165.45
001-4300-4420	TELEPHONE	37.99
001-4300-4810	TRAINING	2,985.83
001-4300-5310	MACHINERY AND EQUIP	1,375.00
001-4310-3100	FOOD SUPPLIES	11,552.42
001-4310-3130	OPERATING SUPPLIES	1,026.51
001-4310-4110	PROFESSIONAL SERVICE	13,769.68
001-4310-4135	EMPLOYEE PHYSICALS	490.00
001-4310-4260	TRANSPORTATION	1,072.12
001-4310-4270	EXTRADITION	896.00
001-4310-4510	REPAIRS & MAINTENAN	2,751.19
001-4321-4260	TRANSPORTATION	556.17
001-4322-4260	TRANSPORTATION	304.19
001-4323-4260	TRANSPORTATION	580.39
001-4324-4260	TRANSPORTATION	164.71
001-6510-3200	DONATIONS	3,000.00
001-6510-4123	AUTOPSY	6,300.00
001-6510-4425	FAX & INTERNET	417.89
001-6510-4610	RENTALS	5,110.39
001-6510-4850	MISCELLANEOUS	148.80
001-6520-3500	JP3 SIMON BUILDING-M	25.00
001-6520-3510	LULING ANNEX	47.97
001-6520-3550	JUDICIAL CENTER LOCK	381.22
001-6520-4260	TRANSPORTATION	294.72
001-6520-5120	CALDWELL CO. COURTH	297.87
001-6550-3110	OFFICE SUPPLIES	225.60
001-6550-4810	TRAINING	805.52
001-6560-4810	TRAINING	675.00
001-6570-3110	OFFICE SUPPLIES	22.09
001-6580-3110	OFFICE SUPPLIES	222.24

Account Summary

Account Number	Account Name	Expense Amount
001-6580-4850	MISCELLANEOUS	157.00
001-6630-4260	TRANSPORTATION	145.29
001-6640-3140	UNIFORMS	24.00
001-6640-4260	TRANSPORTATION	169.42
001-6650-4260	TRANSPORTATION	720.10
001-6650-4800	EMERGENCY OPERATIO	107.46
001-6650-5310	MACHINERY AND EQUIP	4,434.00
001-7610-3110	OFFICE SUPPLIES	256.67
001-7610-4260	TRANSPORTATION	73.78
001-7620-4320	INDIGENT FUNERAL	900.00
001-8700-3120	POSTAGE	14.70
001-8700-4251	MILEAGE REIMB- FAMIL	20.00
001-8700-4260	TRANSPORTATION	40.11
001-8700-4810	TRAINING	40.00
002-1101-2140	UNIFORMS	2,337.93
002-1101-3116	CULVERT PIPE	8,442.00
002-1101-3130	OPERATING SUPPLIES	727.83
002-1101-3142	CONTRACT MOWING	21,934.00
002-1101-3143	FLEX BASE MATERIALS	96,112.24
002-1101-3181	SIGNS	1,877.50
002-1101-3190	TIRES	70.55
002-1101-4630	SEAL COATING	105,674.81
002-1102-3136	SUPPLIES & SMALL TOO	2,010.17
002-1102-4510	REPAIRS & MAINTENAN	6,129.17
002-1103-2140	UNIFORMS	265.29
002-1103-3135	OPERATING SUPPLIES	2,921.94
010-3000-0363	NIBRS-Sheriff Office	6,600.00
010-4300-3130	NIBRS-SO-OPERATING S	4,040.00
010-4323-4515	Operating Expenses	105.00
013-1101-5310	MACHINERY AND EQUIP	226,911.26
013-4300-5245	Front Office Upgrades	376.43
013-4310-5310	MACHINERY AND EQUIP	27,000.00
015-4322-4810	Training-LEOSE-Constabl	221.34
	Grand Total:	744,423.71

Project Account Summary

Project Account Key	Expense Amount
None	744,423.71
Grand Total:	744,423.71

2. Ratify re-occurring County payments

**A. \$286,462.26 (Payroll Roll
8/04/2019-8/17/2019); Backup 22**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9.9.2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

\$286,462.26 (Payroll Roll 8/04/2019 - 08/17/2019)

1. Costs:

Actual Cost or Estimated Cost \$ 286,462.26

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	<u>Judge Haden</u>		
(2)	_____		
(3)	_____		

3. Backup Materials: None To Be Distributed 22 total # of backup pages
(including this page)

4. 
Signature of Court Member

8/27/2019
Date



Caldwell County, TX

Detail Register

Payroll Summary

Packet: PYPKT01372 - 080419 thru 081719 Payroll
 Payroll Set: 01 - Payroll Set 01

Pay Period: 08/04/2019 - 08/17/2019

Total Direct Deposits: $\sqrt{278,960.84}$
 Total Check Amounts: $7,501.42 - 286,462.26 \checkmark$

Males Paid: 127
 Females Paid: 116
 Total Employees: 243

EARNINGS	Pay Code	Units	Pay Amount
165 Stipend w/RET		0.00	1,677.84
BEREAVEMENT		43.00	783.74
DA Supplement		0.00	151.67
FLOAT		65.00	1,237.59
Hourly		13,030.25	237,016.56
JP COMP TAKEN		12.50	307.74
Jud Stip		0.00	3,230.77
Longevity w/RET		0.00	204.62
LWOP		9.84	0.00
LWP		85.50	1,558.37
OT		361.50	9,726.55
S		691.52	13,122.03
SAL		-38.00	95,546.05
Uniform		0.00	2,100.00
Vacation		804.89	15,557.69
VAC-PAYOUT		54.77	932.97
Total:		15,120.77	383,154.19

BENEFITS	Pay Code	Units	Pay Amount
JP COMP EARNED		7.00	179.32
Total:		7.00	179.32

TAXES	Code	Subject To	Employee	Employer
Federal W/H		347,930.38	30,659.53	0.00
MC		368,734.32	5,346.69	5,346.69
SS		368,734.32	22,861.59	22,861.59
Unemployment		367,643.25	0.00	0.00
Total:			58,867.81	28,208.28

DEDUCTIONS	Code	Subject To	Employee	Employer
400		381,377.04	19,068.94	16,513.59
520		0.00	1,735.00	0.00
530		0.00	1,079.08	0.00
540		0.00	165.46	0.00
550		0.00	1,746.83	0.00
551		0.00	2,920.55	0.00
552		0.00	476.00	0.00
560		0.00	75.00	0.00
563		0.00	204.07	0.00
580		0.00	149.94	0.00
590		0.00	6,774.12	65,286.84
595		0.00	215.45	0.00
610		0.00	218.64	0.00
615		0.00	2,286.92	0.00
620		0.00	179.03	0.00
Bankruptcy		0.00	529.09	0.00
Total:			37,824.12	81,800.43

58,867.81 +
 28,208.28 +
 PRTAX 87,076.09 ✓
 0 *
 58,867.81 +
 28,208.28 +
 87,076.09 ✓
 0 *

-1079.08 ✓

RECAP 01 - Payroll Set 01

Earnings: 383,154.19 Benefits: 179.32 Deductions: 37,824.12 Taxes: 58,867.81 Net Pay: 286,462.26 ✓

Handwritten signature and date: 8/22/2019

Department: 7610 - Sanitation Department

Total Direct Deposits: 2,018.22
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	34.62
FLOAT	8.00	190.44
Hourly	96.00	1,622.62
Vacation	24.00	571.32
Total:	128.00	2,419.00

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,298.05	41.19	0.00
MC	2,419.00	35.08	35.08
SS	2,419.00	149.98	149.98
Unemployment	2,419.00	0.00	0.00
Total:	Total:	226.25	185.06

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,419.00	120.95	104.74
540	0.00	52.05	0.00
580	0.00	1.53	0.00
590	0.00	0.00	317.46
Total:	Total:	174.53	422.20

RECAP 7610 - Sanitation Department

Earnings: 2,419.00 Benefits: 0.00 Deductions: 174.53 Taxes: 226.25 Net Pay: 2,018.22

Department: 8700 - County Agent

Total Direct Deposits: 3,790.81
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	77.50	1,305.92
S	2.50	42.13
SAL	3.00	3,354.07
Total:	83.00	4,702.12

TAXES

Code	Subject To	Employee	Employer
Federal W/H	4,536.86	386.27	0.00
MC	4,683.11	67.90	67.90
SS	4,683.11	290.35	290.35
Unemployment	4,702.12	0.00	0.00
Total:	Total:	744.52	358.25

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,924.97	146.25	126.65
580	0.00	1.53	0.00
590	0.00	0.00	634.92
595	0.00	2.86	0.00
615	0.00	16.15	0.00
Total:	Total:	166.79	761.57

RECAP 8700 - County Agent

Earnings: 4,702.12 Benefits: 0.00 Deductions: 166.79 Taxes: 744.52 Net Pay: 3,790.81



Caldwell County, TX

Detail Register

Payroll Summary

Packet: PYPKT01372 - 080419 thru 081719 Payroll
Payroll Set: 01 - Payroll Set 01

Pay Period: 08/04/2019 - 08/17/2019

Total Direct Deposits: 278,960.84
Total Check Amounts: 7,501.42 - 286,462.26 ✓

Males Paid: 127
Females Paid: 116
Total Employees: 243

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	1,677.84
BEREAVEMENT	43.00	783.74
DA Supplement	0.00	151.67
FLOAT	65.00	1,237.59
Hourly	13,030.25	237,016.56
JP COMP TAKEN	12.50	307.74
Jud Stip	0.00	3,230.77
Longevity w/RET	0.00	204.62
LWOP	9.84	0.00
LWP	85.50	1,558.37
OT	361.50	9,726.55
S	691.52	13,122.03
SAL	-38.00	95,546.05
Uniform	0.00	2,100.00
Vacation	804.89	15,557.69
VAC-PAYOUT	54.77	932.97
Total:	15,120.77	383,154.19

BENEFITS

Pay Code	Units	Pay Amount
JP COMP EARNED	7.00	179.32
Total:	7.00	179.32

TAXES

Code	Subject To	Employee	Employer
Federal W/H	347,930.38	30,659.53	0.00
MC	368,734.32	5,346.69	5,346.69
SS	368,734.32	22,861.59	22,861.59
Unemployment	367,643.25	0.00	0.00
Total:	58,867.81	28,208.28	28,208.28

DEDUCTIONS

Code	Subject To	Employee	Employer
400	381,377.04	19,068.94	16,513.59
520	0.00	1,735.00	0.00
530	0.00	1,079.08	0.00
540	0.00	165.46	0.00
550	0.00	1,746.83	0.00
551	0.00	2,920.55	0.00
552	0.00	476.00	0.00
560	0.00	75.00	0.00
563	0.00	204.07	0.00
580	0.00	149.94	0.00
590	0.00	6,774.12	65,286.84
595	0.00	215.45	0.00
610	0.00	218.64	0.00
615	0.00	2,286.92	0.00
620	0.00	179.03	0.00
Bankruptcy	0.00	529.09	0.00
Total:	37,824.12	81,800.43	

WRTax

-1079.08

58,867.81 +
28,208.28 +
87,076.09 ✓
0 *
58,867.81 +
28,208.28 +
87,076.09 ✓
0 *

RECAP 01 - Payroll Set 01

Earnings: 383,154.19 Benefits: 179.32 Deductions: 37,824.12 Taxes: 58,867.81 Net Pay: 286,462.26 ✓

Department: 6640 - Code Investigator

Total Direct Deposits: 1,265.65
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	34.62
Hourly	64.00	1,230.48
Vacation	16.00	307.62
Total:	80.00	1,572.72

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,474.08	88.12	0.00
MC	1,552.72	22.51	22.51
SS	1,552.72	96.27	96.27
Unemployment	1,572.72	0.00	0.00
Total:	206.90	118.78	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,572.72	78.64	68.10
551	0.00	20.00	0.00
580	0.00	1.53	0.00
590	0.00	0.00	317.46
Total:	100.17	385.56	

RECAP 6640 - Code Investigator

Earnings: 1,572.72 Benefits: 0.00 Deductions: 100.17 Taxes: 206.90 Net Pay: 1,265.65

Department: 6650 - Emerg Mgnt/Homeland Sec.

Total Direct Deposits: 2,990.48
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	69.24
FLOAT	8.00	217.06
Hourly	80.00	1,569.92
OT	10.00	294.36
S	8.00	217.06
SAL	-15.00	1,736.45
Total:	91.00	4,104.09

TAXES

Code	Subject To	Employee	Employer
Federal W/H	3,668.88	370.56	0.00
MC	4,024.09	58.35	58.35
SS	4,024.09	249.49	249.49
Unemployment	4,062.11	0.00	0.00
Total:	678.40	307.84	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	4,104.09	205.21	177.70
520	0.00	150.00	0.00
550	0.00	41.98	0.00
590	0.00	0.00	634.92
595	0.00	5.72	0.00
615	0.00	32.30	0.00
Total:	435.21	812.62	

RECAP 6650 - Emerg Mgnt/Homeland Sec

Earnings: 4,104.09 Benefits: 0.00 Deductions: 435.21 Taxes: 678.40 Net Pay: 2,990.48

Department: 6610 - IT-Technology

Total Direct Deposits: 3,323.26
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	69.24
SAL	1.00	2,729.67
Vacation	80.00	1,777.90
Total:	81.00	4,576.81

TAXES

Code	Subject To	Employee	Employer
Federal W/H	4,051.66	382.58	0.00
MC	4,480.50	64.97	64.97
SS	4,480.50	277.79	277.79
Unemployment	4,532.70	0.00	0.00
Total:	725.34	342.76	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	4,576.81	228.84	198.17
520	0.00	200.00	0.00
550	0.00	44.11	0.00
551	0.00	36.00	0.00
580	0.00	3.06	0.00
590	0.00	0.00	634.92
615	0.00	16.20	0.00
Total:	528.21	833.09	

RECAP 6610 - IT-Technology

Earnings: 4,576.81 Benefits: 0.00 Deductions: 528.21 Taxes: 725.34 Net Pay: 3,323.26

Department: 6630 - Grants Department

Total Direct Deposits: 1,727.05
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
SAL	1.00	2,115.38
Total:	1.00	2,131.53

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,024.95	134.84	0.00
MC	2,131.53	30.91	30.91
SS	2,131.53	132.15	132.15
Unemployment	2,131.53	0.00	0.00
Total:	297.90	163.06	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,131.53	106.58	92.30
Total:	106.58	92.30	

RECAP 6630 - Grants Department

Earnings: 2,131.53 Benefits: 0.00 Deductions: 106.58 Taxes: 297.90 Net Pay: 1,727.05

Department: 6570 - Veteran Service Officer

Total Direct Deposits: 1,008.62
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
SAL	1.00	1,292.30
Total:	1.00	1,308.45

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,213.26	106.82	0.00
MC	1,278.68	18.54	18.54
SS	1,278.68	79.28	79.28
Unemployment	1,294.83	0.00	0.00
Total:	1,294.83	204.64	97.82

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,308.45	65.42	56.66
550	0.00	13.62	0.00
590	0.00	0.00	317.46
615	0.00	16.15	0.00
Total:	0.00	95.19	374.12

RECAP 6570 - Veteran Service Officer

Earnings: 1,308.45 Benefits: 0.00 Deductions: 95.19 Taxes: 204.64 Net Pay: 1,008.62

Department: 6580 - Human Resources

Total Direct Deposits: 990.91
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
SAL	1.00	1,663.85
Total:	1.00	1,663.85

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,559.29	442.73	0.00
MC	1,642.48	23.82	23.82
SS	1,642.48	101.83	101.83
Unemployment	1,650.23	0.00	0.00
Total:	1,650.23	568.38	125.65

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,663.85	83.19	72.04
550	0.00	13.62	0.00
615	0.00	7.75	0.00
Total:	0.00	104.56	72.04

RECAP 6580 - Human Resources

Earnings: 1,663.85 Benefits: 0.00 Deductions: 104.56 Taxes: 568.38 Net Pay: 990.91

Department: 6590 - Purchasing

Total Direct Deposits: 1,423.49
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
SAL	1.00	1,846.15
Total:	1.00	1,862.30

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,761.43	196.07	0.00
MC	1,854.55	26.89	26.89
SS	1,854.55	114.98	114.98
Unemployment	1,862.30	0.00	0.00
Total:	1,862.30	337.94	141.87

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,862.30	93.12	80.64
590	0.00	0.00	317.46
615	0.00	7.75	0.00
Total:	0.00	100.87	398.10

RECAP 6590 - Purchasing

Earnings: 1,862.30 Benefits: 0.00 Deductions: 100.87 Taxes: 337.94 Net Pay: 1,423.49

Department: 6550 - Elections

Total Direct Deposits: 2,071.50
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	77.75	1,212.78
S	2.25	35.10
SAL	-47.00	698.78
Vacation	48.00	1,048.14
Total:	81.00	2,994.80

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,403.58	108.90	0.00
MC	2,613.32	37.90	37.90
SS	2,613.32	162.03	162.03
Unemployment	2,974.03	0.00	0.00
Total:	7,603.85	308.83	199.93

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,994.80	149.74	129.67
520	0.00	60.00	0.00
550	0.00	20.77	0.00
551	0.00	112.00	0.00
580	0.00	3.06	0.00
590	0.00	158.75	649.92
595	0.00	8.31	0.00
610	0.00	20.19	0.00
615	0.00	81.65	0.00
Total:	2,994.80	614.47	779.59

RECAP 6550 - Elections

Earnings: 2,994.80 Benefits: 0.00 Deductions: 614.47 Taxes: 308.83 Net Pay: 2,071.50

Department: 6560 - Commissioners Court

Total Direct Deposits: 7,317.10
 Total Check Amounts: 1,414.53

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	212.51
Hourly	156.00	3,032.65
SAL	5.00	8,733.73
Vacation	4.00	83.76
Total:	165.00	12,062.65

TAXES

Code	Subject To	Employee	Employer
Federal W/H	10,365.66	788.81	0.00
MC	10,968.78	159.04	159.04
SS	10,968.78	680.06	680.06
Unemployment	10,308.49	0.00	0.00
Total:	42,611.71	1,627.91	839.10

DEDUCTIONS

Code	Subject To	Employee	Employer
400	12,062.65	603.12	522.33
550	0.00	54.47	0.00
551	0.00	96.00	0.00
580	0.00	6.12	0.00
590	0.00	824.27	2,267.22
595	0.00	14.05	0.00
615	0.00	105.08	0.00
Total:	12,062.65	1,703.11	2,789.55

RECAP 6560 - Commissioners Court

Earnings: 12,062.65 Benefits: 0.00 Deductions: 1,703.11 Taxes: 1,627.91 Net Pay: 8,731.63

Department: 5401 - Juvenile Probation

Total Direct Deposits: 13,577.29
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	129.20
Hourly	491.50	11,505.63
JP COMP TAKEN	12.50	307.74
S	28.00	865.18
SAL	-14.00	5,394.31
Vacation	44.00	1,142.76
Total:	562.00	19,344.82

BENEFITS

Pay Code	Units	Pay Amount
JP COMP EARNED	7.00	179.32
Total:	7.00	179.32

TAXES

Code	Subject To	Employee	Employer
Federal W/H	16,294.75	1,370.53	0.00
MC	17,507.00	253.85	253.85
SS	17,507.00	1,085.43	1,085.43
Unemployment	19,344.82	0.00	0.00
Total:	2,709.81	1,339.28	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	19,344.82	967.25	837.63
520	0.00	245.00	0.00
551	0.00	536.00	0.00
552	0.00	376.00	0.00
580	0.00	7.65	0.00
590	0.00	809.01	2,599.68
595	0.00	2.86	0.00
615	0.00	113.95	0.00
Total:	3,057.72	3,437.31	

RECAP 5401 - Juvenile Probation

Earnings: 19,344.82 Benefits: 179.32 Deductions: 3,057.72 Taxes: 2,709.81 Net Pay: 13,577.29

Department: 6520 - Building Maintenance

Total Direct Deposits: 6,489.32
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	48.45
Hourly	312.00	5,147.02
S	87.61	1,486.45
SAL	1.00	1,712.66
Vacation	0.39	6.51
Total:	401.00	8,401.09

TAXES

Code	Subject To	Employee	Employer
Federal W/H	7,785.11	648.13	0.00
MC	8,205.16	118.97	118.97
SS	8,205.16	508.73	508.73
Unemployment	8,327.64	0.00	0.00
Total:	1,275.83	627.70	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	8,401.09	420.05	363.78
550	0.00	73.45	0.00
551	0.00	90.00	0.00
580	0.00	6.12	0.00
590	0.00	0.00	1,904.76
595	0.00	8.58	0.00
610	0.00	13.84	0.00
615	0.00	23.90	0.00
Total:	635.94	2,268.54	

RECAP 6520 - Building Maintenance

Earnings: 8,401.09 Benefits: 0.00 Deductions: 635.94 Taxes: 1,275.83 Net Pay: 6,489.32

Department: 4324 - Constables-Pct. 4

Total Direct Deposits: 1,322.93
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	74.00	971.62
SAL	1.00	996.98
Total:	75.00	1,984.75

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,595.08	137.94	0.00
MC	1,734.32	25.15	25.15
SS	1,734.32	107.53	107.53
Unemployment	971.62	0.00	0.00
Total:	270.62	132.68	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,984.75	99.24	85.94
520	0.00	40.00	0.00
550	0.00	18.92	0.00
551	0.00	45.00	0.00
580	0.00	1.53	0.00
590	0.00	158.75	332.46
595	0.00	5.74	0.00
615	0.00	22.02	0.00
Total:	391.20	418.40	

RECAP 4324 - Constables-Pct. 4

Earnings: 1,984.75 Benefits: 0.00 Deductions: 391.20 Taxes: 270.62 Net Pay: 1,322.93

Department: 4330 - Driver's License

Total Direct Deposits: 525.94
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	48.00	617.28
Total:	48.00	617.28

TAXES

Code	Subject To	Employee	Employer
Federal W/H	586.42	13.26	0.00
MC	617.28	8.95	8.95
SS	617.28	38.27	38.27
Unemployment	617.28	0.00	0.00
Total:	60.48	47.22	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	617.28	30.86	26.73
Total:	30.86	26.73	

RECAP 4330 - Driver's License

Earnings: 617.28 Benefits: 0.00 Deductions: 30.86 Taxes: 60.48 Net Pay: 525.94

Department: 4322 - Constables-Pct. 2

Total Direct Deposits: 493.41
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
SAL	1.00	996.98
Total:	1.00	1,013.13

TAXES

Code	Subject To	Employee	Employer
Federal W/H	836.70	275.40	0.00
MC	887.36	12.87	12.87
SS	887.36	55.02	55.02
Unemployment	999.51	0.00	0.00
Total:	343.29	67.89	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,013.13	50.66	43.87
550	0.00	13.62	0.00
551	0.00	96.00	0.00
590	0.00	0.00	317.46
615	0.00	16.15	0.00
Total:	176.43	361.33	

RECAP 4322 - Constables-Pct. 2

Earnings: 1,013.13 Benefits: 0.00 Deductions: 176.43 Taxes: 343.29 Net Pay: 493.41

Department: 4323 - Constables-Pct. 3

Total Direct Deposits: 1,848.22
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	80.00	1,800.54
SAL	1.00	996.98
Total:	81.00	2,813.67

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,462.71	79.18	0.00
MC	2,603.40	37.75	37.75
SS	2,603.40	161.42	161.42
Unemployment	2,784.17	0.00	0.00
Total:	278.35	199.17	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,813.67	140.69	121.83
530	0.00	334.61	0.00
550	0.00	29.50	0.00
580	0.00	1.53	0.00
590	0.00	158.75	332.46
615	0.00	22.02	0.00
Total:	687.10	454.29	

RECAP 4323 - Constables-Pct. 3

Earnings: 2,813.67 Benefits: 0.00 Deductions: 687.10 Taxes: 278.35 Net Pay: 1,848.22

Department: 4310 - County Jail

Total Direct Deposits: 66,593.81
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	270.00
Hourly	3,725.75	66,342.07
OT	254.50	6,803.09
S	170.00	3,275.72
SAL	3.00	6,145.48
Uniform	0.00	1,025.00
Vacation	177.25	3,095.16
Total:	4,330.50	86,956.52

TAXES

Code	Subject To	Employee	Employer
Federal W/H	80,685.44	7,059.54	0.00
MC	85,133.32	1,234.46	1,234.46
SS	85,133.32	5,278.27	5,278.27
Unemployment	86,565.34	0.00	0.00
Total:		13,572.27	6,512.73

DEDUCTIONS

Code	Subject To	Employee	Employer
400	86,956.52	4,347.88	3,765.17
520	0.00	100.00	0.00
530	0.00	274.62	0.00
550	0.00	391.18	0.00
551	0.00	237.55	0.00
580	0.00	22.95	0.00
590	0.00	635.00	15,615.54
595	0.00	59.39	0.00
610	0.00	42.76	0.00
615	0.00	500.08	0.00
620	0.00	179.03	0.00
Total:		6,790.44	19,380.71

RECAP 4310 - County Jail

Earnings: 86,956.52 Benefits: 0.00 Deductions: 6,790.44 Taxes: 13,572.27 Net Pay: 66,593.81

Department: 4321 - Constables-Pct. 1

Total Direct Deposits: 1,282.86
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	45.00	590.85
SAL	1.00	996.98
Total:	46.00	1,603.98

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,523.78	118.22	0.00
MC	1,603.98	23.26	23.26
SS	1,603.98	99.44	99.44
Unemployment	590.85	0.00	0.00
Total:		240.92	122.70

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,603.98	80.20	69.45
Total:		80.20	69.45

RECAP 4321 - Constables-Pct. 1

Earnings: 1,603.98 Benefits: 0.00 Deductions: 80.20 Taxes: 240.92 Net Pay: 1,282.86

Department: 4300 - County Sheriff

Total Direct Deposits: 54,689.06
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	533.09
BEREAVEMENT	35.00	637.93
Hourly	2,554.00	50,273.73
LWP	85.50	1,558.37
OT	82.50	2,214.97
S	97.00	1,898.94
SAL	4.00	9,973.53
Uniform	0.00	900.00
Vacation	196.00	3,705.31
Total:	3,054.00	71,695.87

TAXES

Code	Subject To	Employee	Employer
Federal W/H	66,238.22	5,810.87	0.00
MC	69,923.03	1,013.91	1,013.91
SS	69,923.03	4,335.24	4,335.24
Unemployment	68,302.76	0.00	0.00
Total:		11,160.02	5,349.15

DEDUCTIONS

Code	Subject To	Employee	Employer
400	71,695.87	3,584.81	3,104.41
520	0.00	100.00	0.00
530	0.00	239.08	0.00
540	0.00	38.13	0.00
550	0.00	341.19	0.00
551	0.00	416.00	0.00
580	0.00	27.54	0.00
590	0.00	635.00	11,171.10
595	0.00	19.88	0.00
610	0.00	84.39	0.00
615	0.00	360.77	0.00
Total:		5,846.79	14,275.51

RECAP 4300 - County Sheriff

Earnings:	71,695.87	Benefits:	0.00	Deductions:	5,846.79	Taxes:	11,160.02	Net Pay:	54,689.06
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Department: 3253 - JP Pract. 3

Total Direct Deposits: 2,410.21
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	105.00	1,497.73
S	11.00	175.64
SAL	1.00	1,541.36
Total:	117.00	3,230.88

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,850.72	210.07	0.00
MC	3,012.27	43.68	43.68
SS	3,012.27	186.76	186.76
Unemployment	3,203.65	0.00	0.00
Total:	440.51	230.44	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	3,230.88	161.55	139.90
550	0.00	27.23	0.00
590	0.00	158.75	649.92
595	0.00	2.86	0.00
615	0.00	29.77	0.00
Total:	380.16	789.82	

RECAP 3253 - JP Pract. 3

Earnings: 3,230.88 Benefits: 0.00 Deductions: 380.16 Taxes: 440.51 Net Pay: 2,410.21

Department: 3254 - JP Pract. 4

Total Direct Deposits: 1,873.46
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	80.00	1,277.37
SAL	1.00	1,541.36
Total:	81.00	2,834.88

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,472.36	130.86	0.00
MC	2,614.11	37.90	37.90
SS	2,614.11	162.08	162.08
Unemployment	1,277.37	0.00	0.00
Total:	330.84	199.98	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,834.88	141.75	122.75
530	0.00	230.77	0.00
540	0.00	34.23	0.00
551	0.00	40.00	0.00
580	0.00	3.06	0.00
590	0.00	158.75	649.92
615	0.00	22.02	0.00
Total:	630.58	772.67	

RECAP 3254 - JP Pract. 4

Earnings: 2,834.88 Benefits: 0.00 Deductions: 630.58 Taxes: 330.84 Net Pay: 1,873.46

Department: 3251 - JP Prec. 1

Total Direct Deposits: 2,505.50
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	152.00	2,390.01
S	8.00	127.74
SAL	1.00	1,541.36
Total:	161.00	4,075.26

TAXES

Code	Subject To	Employee	Employer
Federal W/H	3,051.14	220.11	0.00
MC	3,254.91	47.20	47.20
SS	3,254.91	201.80	201.80
Unemployment	2,493.75	0.00	0.00
Total:	12,054.71	469.11	249.00

DEDUCTIONS

Code	Subject To	Employee	Employer
400	4,075.26	203.77	176.46
550	0.00	51.81	0.00
551	0.00	189.00	0.00
560	0.00	75.00	0.00
580	0.00	1.53	0.00
590	0.00	506.57	967.38
615	0.00	72.97	0.00
Total:	4,075.26	1,100.65	1,143.84

RECAP 3251 - JP Prec. 1

Earnings: 4,075.26 Benefits: 0.00 Deductions: 1,100.65 Taxes: 469.11 Net Pay: 2,505.50

Department: 3252 - JP Prec. 2

Total Direct Deposits: 3,168.77
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
Hourly	160.00	2,528.87
SAL	1.00	1,541.36
Total:	161.00	4,086.38

TAXES

Code	Subject To	Employee	Employer
Federal W/H	3,775.58	284.25	0.00
MC	3,979.91	57.71	57.71
SS	3,979.91	246.76	246.76
Unemployment	4,059.15	0.00	0.00
Total:	15,794.55	588.72	304.47

DEDUCTIONS

Code	Subject To	Employee	Employer
400	4,086.38	204.33	176.94
550	0.00	27.23	0.00
580	0.00	4.59	0.00
590	0.00	0.00	952.38
595	0.00	8.44	0.00
610	0.00	13.50	0.00
615	0.00	70.80	0.00
Total:	4,086.38	328.89	1,129.32

RECAP 3252 - JP Prec. 2

Earnings: 4,086.38 Benefits: 0.00 Deductions: 328.89 Taxes: 588.72 Net Pay: 3,168.77

Department: 3230 - District Judge

Total Direct Deposits: 4,683.99
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	55.00	954.55
S	16.00	457.67
SAL	-2.00	4,658.52
Vacation	17.00	295.04
Total:	86.00	6,365.78

TAXES

Code	Subject To	Employee	Employer
Federal W/H	5,467.70	331.90	0.00
MC	5,885.99	85.34	85.34
SS	5,885.99	364.94	364.94
Unemployment	6,319.62	0.00	0.00
Total:	782.18	782.18	450.28

DEDUCTIONS

Code	Subject To	Employee	Employer
400	6,365.78	318.29	275.65
520	0.00	100.00	0.00
551	0.00	80.64	0.00
580	0.00	1.53	0.00
590	0.00	317.50	664.92
615	0.00	81.65	0.00
Total:	899.61	899.61	940.57

RECAP 3230 - District Judge

Earnings: 6,365.78 Benefits: 0.00 Deductions: 899.61 Taxes: 782.18 Net Pay: 4,683.99

Department: 3240 - County Court Law

Total Direct Deposits: 6,155.06
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Jud Stip	0.00	3,230.77
SAL	2.00	5,506.98
Total:	2.00	8,737.75

TAXES

Code	Subject To	Employee	Employer
Federal W/H	8,018.51	1,197.48	0.00
MC	8,705.39	126.23	126.23
SS	8,705.39	539.74	539.74
Unemployment	8,708.25	0.00	0.00
Total:	1,863.45	1,863.45	665.97

DEDUCTIONS

Code	Subject To	Employee	Employer
400	8,737.75	436.88	378.34
520	0.00	250.00	0.00
550	0.00	29.50	0.00
590	0.00	0.00	317.46
595	0.00	2.86	0.00
Total:	719.24	719.24	695.80

RECAP 3240 - County Court Law

Earnings: 8,737.75 Benefits: 0.00 Deductions: 719.24 Taxes: 1,863.45 Net Pay: 6,155.06

Department: 3200 - District Attorney

Total Direct Deposits: 18,057.62
 Total Check Amounts: 1,423.05

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
DA Supplement	0.00	151.67
FLOAT	8.00	142.82
Hourly	509.25	9,795.69
Longevity w/RET	0.00	204.62
S	18.75	373.59
SAL	3.00	15,480.09
Vacation	27.00	599.20
Total:	566.00	26,763.83

TAXES

Code	Subject To	Employee	Employer
Federal W/H	24,224.46	2,772.94	0.00
MC	25,622.64	371.53	371.53
SS	25,622.64	1,588.61	1,588.61
Unemployment	26,468.82	0.00	0.00
Total:		4,733.08	1,960.14

DEDUCTIONS

Code	Subject To	Employee	Employer
400	26,763.83	1,338.18	1,158.88
520	0.00	60.00	0.00
550	0.00	127.19	0.00
551	0.00	360.00	0.00
552	0.00	100.00	0.00
580	0.00	10.71	0.00
590	0.00	476.25	3,854.52
595	0.00	8.58	0.00
615	0.00	69.17	0.00
Total:		2,550.08	5,013.40

RECAP 3200 - District Attorney

Earnings: 26,763.83 Benefits: 0.00 Deductions: 2,550.08 Taxes: 4,733.08 Net Pay: 19,480.67

Department: 3220 - District Clerk

Total Direct Deposits: 8,461.77
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	496.50	8,070.88
S	43.50	704.88
SAL	1.00	1,874.15
Vacation	20.00	324.92
Total:	561.00	10,974.83

TAXES

Code	Subject To	Employee	Employer
Federal W/H	9,969.56	692.43	0.00
MC	10,618.30	153.96	153.96
SS	10,618.30	658.34	658.34
Unemployment	9,058.70	0.00	0.00
Total:		1,504.73	812.30

DEDUCTIONS

Code	Subject To	Employee	Employer
400	10,974.83	548.74	475.22
520	0.00	100.00	0.00
550	0.00	41.98	0.00
551	0.00	36.76	0.00
580	0.00	3.06	0.00
590	0.00	158.75	2,554.68
595	0.00	8.60	0.00
615	0.00	110.44	0.00
Total:		1,008.33	3,029.90

RECAP 3220 - District Clerk

Earnings: 10,974.83 Benefits: 0.00 Deductions: 1,008.33 Taxes: 1,504.73 Net Pay: 8,461.77

Department: 2150 - County Clerk

Total Direct Deposits: 8,474.08
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
FLOAT	1.00	15.36
Hourly	535.25	8,593.16
S	15.25	236.48
SAL	1.00	1,868.45
Vacation	8.50	135.14
VAC-PAYOUT	12.21	185.87
Total:	573.21	11,034.46

TAXES

Code	Subject To	Employee	Employer
Federal W/H	10,082.08	711.15	0.00
MC	10,693.79	155.07	155.07
SS	10,693.79	663.02	663.02
Unemployment	10,942.40	0.00	0.00
Total:		1,529.24	818.09

DEDUCTIONS

Code	Subject To	Employee	Employer
400	11,034.46	551.71	477.80
520	0.00	60.00	0.00
540	0.00	41.05	0.00
550	0.00	92.06	0.00
551	0.00	159.60	0.00
580	0.00	10.71	0.00
590	0.00	0.00	2,539.68
595	0.00	8.58	0.00
610	0.00	27.00	0.00
615	0.00	80.43	0.00
Total:		1,031.14	3,017.48

RECAP 2150 - County Clerk

Earnings: 11,034.46 Benefits: 0.00 Deductions: 1,031.14 Taxes: 1,529.24 Net Pay: 8,474.08

Department: 3000 - County Clerk

Total Direct Deposits: 948.01
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	79.50	1,291.20
S	0.50	8.12
Total:	80.00	1,299.32

TAXES

Code	Subject To	Employee	Employer
Federal W/H	1,033.58	0.00	0.00
MC	1,098.55	15.93	15.93
SS	1,098.55	68.11	68.11
Unemployment	1,299.32	0.00	0.00
Total:		84.04	84.04

DEDUCTIONS

Code	Subject To	Employee	Employer
400	1,299.32	64.97	56.26
551	0.00	20.00	0.00
580	0.00	1.53	0.00
590	0.00	158.75	332.46
615	0.00	22.02	0.00
Total:		267.27	388.72

RECAP 3000 - County Clerk

Earnings: 1,299.32 Benefits: 0.00 Deductions: 267.27 Taxes: 84.04 Net Pay: 948.01

Department: 2130 - County Auditor

Total Direct Deposits: 4,280.27
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	134.50	2,870.52
S	1.50	36.09
SAL	1.00	3,076.92
Vacation	24.00	420.78
Total:	161.00	6,404.31

TAXES

Code	Subject To	Employee	Employer
Federal W/H	5,551.08	795.51	0.00
MC	5,971.30	86.59	86.59
SS	5,971.30	370.22	370.22
Unemployment	6,373.41	0.00	0.00
Total:	1,252.32	456.81	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	6,404.31	320.22	277.30
520	0.00	100.00	0.00
550	0.00	30.90	0.00
551	0.00	192.00	0.00
580	0.00	1.53	0.00
590	0.00	158.75	967.38
595	0.00	2.86	0.00
610	0.00	16.96	0.00
615	0.00	48.50	0.00
Total:	871.72	1,244.68	

RECAP 2130 - County Auditor

Earnings: 6,404.31 Benefits: 0.00 Deductions: 871.72 Taxes: 1,252.32 Net Pay: 4,280.27

Department: 2140 - Tax Assessor-Collector

Total Direct Deposits: 6,272.98
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
FLOAT	16.00	252.86
Hourly	373.00	6,104.34
S	11.00	194.18
SAL	1.00	1,829.82
Total:	401.00	8,381.20

TAXES

Code	Subject To	Employee	Employer
Federal W/H	7,576.60	677.42	0.00
MC	8,125.65	117.82	117.82
SS	8,125.65	503.79	503.79
Unemployment	6,524.14	0.00	0.00
Total:	1,299.03	621.61	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	8,381.20	419.05	362.89
520	0.00	130.00	0.00
550	0.00	27.24	0.00
551	0.00	34.00	0.00
580	0.00	4.59	0.00
590	0.00	158.75	1,919.76
595	0.00	20.06	0.00
615	0.00	15.50	0.00
Total:	809.19	2,282.65	

RECAP 2140 - Tax Assessor-Collector

Earnings: 8,381.20 Benefits: 0.00 Deductions: 809.19 Taxes: 1,299.03 Net Pay: 6,272.98

Department: 1103 - Fleet Maintenance

Total Direct Deposits: 1,251.18
 Total Check Amounts: 1,157.89

EARNINGS

Pay Code	Units	Pay Amount
Hourly	158.50	2,955.22
S	1.50	27.60
Total:	160.00	2,982.82

TAXES

Code	Subject To	Employee	Employer
Federal W/H	2,817.48	179.94	0.00
MC	2,966.62	43.01	43.01
SS	2,966.62	183.93	183.93
Unemployment	2,982.82	0.00	0.00
Total:	406.88	226.94	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	2,982.82	149.14	129.16
580	0.00	1.53	0.00
590	0.00	0.00	634.92
615	0.00	16.20	0.00
Total:	166.87	764.08	

RECAP 1103 - Fleet Maintenance

Earnings: 2,982.82 Benefits: 0.00 Deductions: 166.87 Taxes: 406.88 Net Pay: 2,409.07

Department: 2120 - County Treasurer

Total Direct Deposits: 2,638.18
 Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Hourly	66.25	1,278.14
S	7.00	135.05
SAL	1.00	1,848.25
Vacation	6.75	130.23
Total:	81.00	3,391.67

TAXES

Code	Subject To	Employee	Employer
Federal W/H	3,102.93	209.82	0.00
MC	3,312.51	48.03	48.03
SS	3,312.51	205.37	205.37
Unemployment	3,391.67	0.00	0.00
Total:	463.22	253.40	

DEDUCTIONS

Code	Subject To	Employee	Employer
400	3,391.67	169.58	146.86
520	0.00	40.00	0.00
551	0.00	44.00	0.00
580	0.00	1.53	0.00
590	0.00	0.00	634.92
595	0.00	2.86	0.00
615	0.00	32.30	0.00
Total:	290.27	781.78	

RECAP 2120 - County Treasurer

Earnings: 3,391.67 Benefits: 0.00 Deductions: 290.27 Taxes: 463.22 Net Pay: 2,638.18

Department: 1101 - Unit Road

Total Direct Deposits: 23,323.02
 Total Check Amounts: 1,069.42

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	66.92
FLOAT	16.00	273.24
Hourly	1,492.00	26,231.70
LWOP	9.84	0.00
OT	5.00	151.55
S	146.16	2,525.18
SAL	1.00	1,853.15
Vacation	96.00	1,622.28
VAC-PAYOUT	16.68	275.40
Total:	1,782.68	32,999.42

TAXES

Code	Subject To	Employee	Employer
Federal W/H	30,018.50	2,458.04	0.00
MC	31,668.46	459.18	459.18
SS	31,668.46	1,963.44	1,963.44
Unemployment	32,887.19	0.00	0.00
Total:		4,880.66	2,422.62

DEDUCTIONS

Code	Subject To	Employee	Employer
400	32,999.42	1,649.96	1,428.88
530	0.00	0.00	0.00
550	0.00	112.23	0.00
551	0.00	40.00	0.00
563	0.00	204.07	0.00
580	0.00	12.24	0.00
590	0.00	983.02	6,726.66
595	0.00	10.90	0.00
610	0.00	0.00	0.00
615	0.00	184.81	0.00
Bankruptcy	0.00	529.09	0.00
Total:		3,726.32	8,155.54

RECAP 1101 - Unit Road

Earnings: 32,999.42 Benefits: 0.00 Deductions: 3,726.32 Taxes: 4,880.66 Net Pay: 24,392.44

Department: 1102 - Vehicle Maintenance

Total Direct Deposits: 980.54
 Total Check Amounts: 2,436.53

EARNINGS

Pay Code	Units	Pay Amount
Hourly	232.00	4,141.58
OT	2.00	57.53
S	8.00	153.42
Total:	242.00	4,352.53

TAXES

Code	Subject To	Employee	Employer
Federal W/H	4,085.78	337.97	0.00
MC	4,303.41	62.40	62.40
SS	4,303.41	266.81	266.81
Unemployment	4,339.56	0.00	0.00
Total:		667.18	329.21

DEDUCTIONS

Code	Subject To	Employee	Employer
400	4,352.53	217.63	188.46
550	0.00	12.97	0.00
551	0.00	20.00	0.00
580	0.00	1.53	0.00
590	0.00	0.00	952.38
615	0.00	16.15	0.00
Total:		268.28	1,140.84

RECAP 1102 - Vehicle Maintenance

Earnings: 4,352.53 Benefits: 0.00 Deductions: 268.28 Taxes: 667.18 Net Pay: 3,417.07



Caldwell County, TX

Detail Register

Department Summary

Packet: PYPKT01372 - 080419 thru 081719 Payroll
 Payroll Set: 01 - Payroll Set 01

Pay Period: 08/04/2019 - 08/17/2019

Department: 1000 - Courthouse Security

Total Direct Deposits: 8,726.27
Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	16.15
BEREAVEMENT	8.00	145.81
FLOAT	8.00	145.81
Hourly	520.00	9,812.49
OT	7.50	205.05
S	8.00	145.81
Uniform	0.00	175.00
Vacation	16.00	291.62
VAC-PAYOUT	25.88	471.70
Total:	593.38	11,409.44

TAXES

Code	Subject To	Employee	Employer
Federal W/H	10,466.41	889.68	0.00
MC	11,036.90	160.03	160.03
SS	11,036.90	684.31	684.31
Unemployment	11,299.38	0.00	0.00
Total:		1,734.02	844.34

DEDUCTIONS

Code	Subject To	Employee	Employer
400	11,409.44	570.49	494.03
550	0.00	110.06	0.00
551	0.00	20.00	0.00
580	0.00	6.12	0.00
590	0.00	158.75	1,602.30
595	0.00	11.46	0.00
615	0.00	72.27	0.00
Total:		949.15	2,096.33

RECAP 1000 - Courthouse Security

Earnings:	11,409.44	Benefits:	0.00	Deductions:	949.15	Taxes:	1,734.02	Net Pay:	8,726.27
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**B. \$87,076.09 (Payroll Tax
8/04/2019-8/17/2019); Backup 2**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9.9.2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
- Public Hearing

What will be discussed? What is the proposed motion?
\$87,076.09 (Payroll Tax 08/04/2019 - 08/17/2019)

1. Costs:

Actual Cost or Estimated Cost \$ 87,076.09

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	Judge Haden		
(2)			
(3)			

3. Backup Materials: None To Be Distributed 2 total # of backup pages (including this page)

4. 
Signature of Court Member

8/27/2019
Date



Caldwell County, TX

Detail Register Payroll Summary

Packet: PYPKT01372 - 080419 thru 081719 Payroll
Payroll Set: 01 - Payroll Set 01

Pay Period: 08/04/2019 - 08/17/2019

Total Direct Deposits: 1278,960.84
Total Check Amounts: 7,501.42 - 286,462.26 ✓

Males Paid: 127
Females Paid: 116
Total Employees: 243

EARNINGS		
Pay Code	Units	Pay Amount
165 Stipend w/RET	0.00	1,677.84
BEREAVEMENT	43.00	783.74
DA Supplement	0.00	151.67
FLOAT	65.00	1,237.59
Hourly	13,030.25	237,016.56
JP COMP TAKEN	12.50	307.74
Jud Stip	0.00	3,230.77
Longevity w/RET	0.00	204.62
LWOP	9.84	0.00
LWP	85.50	1,558.37
OT	361.50	9,726.55
S	691.52	13,122.03
SAL	-38.00	95,546.05
Uniform	0.00	2,100.00
Vacation	804.89	15,557.69
VAC-PAYOUT	54.77	932.97
Total:	15,120.77	383,154.19

BENEFITS		
Pay Code	Units	Pay Amount
JP COMP EARNED	7.00	179.32
Total:	7.00	179.32

TAXES			
Code	Subject To	Employee	Employer
Federal W/H	347,930.38	30,659.53	0.00
MC	368,734.32	5,346.69	5,346.69
SS	368,734.32	22,861.59	22,861.59
Unemployment	367,643.25	0.00	0.00
Total:	58,867.81	28,208.28	28,208.28

DEDUCTIONS			
Code	Subject To	Employee	Employer
400	381,377.04	19,068.94	16,513.59
520	0.00	1,735.00	0.00
530	0.00	1,079.08	0.00
540	0.00	165.46	0.00
550	0.00	1,746.83	0.00
551	0.00	2,920.55	0.00
552	0.00	476.00	0.00
560	0.00	75.00	0.00
563	0.00	204.07	0.00
580	0.00	149.94	0.00
590	0.00	6,774.12	65,286.84
595	0.00	215.45	0.00
610	0.00	218.64	0.00
615	0.00	2,286.92	0.00
620	0.00	179.03	0.00
Bankruptcy	0.00	529.09	0.00
Total:	37,824.12	81,800.43	81,800.43

58,867.81 +
28,208.28 +
87,076.09 ✓
PRETAX
-1079.08 ✓
0 *
58,867.81 +
28,208.28 +
87,076.09 ✓
0 *

RECAP 01 - Payroll Set 01

Earnings: 383,154.19 Benefits: 179.32 Deductions: 37,824.12 Taxes: 58,867.81 Net Pay: 286,462.26 ✓

Handwritten signature and date: 8/22/2019

**C. \$162.10(Texas Boat and Motor
Sales/Texas Parks and Wildlife).
Backup: 3**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

\$162.10(Texas Boat and Motor Sales/Texas Parks and Wildlife)

1. Costs:

Actual Cost or Estimated Cost \$ _____

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
<hr/>			

(1) Judge Haden

(2) _____

(3) _____

3. Backup Materials: None To Be Distributed 3 total # of backup pages
(including this page)

4. E Chan per Judge Haden
Signature of Court Member Date 9/4/19



Texas Boat and Boat Motor Sales and Use Tax Report

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

a. 57100

c. Taxpayer number
 32049986444

d. Filing period
 Month Ending 08/31/2019

f. Due date
 09/10/2019

g. Name and mailing address (Make any necessary name or address changes below.)

The Honorable Darla Law (Caldwell County TAC)
 110 S Main St
 Lockhart, Texas 78644

h. IMPORTANT

Blacken this box if your mailing address has changed. Show changes by the preprinted information.

i. j.

1. Number of receipts issued (Including Voids)	1. <input type="checkbox"/> 12
TAX COMPUTATION	
Report dollars and cents.	
2. Gross Boat & Boat Motor Sales and Use Tax collected	2. <input type="checkbox"/> \$ 170.63
3. Tax Assessor-Collector/Department fee (5% of Item 2)	3. <input type="checkbox"/> 8.53
4. Net taxes collected (Item 2 minus Item 3)	4. <input type="checkbox"/> 162.10
5. Interest earned	5. <input type="checkbox"/>
6. TOTAL AMOUNT DUE (Item 4 plus Item 5)	6. <input type="checkbox"/> 162.10

Form 57-100 (Rev. 12-18/8) *** DO NOT DETACH ***

7. Total amount of prepayments	7. <input type="checkbox"/>
8. TOTAL AMOUNT DUE AND PAYABLE (Item 6 minus Item 7)	8. <input type="checkbox"/> \$ 162.10

Taxpayer name: The Honorable Darla Law (Caldwell County)

T Code Taxpayer number Period

Make check payable to State Comptroller.
 Mail to Comptroller of Public Accounts
 P.O. Box 149360
 Austin, TX 78714-9360

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.
 sign here *Darla Law*
 Business phone 512-318-1850 Date 9/3/19



Caldwell - Main

08/01/2019 - 08/31/2019

Order Id	Order Date	Asset	Total Transaction Amount Collected	Sales Tax Collected in Transaction	Less 5% Tax Retained by County	Total Donation Collected	Tax Amount Due Comptroller
13086377	08/01/2019	B3177JV	\$ 53.00	\$.00	\$.00	0.00	\$.00
13087871	08/02/2019	B5938JN	\$ 53.00	\$.00	\$.00	0.00	\$.00
13092488	08/06/2019	M4980CC	\$ 42.83	\$ 15.63	\$.78	0.00	\$ 14.85
13094144	08/07/2019	B4890JT	\$ 53.00	\$.00	\$.00	0.00	\$.00
13094548	08/07/2019	B1624JR	\$ 141.00	\$ 50.00	\$ 2.50	0.00	\$ 47.50
13098141	08/09/2019	B5539HY	\$ 32.00	\$.00	\$.00	0.00	\$.00
13100580	08/12/2019	B6010DY	\$ 53.00	\$.00	\$.00	0.00	\$.00
13105964	08/15/2019	B7121KC	\$ 143.50	\$ 52.50	\$ 2.63	0.00	\$ 49.87
13105964	08/15/2019	M4688FW	\$ 79.50	\$ 52.50	\$ 2.63	0.00	\$ 49.87
13119322	08/26/2019	B1932AM	\$ 38.00	\$.00	\$.00	0.00	\$.00
13119322	08/26/2019	M6949CS	\$ 27.00	\$.00	\$.00	0.00	\$.00
13123649	08/29/2019	B8977WC	\$ 53.00	\$.00	\$.00	0.00	\$.00

Total Transaction Amount Collected: \$768.63

Total Sales Tax Collected: \$170.63

Total Retained by County: \$8.53

Total Donations: 0.00

Total Due Comptroller for this period: \$162.10

**D. \$429,772.43 (DMV/Comptroller).
Backup: 14**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

\$429,772.43 (DMV/Comptroller).

1. **Costs:**

Actual Cost or Estimated Cost \$ _____

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

	Name	Representing	Title
--	------	--------------	-------

(1) Judge Haden

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 14 total # of backup pages
(including this page)

4. *Haden per Judge*
Signature of Court Member

Date 9/14/19

b. If



Texas Motor Vehicle Sales/Use Tax and Surcharge Report

a. 17100

* Do not write in shaded areas.

c. Taxpayer number
 Taxpayer number: **32049986444**

d. Filing period
 Month Ending **08/31/2019**

f. Due date
09/10/2019

g. Name and mailing address (Make any necessary name or address changes below.)

The Honorable Darla Law (Caldwell County TAC)
 110 S Main St Room 101
 Lockhart, Texas 78644

h. IMPORTANT

Blacken this box if your mailing address has changed. Show changes by the preprinted information.

i.

j.

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

1. Number of receipts issued (Including Voids) _____
2. Gross Motor Vehicle Sales and Use Tax collected (Dollars & cents) _____
3. 2.5% Surcharge collected for model years 1996 and prior (Dollars & cents). _____
4. 1.0% Surcharge collected for model years 1997 and later (Dollars & cents). _____
5. Gross Surcharge collected (Item 3B plus Item 4B) _____
6. Claim for dishonored payment _____
7. Commission not available from registration fees _____
8. Commission available from Sales Tax/TERP Surcharge _____
9. Net motor vehicle tax and/or surcharge collected (Item 2A minus Items 6A, 7A, and 8A; Item 5B minus Items 6B, 7B and 8B) _____
10. Interest earned _____
11. TOTAL AMOUNT DUE (Item 9A plus Item 10A and Item 9B plus Item 10B) _____

14100 COL. I TAX CALCULATION		17100 COL. II SURCHARGE CALCULATION	
1A. <input type="checkbox"/>	1096	1B. <input type="checkbox"/>	3
2A. <input type="checkbox"/>	429,054.23	2B. <input type="checkbox"/>	
3A. <input type="checkbox"/>		3B. <input type="checkbox"/>	718.20
4A. <input type="checkbox"/>		4B. <input type="checkbox"/>	
5A. <input type="checkbox"/>		5B. <input type="checkbox"/>	
6A. <input type="checkbox"/>		6B. <input type="checkbox"/>	
7A. <input type="checkbox"/>		7B. <input type="checkbox"/>	
8A. <input type="checkbox"/>		8B. <input type="checkbox"/>	
9A. <input type="checkbox"/>		9B. <input type="checkbox"/>	
10A. <input type="checkbox"/>		10B. <input type="checkbox"/>	
11A. <input type="checkbox"/>	429,054.23	11B. <input type="checkbox"/>	718.20
12A. <input type="checkbox"/>		12B. <input type="checkbox"/>	
13A. <input type="checkbox"/>	429,054.23	13B. <input type="checkbox"/>	718.20
k. <input type="checkbox"/>		l. <input type="checkbox"/>	
		14. <input type="checkbox"/>	429,772.43

14-115 (Rev. 11-18/10)

12. Total amount of prepayments _____

13. Amount due (Item 11A minus Item 12A and Item 11B minus 12B) _____

14. TOTAL AMOUNT OF TAX AND SURCHARGE DUE AND PAYABLE (Item 13A plus Item 13B) _____

Taxpayer name: **The Honorable Darla Law (Caldwell County TAC)**

T Code Taxpayer number Period
17920 32049986444

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.
 Duty authorized agent (PLEASE PRINT NAME)
Darla Law
 sign here
 Business phone 512-398-1830 Date 09/03/2019

Make the amount in Item 14 payable to STATE COMPTROLLER
 Mail to COMPTROLLER OF PUBLIC ACCOUNTS
 P.O. Box 149360
 Austin, Texas 78714-9360

If you have any questions regarding Motor Vehicle Sales and Use Tax or Surcharge, call 1-800-252-1382.

b. 12



Texas Motor Vehicle Registration Surcharge and/or Title Application Fee Report

a. T Code 21100

c. Taxpayer number
 32049986444

d. Filing period
Month Ending 08/318/2019

f. Due date
09/10/2019

g. Name and mailing address (Make any necessary name or address changes below.)
The Honorable Darla Law (Caldwell County TAC)
110 S Main St Room 101
Lockhart, Texas 78644

h. IMPORTANT
Blacken this box if your mailing address has changed. Show changes by the preprinted information. 1.
Blacken this box if you are no longer in office and write in the date you left office. 2.
Month Day Year
L J

Who Must File

Texas County Tax Assessor-Collectors (TACs) must file this report with the Comptroller's office on a monthly basis.

Due Date

The report is due by the 10th day of the month after the reporting period.

Column B - Title Application Fee/Texas Mobility Fund Instructions

Non-attainment counties must remit \$20.00 of each title application fee to the Comptroller's office for the the Texas Mobility Fund. All other counties must remit \$15.00 of each title application fee for the fund.

*** Do not write in shaded areas.***

	21100 COLUMNA Registration Surcharge	12100 COLUMN B Title Application Fee/Texas Mobility Fund
1. Number of registrations and/or title applications (Include any collections made on previous dishonored payments)	1a. <input type="checkbox"/> 17	1b. <input type="checkbox"/> 1012
2. Total registration surcharge and/or title application fees collected	2a. <input type="checkbox"/> \$ 1,186.67	2b. <input type="checkbox"/> \$ 19,840.00
3. Claim for dishonored payment	3a. <input type="checkbox"/> \$ 0.00	3b. <input type="checkbox"/> \$ 0.00
4. Total surcharge and/or title application fee due (Item 2 minus Item 3)	4a. <input type="checkbox"/> \$ 1,186.67	4b. <input type="checkbox"/> \$ 19,840.00
*** DO NOT DETACH ***		
5. Prior payments (Include electronic funds submitted for this reporting period)	5a. <input type="checkbox"/> \$ 0.00	5b. <input type="checkbox"/> \$ 0.00
6. Total amount due and payable (Item 4 minus Item 5)	6a. <input type="checkbox"/> \$ 1,186.67	6b. <input type="checkbox"/> \$ 19,840.00
7. TOTAL AMOUNT OF MOTOR VEHICLE SURCHARGE AND/OR TITLE APPLICATION FEE DUE AND PAYABLE (Add Item 6a and Item 6b)	7. <input type="checkbox"/> \$ 21,026.67	
Taxpayer name THE HONORABLE DARLA LAW (CALDWELL COUNTY TAC) <input type="checkbox"/>		

T Code Taxpayer number Period
21920 32049986444

Make check payable to STATE COMPTROLLER
Mail to COMPTROLLER OF PUBLIC ACCOUNTS
P.O. Box 149360
Austin, Texas 78714-9360

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.
sign here Taxpayer or duly authorized agent
Business phone 512-398-1830 Date 09/03/2019

For assistance, contact us at www.comptroller.texas.gov or call 1-800-252-1382.



Texas Department of Motor Vehicles

Texas Department of Motor Vehicles
RTS.FIN.009

MONTHLY FUNDS REPORT

For: August 2019

Registration and Title System Report

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM
Office: 028 - CALDWELL

Monthly Totals						
County	REGISTRATION EMISSIONS FEE	SALES TAX EMISSION FEE 1%	SALES TAX FEE	SALES TAX PENALTY FEE	TEXAS MOBILITY FUND FEE	YOUNG FARMER PROGRAM
028 - CALDWELL	\$1,186.67	\$718.20	\$326,078.79	\$7,975.44	\$19,240.00	\$315.00

County: 028 - CALDWELL

Account Item Code Description: REGISTRATION EMISSIONS FEE

Total Item Price: \$1,186.67

Items sold: 16

Voided: 1

02800043694142444	(\$84.00)	02825043703135952	\$21.00	26299643687003728	\$32.39	26299643703003094	\$50.62
27799643703000063	\$79.33	27799643703000064	\$79.33	02800043676155426	\$84.00	02800043694140623	\$84.00
02800043694143725	\$84.00	02800143681095649	\$84.00	02810043688120003	\$84.00	02810043696121222	\$84.00
02810043696155021	\$84.00	02810043696155228	\$84.00	02810043696155340	\$84.00	02810043703114837	\$84.00
02820043705131036	\$84.00	02825043698102743	\$84.00				

County: 028 - CALDWELL

Account Item Code Description: SALES TAX EMISSION FEE 1%

Total Item Price: \$718.20

Items sold: 3

Voided: 0

02800043676155426	\$117.00	02825043698102743	\$151.20	02810043688091310	\$450.00
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Texas Department of Motor Vehicles

Texas Department of Motor Vehicles

RTS.FIN.009

MONTHLY FUNDS REPORT

For: August 2019



Transaction Year: 2019 Transac Con Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: SALES TAX FEE

Total Item Price: \$426,078.79

Items sold: 985

Voided: 20

Table with 8 columns: Item ID, Amount, Item ID, Amount, Item ID, Amount, Item ID, Amount. Lists various transaction items and their corresponding amounts.

Run Date: 09/03/2019 Run Time: 8:26:03 AM

RTS Date: 09/02/2019



Texas Department of Motor Vehicles

Texas Department of Motor Vehicles

RTS.FIN.009

MONTHLY FUNDS REPORT

For: August 2019

Registration and Title System Report

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL Total Item Price: \$426,078.79

Account Item Code Description: SALES TAX FEE

Items sold: 985

Voided: 20

Table with 8 columns: Item ID, Amount, Item ID, Amount, Item ID, Amount, Item ID, Amount. Lists various transaction items and their corresponding amounts.

Run Date: 09/03/2019 Run Time: 8:26:03 AM

Page 3 of 11

RTS Date: 09/02/2019



MONTHLY FUNDS REPORT

For: August 2019



Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL Total Item Price: \$426,078.79

Account Item Code Description: SALES TAX FEE Items sold: 985

Voided: 20

Table with 8 columns: Item ID, Amount, Item ID, Amount, Item ID, Amount, Item ID, Amount. Lists various transaction items and their corresponding amounts.



Texas Department of Motor Vehicles

Texas Department of Motor Vehicles

RTS.FIN.009

MONTHLY FUNDS REPORT

For: August 2019

Registration and Titling Report

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: SALES TAX FEE

Total Item Price: \$426,078.79

Items sold: 985

Voided: 20

Table with 8 columns: Transaction ID, Amount, Transaction ID, Amount, Transaction ID, Amount, Transaction ID, Amount. Lists various sales tax fee transactions for August 2019.

Run Date: 09/03/2019 Run Time: 8:26:03 AM

RTS Date: 09/02/2019



MONTHLY FUNDS REPORT

For: August 2019

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM Office: 028 - CALDWELL

County: 028 - CALDWELL Total Item Price: \$426,078.79

Account Item Code Description: SALES TAX FEE Items sold: 985

Voided: 20

Table with 4 columns: Item ID, Price, Item ID, Price, Item ID, Price, Item ID, Price. Lists various sales tax fee transactions.

County: 028 - CALDWELL Total Item Price: \$2,975.44

Account Item Code Description: SALES TAX PENALTY FEE

Items sold: 87

Voided: 4

Table with 4 columns: Item ID, Price, Item ID, Price, Item ID, Price, Item ID, Price. Lists various sales tax penalty fee transactions.



MONTHLY FUNDS REPORT

For: August 2019

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL
Total Item Price: \$19,840.00

Account Item Code Description: TEXAS MOBILITY FUND FEE

Items sold: 992

Voided: 20

Table with 8 columns: Item Code, Amount, Description, Item Code, Amount, Description, Item Code, Amount. Lists 992 items sold and 20 voided items.



Texas Department of Motor Vehicles

Texas Department of Motor Vehicles

RTS.FIN.009

MONTHLY FUNDS REPORT

For: August 2019

Registration and Title System Report

Transaction Year: 2019

Transaction Month: August

Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: TEXAS MOBILITY FUND FEE

Total Item Price: \$19,840.00

Items sold: 992

Voided: 20

Table with 8 columns: Item ID, Amount, Item ID, Amount, Item ID, Amount, Item ID, Amount. Lists 992 items with their respective IDs and amounts.



MONTHLY FUNDS REPORT

For: August 2019

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: TEXAS MOBILITY FUND FEE

Total Item Price: \$19,840.00

Items sold: 992

Voided: 20

Table with 8 columns: Item ID, Amount, Item ID, Amount, Item ID, Amount, Item ID, Amount. Lists 992 transactions for Texas Mobility Fund Fee.



MONTHLY FUNDS REPORT

For: August 2019



Registration and Title System Report

Transaction Year: 2019

Transaction Month: August

Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM

Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: TEXAS MOBILITY FUND FEE

Total Item Price: \$19,840.00

Items sold: 992

Voided: 20

Table with 8 columns: Item ID, Amount, Description, Amount, Item ID, Amount, Item ID, Amount. Lists 992 items sold and 20 voided items.



MONTHLY FUNDS REPORT

For: August 2019

Registration and Title System Report

Transaction Year: 2019 Transaction Month: August Account Item Code: REGISTRATION EMISSIONS FEE, SALES TAX FEE, SALES TAX EMISSIONS FEE, SALES TAX EMISSION FEE 1%, SALES TAX PENALTY FEE, TERP FEE, TEXAS MOBILITY FUND FEE, YOUNG FARMER PROGRAM Office: 028 - CALDWELL

County: 028 - CALDWELL

Account Item Code Description: TEXAS MOBILITY FUND FEE

Total Item Price: \$19,840.00

Items sold: 992

Voided: 20

Table with 8 columns: Item ID, Price, Item ID, Price, Item ID, Price, Item ID, Price. Lists various Texas Mobility Fund Fee transactions.

County: 028 - CALDWELL

Account Item Code Description: YOUNG FARMER PROGRAM

Total Item Price: \$315.00

Items sold: 62

Voided: 1

Table with 8 columns: Item ID, Price, Item ID, Price, Item ID, Price, Item ID, Price. Lists various Young Farmer Program transactions.

- 3. Accept August 2019 Reports from
Caldwell County Extension Office:
A. Wayne Morse: Backup: 3**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us. Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

Accept August 2019 Reports from Caldwell County Extension Office:
Wayne Morse

1. **Costs:**

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

	Name	Representing	Title
--	------	--------------	-------

(1) Judge Haden

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 3 total # of backup pages
(including this page)

4. Ezzy Chan per Judge Haden
Signature of Court Member

Date 9/4/19

MAJOR PLANS FOR NEXT MONTH:

DATE	PLANS
9/4/19- 9/5/19	TCAAA Meeting in Fredricksburg
9/11/19- 9/12/19	District 10 Planning Meeting
9/15/19- 9/17/19	Beef 706 Course in College Station
9/27/19- 9/29/19	State Fair Sheep and Goat Show

MILES	#NA
SITE CONTACTS	#NA
PHONE	#50
BLOG	#2
NEWS COLUMNS	#1
NEWS RELEASES	#
EMAIL	#200

I here certify this is a true and correct report of travel (mileage) and other expenses incurred by me in performance of my official duties for the month shown.

SIGNATURE 

Title CEA 4-H/ANR-

Date 9/3/19

**4. Accept Commissioners Court and
Workshop August 12, 2019 minutes.
Backup: 10**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

approve Commissioners Court and Workshop August 12, 2019 minutes.

1. **Costs:**

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

	Name	Representing	Title
--	------	--------------	-------

(1) _____

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 10 total # of backup pages
(including this page)

4. 
Signature of Court Member

9/3/2019
Date

COMMISSIONERS COURT MINUTES
Scott Annex Building at 1403 Blackjack St, Lockhart, Texas
Commissioners Court August 12, 2019 9:00 a.m.



HOPPY HADEN	County Judge	B.J. WESTMORELAND	Commissioner Pct. 1
TERESA RODRIGUEZ	County Clerk	BARBARA SHELTON	Commissioner Pct. 2
		ED THERIOT	Commissioner Pct. 3
		JOE IVAN ROLAND	Commissioner Pct. 4

Call Meeting to Order.

Judge Haden calls the meeting to order at 9:00 a.m. All members are present. Judge Haden notes that the heading on the agendas should read August 12, 2019 as opposed to July 22, 2019.

Invocation. Lockhart Ministerial Alliance

Bob Bush opens the meeting in prayer

Pledge of Allegiance to the Flags. (Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Haden leads all present in the pledge to both flags.

Announcements. Items or comments from Court members or staff.

Dennis Engelke updates the court regarding grant projects in the County.

Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

Philip Ruiz says he would like election hours to match previous years and not be reduced.

David Gratz requests that voting hours remain consistent and are not changed for this year's election.

CONSENT AGENDA. (The following consent items may be acted upon in one motion).

1. Approve payment of County invoices and County Purchase Orders in the amount of \$354,070.25; Backup: 36
2. Approve payment of County Volunteer Fire Departments in the amount of \$6,400.00. Backup: 6
3. Approve payment of Texas Associations of Counties Health Blue Cross BlueShield in the amount of \$158,459.57. Backup: 6
4. Approve payment of Caldwell County Employee Benefits in the amount of \$15,255.44. Backup: 7
5. Approve the County Treasures Quarterly Reports. Backup: 6

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

6. **Ratify re-occurring County payments**
 - A. **\$289,748.21 (Payroll Roll 7/7/2019-7/20/2019); Backup 21**
 - B. **\$87,735.15 (Payroll Tax 7/7/2019-7/20/2019); Backup 2**
 - C. **\$234,423.57 (Department of Motor Vehicles Fees - July 2019). Backup: 4**
 - D. **\$2,082.42(Texas Boat and Motor Sales/Texas Parks and Wildlife). Backup: 3**
 - E. **\$488,291.00 (DMV/Comptroller). Backup: 14**
7. **Accept July 2019 Reports from Caldwell County Extension Office:**
 - A. **Elsie Lacy: Backup: 2**
 - B. **Wayne Morse: 2**
8. **Accept April - June 2019 Activity Report from Constable, Precinct 3; Backup: 2**
9. **Accept the July 2019 Environmental Investigator Report from Mike Bittner: Backup 3**
10. **Accept the Proposed 2020 Appraisal District and Collection Budget submitted by the Caldwell County Appraisal District. Backup: 7**
11. **Accept quarterly juror payments to the State of Texas Comptroller's Judiciary Section. Backup:6**
12. **Accept Purchasing Department for contract 18CCP04A amendment #1 between Caldwell County and Doucet & Associates, INC for professional engineer services on GLO-CDBG Harvey Projects. Backup: 48**
13. **Accept Resolution 24-2019 to amend Medical Reimbursement Plan section 4.2 (MRP Plan) to allow a maximum annual contribution limit of \$2,700.00 for the Plan Year commencing October 1, 2019. Backup:5**
14. **Accept the District Judge's order naming Mayra S. Castillo as interim Auditor. Backup: 3**

Commissioner Theriot abstains from the vote in relation to item 12.

Motion made by Commissioner Shelton, second by Commissioner Westmoreland to approve the Consent Agenda. All participating court members voting "Aye".

SPECIAL PRESENTATIONS

Presentation from Elsie Lacy, 4-H Events in which she has participated. **Backup: 1**

Elsie Lacy introduces 4-H participants who share their experience and success in the program.

Kennie Kerr PHI Air Medical, Membership Program Benefits August 2019. **Backup: 11**

Kennie Kerr reviews the program and price being offered to the County and answers questions from court members and County employees.

Judge Haden asks for a motion to approve. Motion made by Commissioner Shelton, second by Commissioner Westmoreland to approve for open enrollment. All voting "Aye". Amanda Montgomery explains it is a Special Presentation as opposed to an Action Item, so a motion cannot be made. There is also clarification that because it would be an elected option, PHI can participate in open enrollment without court approval. Motion made by Commissioner Shelton, second by Commissioner Westmoreland to withdraw her motion. All voting "Aye".

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

PUBLIC HEARING at 9:30 AM

Concerning the approval of a Preliminary Plat for Alexander Acres to include 13 lots on approximately 27.11 acres located off Ivy Switch Road. **Backup: 11**

The Public Hearing is opened at 9:33 a.m. There are no speakers and it is closed at 9:33 a.m.

AGENDA ACTION ITEMS

15. **Discussion/Action** regarding the burn ban. **Backup: None; Speaker: Judge Haden / Carine Chalfoun; Cost: None**

Carine Chalfoun recommends continuing the burn ban that went into effect on August 7nd through an emergency declaration. Motion made by Commissioner Roland, second by Commissioner Theriot to keep the burn ban in place. All voting "Aye".

16. **Discussion/Action** to approve the Resolution 23-2019 in support of the City of Lockhart, Texas submission of an application to the Texas Department of Transportation for the Transportation Alternatives Set-Aside Program / Safe Routes to School Grant to partially fund public improvements in the 100 Block of East San Antonio Street (SH 142).; **Speaker: Commissioners Westmoreland / Dan Gibson; Backup: 2; Cost: None**

Dan Gibson, Lockhart's City Planner, explains the Resolution's background and that it is needed for the Grant's approval. Commissioner Theriot and Dan Gibson discuss the proposed right-of-way possibly becoming an easement and Judge Haden reads Resolution 23-2019 and asks for approval. So moved by Commissioner Westmoreland, second by Commissioner Shelton. All voting "Aye".

17. **Discussion/Action** to approve Budget Amendment #40 for Certificate of Obligation Series 2018 Capital Project for Machinery and Equipment for Unit Road for ASCO and Utility Trailer Southeast Texas, Inc. **Speaker: Judge Haden; Backup: 5; Cost: \$422,355.00**

Judge Haden explains the item and asks for a motion to approve. So moved by Commissioner Westmoreland, second by Commissioner Roland. All voting "Aye".

18. **Discussion/Action** to approve Budget Amendment #41 to move money to budget line item 00165205120 to pay for audio/visual upgrades in the courtroom. **Speaker: Judge Haden; Backup: 2; Cost: Net Zero**

Judge Haden explains the item and asks for approval to go forward. So moved by Commissioner Theriot, second by Commissioner Westmoreland. All voting "Aye".

19. **Discussion/Action** to approve Budget Amendment #42 to move money from contingency to cover indigent funeral expenses. **Speaker: Judge Haden; Backup: 2; Cost: Net Zero**

Judge Haden explains the agenda item. Motion made by Commissioner Shelton, second by Commissioner Roland that we approve. All voting "Aye".

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

20. **Discussion/Action** to discuss the tax rate and voting on the proposed tax rate. If the tax rate will exceed the rollback rate or effective tax rate, whichever is lower, take record vote and schedule two public meetings. **Speaker: Judge Haden; Backup: 24; Cost: None**

Judge Haden explains that this item requires a roll call vote. Commissioner Westmoreland votes "Aye", Commissioner Shelton votes "Aye", Judge Haden votes "Aye", Commissioner Theriot votes "Aye", and Commissioner Roland votes "Aye". Five votes in favor, none against item passes.

21. **Discussion/Action** to authorize the County Judge to execute Chapter 381 Economic development Incentive Agreements between Pure Casting Company and Caldwell County for purposes of promoting local economic development through tax rebate incentives. **Speaker: Judge Haden; Backup: 36; Cost: None**

Judge Haden asks for a motion to approve. So moved by Commissioner Theriot, second by Commissioner Shelton. All voting "Aye". Judge Haden and Amanda Montgomery discuss his need to abstain from the item, so he steps out and Commissioner Theriot withdraws his motion for approval. Commissioner Theriot, as acting Judge Pro Tem, asks for a new motion. Motion made by Commissioner Shelton, second by Commissioner Westmoreland to accept. All present voting "Aye".

22. **Discussion/Action** to approve the early voting hours and the November 5, 2019 Election Day polling location. **Speaker: Judge Haden/ Pamela Ohlendorf; Backup: 5; Cost: None**

Judge Haden explains the Elections Committee voted on the proposed hours based on the type of election being held, with only one opposing vote. Motion made by Commissioner Theriot, second by Commissioner Westmoreland to approve the recommendation of the committee. All voting "Aye".

23. **Discussion/Action** to approve the Caldwell County Fair Association's request for a Lease Extension. **Backup: 22; Speaker: Judge Haden; Cost: TBD**

Judge Haden explains the lease is still being negotiated. Amanda Montgomery explains the Fair Association would like the lease approved before they continue investing in the property and discusses the current lease being negated and a whole new lease being drawn up. Amanda Montgomery is asking for approval to continue negotiations. So moved by Commissioner Westmoreland, second by Commissioner Roland. All voting "Aye".

24. **Discussion/Action** to approve the renewal of the Regional Public Defender for Capital Cases Inter-Local Agreement between Lubbock County and Caldwell County. **Speaker: Judge Haden; Backup: 13; Cost: TBD**

Judge Haden explains the item and asks for a motion to approve. So moved by Commissioner Theriot, second by Commissioner Shelton. All voting "Aye".

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

25. **Discussion/Action** authorizing the County Judge to execute a Memorandum of Understanding (MOU) between Kinder Morgan and Caldwell County for specific considerations as a part of the Right-of-Way (ROW) and Road Crossing permit application process. **Speaker: Judge Haden; Backup: TBD; Cost: None**

Judge Haden explains the MOU is still under negotiation, clarifies what items are being negotiated, and requests the item is tabled until negotiations are finalized. Motion made by Commissioner Shelton, second by Commissioner Roland to table item 25. All voting "Aye".

26. **Discussion/Action** to approve the contract renewal between Greater San Marcos Partnership (GSMP) and Caldwell County for the purposes of economic development activities. **Speaker: Judge Haden; Backup: 6; Cost: \$30,000**

Judge Haden asks for a motion to approve. Motion made by Commissioner Theriot to approve. Commissioner Shelton asks if a date on the contract should be changed from 2018 to 2019. Amended motion by Commissioner Theriot, second by Commissioner Shelton to approved with amendment. Amanda Montgomery explains the date in the backup is correct because it needs to backdate to 2018. A second amended motion by Commissioner Theriot, second by Commissioner Shelton to recommend approval of the item. All voting "Aye". Adriana Cruz thanks the court for the County's participation.

27. **Discussion/Action** to approve the creation of the position of Court Coordinator for the Caldwell County Court at Law as provided by Texas Government Code §74.101 and §74.104. **Speaker: Judge Haden; Backup: 2; Cost: TBD**

Judge Haden explains the position and requests approval. So moved by Commissioner Westmoreland, second by Commissioner Roland. All voting "Aye".

28. **Discussion/Action** to discuss and to possibly approve the financial audits for Caldwell/Hays County Emergency Services District #1 for FY 2016-2017 and FY 2017-2018. **Speaker: Judge Haden; Backup: 58; Cost: None**

Judge Haden introduces the item and asks for a motion. Motion made by Commissioner Shelton, second by Commissioner Theriot that we approve it. All voting "Aye".

29. **Discussion/Action** to discuss and possibly take action on the Texas Commission on Environmental Quality (TCEQ) Paver Lot Project. **Speaker: Judge Haden / Dennis Engelke; Backup: 9; Cost: TBD**

Dennis Engelke explains the project and its expenses. Blayne Stansberry, from Stansberry Engineering provides further details about the project. Danie Blake recommends going back out for bid on the project. Court members discuss tabling the item until the cost is more concrete. Judge Haden requests a motion to table. So moved by Commissioner Theriot, second by Commissioner Westmoreland All voting "Aye".

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

- 30. Discussion/Action** to approve a request by Texas Park and Wildlife for storage shed to store the Caldwell County kayaks. **Speaker: Judge Haden; Backup: 3; Cost: TBD**

Jason Davis, Game Warden Captain, explains the shared kayak storage. Judge Haden asks for a motion to approve. So moved by Commissioner Westmoreland, second by Commissioner Theriot. All voting "Aye".

- 31. Discussion/Action** to discuss which plan option to choose for Nationwide Retirement. **Speaker Judge Haden; Backup: 12; Cost: None;**

Judge Haden says options were previously presented in court, court members discuss the choices, and Judge Haden asks for a motion to leave the plan as it is. So moved by Commissioner Roland, second by Commissioner Westmoreland. All voting "Aye".

- 32. Discussion/Action** to discuss the imposition of optional county fees through the Texas Department of Motor Vehicles (DMV) for Calendar year 2020. **Speaker: Judge Haden; Backup: 3; Cost: None**

Judge Haden introduces the item. Motion made by Commissioner Shelton, second by Commissioner Theriot to accept item 32. All voting "Aye".

- 33. Discussion/Action** to discuss selecting members to form a Subdivision Committee. **Speaker: Judge Haden; Backup: 1; Cost: None**

Judge Haden clarifies the item should read Subdivision Ordinance Committee and suggests tabling the item so each court member can come back with one appointment. Motion made by Commissioner Shelton, second by Commissioner Roland to table the item. All voting "Aye".

- 34. Discussion/Action** to approve the renewal of the Services Contract for the Seth Thomas Tower Clock located in the courthouse. **Speaker: Judge Haden; Backup: 2; Cost: \$1,750.00**

Judge Haden explains the item and asks Commissioner Westmoreland for an approval motion. So moved by Commissioner Westmoreland, second by Commissioner Shelton. All voting "Aye".

- 35. Discussion/Action** to approve continued receipt of the share of BINGO prize fee funds by the Texas Lottery Commission. **Speaker: Judge Haden; Backup: 2; Cost: None**

Judge Haden recommends no longer receiving the fee. Motion made by Commissioner Shelton, second by Commissioner Westmoreland to no longer receive the money from the BINGO prize. All voting "Aye".

- 36. Discussion/Action** to discuss the safety concerns at the intersection of CR 169 (St. John Road) and Rabbit Trail and possible action. **Speaker: Judge Haden / Al Dos Santos; Backup: 2; Cost: TBD**

Al Dos Santos, Court Members, Amanda Montgomery, and Donald LeClerc discuss safety options for the intersection including rumble strips vs speed humps, mowing for sign visibility, and contacting a property owner to request some of their property to straighten the tight curve. Motion made by Commissioner Shelton, second by Commissioner Roland to table so Amanda can research rumble strips and Commissioner Roland can contact the property owner. All voting "Aye".

COMMISSIONERS COURT MINUTES
Regular Meeting August 12, 2019

37. **Discussion/Action** to discuss the approval of the Preliminary Plat for Alexander Acres Subdivision 13 lots on approximately 27.11 acres located off Ivy Switch Road. **Speaker: Commissioner Shelton/ Kasi Miles; Backup: 68; Cost: None**

Motion made by Commissioner Shelton, second by Commissioner Westmoreland to approve the Preliminary Plat of Alexander Acres. All voting "Aye".

38. **Adjournment.**

Motion made by Commissioner Shelton, second by Commissioner Westmoreland that we adjourn. All voting "Aye". Court adjourns at 10:44 a.m.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on August 12, 2019.


TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS



COMMISSIONERS COURT MINUTES
Scott Annex Building at 1403 Blackjack St, Lockhart, Texas
Workshop August 12, 2019 following the adjournment
of the regularly scheduled Commissioners Court Meeting



HOPPY HADEN	County Judge	B.J. WESTMORELAND	Commissioner Pct. 1
TERESA RODRIGUEZ	County Clerk	BARBARA SHELTON	Commissioner Pct. 2
		ED THERIOT	Commissioner Pct. 3
		JOE IVAN ROLAND	Commissioner Pct. 4

Call Meeting to Order.

Judge Haden calls the meeting to order at 11:02 a.m. All members are present. Judge Haden asks for a motion to bypass the invocation, pledges, and announcements. So moved by Commissioner Westmoreland, second by Commissioner Shelton. All voting "Aye".

Invocation. Lockhart Ministerial Alliance

Pledge of Allegiance to the Flags. (Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Announcements. Items or comments from Court members.

Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

There are not Citizens' Comments.

1. **WORKSHOP:** To discuss proposed budget filed on 7/30/2019, as well as Elected Officials salaries.

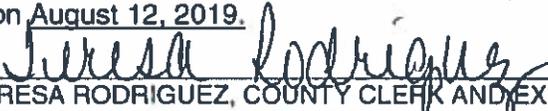
The Workshop is called to order at 11:02 a.m. Ezzy Chan reviews the budget changes included in the backup. Commissioner Westmoreland, Judge Haden, Commissioner Theriot, Commissioner Shelton, and Amanda Montgomery discuss topics including Mike Bittner's concerns regarding the new position in his office having been addressed, the reason for budget differences between Constables' Offices, an annual increase to the District Judge's salary that will bring it closer to the County Court At Law Judge's salary over five years, and salaries for Veteran's Service Officer, Human Resources, and Unit Road. Ezzy Chan reviews the budget's meeting schedule. The workshop ends at 11:42 a.m.

COMMISSIONERS COURT MINUTES
Workshop on August 12, 2019

2. **Adjournment.**

Judge Haden asks for a motion to adjourn. So moved by Commissioner Westmoreland, second by Commissioner Shelton. All voting "Aye". The meeting adjourns at 11:42 a.m.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on August 12, 2019.



TERESA RODRIGUEZ, COUNTY CLERK AND EX OFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS



**5. Accept the District Judge's order regarding
urcasing Agent Salary. Backup: 2**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

Order for the Purchasing Agent for Caldwell County salary

1. **Costs:**

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

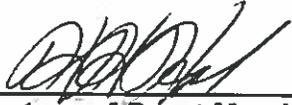
	Name	Representing	Title
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(1) Judge Haden

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 2 total # of backup pages
(including this page)

4. 
Signature of Court Member

Date 9/3/2019

IN THE MATTER OF

THE COUNTY PURCHASING AGENT
TEXAS

§
§
§

IN THE DISTRICT COURT

CALDWELL COUNTY,
TEXAS

ORDER RELATING TO THE SALARY FOR THE PURCHASING AGENT FOR
CALDWELL COUNTY, TEXAS

WHEREAS, pursuant to Texas Local Government Code Section 262.011, a board composed of the district judges and the county judge of Caldwell County, Texas (the Board) has previously determined that a purchasing agent should be appointed for the County; and

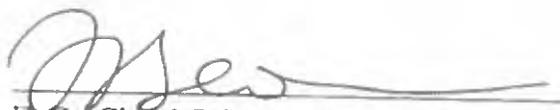
WHEREAS, the board previously appointed Danielle Blake as the Purchasing Agent; and

WHEREAS, the County is preparing its budget for Fiscal Year 2020 and requires that the salary be set for the Purchasing Agent;

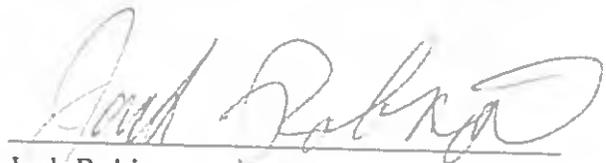
IT IS THEREFORE ORDERED AND DECREED THAT:

Pursuant to Section 262.001 of the Texas Local Government Code, the salary and compensation for the Purchasing Agent/Manager for fiscal year 2020 shall be not more than \$50,880.00, depending on qualifications and experience, payable in equal monthly installments. Additionally, any required bond shall be posted.

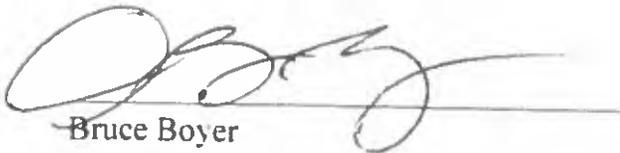
SIGNED this 30 day of August, 2019.



F. C. Chris Schneider
District Judge
421st Judicial District



Jack Robison
District Judge
207th Judicial District



Bruce Boyer
District Judge
22nd Judicial District



Hoppy Haden
County Judge
Caldwell County, Texas

6. Accept the adopted 2020 Appraisal District budget: Backup: 7

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hobby.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/09/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?
to accept the Adopted 2020 Appraisal District Budget

1. **Costs:**

Actual Cost or Estimated Cost \$ none

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

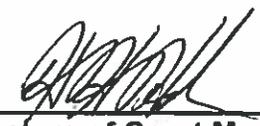
Name	Representing	Title
------	--------------	-------

(1) Judge Haden

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 7 total # of backup pages
(including this page)

4. 
Signature of Court Member

8/27/2019
Date

Caldwell County Appraisal District

DATE: August 21, 2019

TO: All Taxing Unit Chief Administrators
CCAD Board of Directors

RE: Adopted 2020 Appraisal District Budget

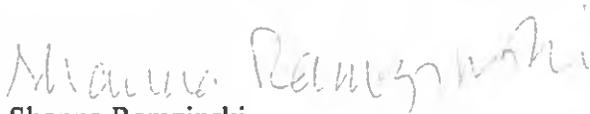
Enclosed you will find the budget for the Caldwell County Appraisal District for the year January 1, 2020 through December 31, 2020 which was adopted on August 20, 2019. Also enclosed is the estimated cost of the adopted appraisal budget for each taxing unit. The cost estimation is based on the 2018 original tax levy. The final costs will be allocated according to the entities' actual 2019 tax levies. Entities that are considering substantial increases in tax levies for 2019 should be aware of the effect on the cost allocation of the appraisal budget.

Please note that the Tax Code requires that a copy of the adopted appraisal budget be available for public inspection in the office of each governing body served by the appraisal district. Additionally, the Property Tax Code §6.06(b) states that...the board of directors shall approve a budget by September 15. If governing bodies of a majority of the taxing units entitled to vote on the appointment of board members adopt resolutions disapproving a budget and file them with the secretary of the board within 30 days after its adoption, the budget does not take effect, and the board shall adopt a new budget within 30 days of the disapproval.

I am also enclosing a copy of the collection budget, which was also approved on August 20, 2019. You will find an estimated cost of the collection budget attached. Entities that are considering substantial increases in tax levies for 2019 should be aware of the effect on the cost allocation of the collection budget.

If you have any questions, please do not hesitate to contact me.

Sincerely,


Shanna Ramzinski
Chief Appraiser

Encl:
2020 Adopted Appraisal Budget
Estimated Cost Allocation - Appraisal
2020 Adopted Collection Budget
Estimated Cost Allocation - Collection



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

**CALDWELL COUNTY APPRAISAL DISTRICT
2020 APPRAISAL BUDGET (ADOPTED 08/20/19)**

	PERSONNEL	2019	2020
70101	Chief Appraiser	76,570.00	78,485.00
70102	Deputy Chief Appraiser	50,667.00	45,175.00
70103	GIS Mapper/System Mgr/IT	61,958.00	63,507.00
70105	Field Appraiser II	33,058.00	33,885.00
70106	Senior Appraiser I	42,763.00	43,832.00
70107	Senior Appraiser II	40,582.00	41,597.00
70108	Field Appraiser I	33,725.00	34,568.00
70109	Field Appraiser III	31,700.00	32,493.00
70111	Administrative Asst.	48,810.00	50,030.00
70112	Data entry technician	29,380.00	30,115.00
70113	Support data entry	35,870.00	36,766.00
70120	911/GIS	38,765.00	39,734.00
70130	Part time	0.00	0.00
70135	Payroll contingency	2,000.00	2,000.00
	SUBTOTAL	525,848.00	532,187.00
	DEDUCTIONS/BENEFITS		
71000	Payroll Tax	\$43,600.00	\$45,000.00
71002	Retirement/ employer	\$48,860.00	\$51,000.00
71004	Health benefits	\$93,720.00	\$107,400.00
71005	Worker comp	\$2,700.00	\$2,750.00
71006	Unemployment	\$4,000.00	\$4,000.00
	SUBTOTAL	192,880.00	210,150.00
	SERVICES		
72000	Appr Engineers	\$42,000.00	\$42,000.00
72001	Appr Review Bd	\$18,750.00	\$24,000.00
72002	Audit	\$6,200.00	\$6,200.00
72003	Board of Directors	\$1,790.00	\$1,790.00
72004	Data Processing Services	\$50,400.00	\$51,400.00
72007	Janitorial service	\$6,200.00	\$6,200.00
72008	Legal	\$25,000.00	\$27,000.00
	SUBTOTAL	150,340.00	158,590.00

	GENERAL EXPENSES	2019	2020
72500	Bond- Chief - Notary	\$100.00	\$250.00
72501	Membership / Dues	\$3,710.00	\$3,800.00
72502	Computer supplies - data processing	\$6,900.00	\$7,000.00
72504	Education & fees	\$7,800.00	\$8,000.00
72505	Insurance - liability	\$1,500.00	\$1,750.00
72506	Insurance Building/ Equip - contents	\$4,000.00	\$4,100.00
72507	Legal notices/printing	\$14,450.00	\$15,200.00
72508	Maint - hardware/equip	\$8,700.00	\$8,700.00
72509	Maint -office equip	\$1,000.00	\$1,000.00
72510	Mileage & travel	\$5,000.00	\$5,000.00
72511	Office supplies	\$7,500.00	\$7,800.00
72512	Postage	\$25,000.00	\$26,200.00
72513	Postage meter/Box rental	\$4,425.00	\$4,425.00
72514	Publications Subcrip & books	\$6,700.00	\$6,860.00
72515	Rental - copier	\$2,650.00	\$2,650.00
72516	Electricity	\$9,000.00	\$9,000.00
72517	Telephone	\$13,000.00	\$13,400.00
72518	Water & sewer	\$3,500.00	\$3,500.00
72519	Mortgage	\$54,520.00	\$54,520.00
72520	Building Maint	\$5,000.00	\$5,000.00
72523	Fuel - Vehicle	\$6,000.00	\$7,200.00
72524	Maint - Vehicle	\$6,000.00	\$6,200.00
72525	Ins - vehicle	\$1,700.00	\$2,400.00
	SUBTOTAL	198,155.00	203,955.00
	CAPITAL INVESTMENTS		
79000	Office equipment	\$5,000.00	\$5,000.00
79001	Computer Equipment	\$11,000.00	\$28,500.00
79003	Vehicle	\$20,000.00	\$25,000.00
	SUBTOTAL	36,000.00	58,500.00
	CONTINGENCY		
79002	Building Expense	\$5,000.00	\$5,000.00
79990	Contingency	\$10,000.00	\$10,000.00
	SUBTOTAL	15,000.00	15,000.00
	TOTAL EXPENSES	1,118,223.00	1,178,382.00
GCA	911 EXPENSES PAID BY COUNTY	26,000.00	27,800.00
		1,092,223.00	1,150,582.00

2020 APPRAISAL BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

ENTITIES	2018 TAX LEVY	RATIO %	2020 BUDGET	ASSESSMENT
CITY OF LOCKHART	\$4,608,370.79	8.835%	\$1,150,582.00	\$101,648.80
CITY OF LULING	\$1,248,225.93	2.393%	\$1,150,582.00	\$27,532.65
CITY OF MARTINDALE	\$322,679.78	0.619%	\$1,150,582.00	\$7,117.49
CITY OF MUSTANG RIDGE	\$130,584.63	0.250%	\$1,150,582.00	\$2,880.36
CITY OF NIEDERWALD	\$23,645.88	0.045%	\$1,150,582.00	\$521.57
CITY OF SAN MARCOS	\$156,826.03	0.301%	\$1,150,582.00	\$3,459.18
CITY OF UHLAND	\$23,240.13	0.045%	\$1,150,582.00	\$512.62
CALDWELL COUNTY	\$17,582,042.79	33.706%	\$1,150,582.00	\$387,814.63
LOCKHART ISD	\$18,122,539.30	34.742%	\$1,150,582.00	\$399,736.59
LULING ISD	\$4,324,507.98	8.290%	\$1,150,582.00	\$95,387.52
PRAIRIE LEA ISD	\$1,027,347.69	1.969%	\$1,150,582.00	\$22,660.65
PLUM CREEK CONS. DIST.	\$297,345.33	0.570%	\$1,150,582.00	\$6,558.67
PLUM CREEK UNDERGROUND	\$277,760.81	0.532%	\$1,150,582.00	\$6,126.69
HAYS ISD	\$480,905.97	0.922%	\$1,150,582.00	\$10,607.55
GONZALES ISD	\$352,562.45	0.676%	\$1,150,582.00	\$7,776.62
SAN MARCOS ISD	\$2,183,702.47	4.186%	\$1,150,582.00	\$48,166.86
WAELDER ISD	\$252,227.76	0.484%	\$1,150,582.00	\$5,563.50
CALDWELL-HAYS ESD1	\$372,606.47	0.714%	\$1,150,582.00	\$8,218.74
GONZALES COUNTY UWD	\$8,325.32	0.016%	\$1,150,582.00	\$183.64
CALDWELL ESD #2	\$110,964.98	0.213%	\$1,150,582.00	\$2,447.60
CALDWELL ESD #3	\$114,141.76	0.219%	\$1,150,582.00	\$2,517.67
CALDWELL ESD #4	\$110,403.07	0.212%	\$1,150,582.00	\$2,435.21
AUSTIN COMMUNITY COLLEGE	\$32,062.32	0.061%	\$1,150,582.00	\$707.21
TOTALS	\$52,163,019.64	100.00%	\$1,150,582.00	\$1,150,582.00

**CALDWELL COUNTY APPRAISAL DISTRICT
2020 COLLECTION BUDGET (ADOPTED 08/21/19)**

	PERSONNEL	2019	2020
90-70120	Deputy Tax Collector	51,728.00	53,021.00
90-70121	Collections Specialist	34,340.00	35,200.00
90-70126	Public Assist	26,650.00	27,316.00
90-70130	Part time	0.00	0.00
90-70135	Payroll contingency	0.00	0.00
	SUBTOTAL	112,718.00	115,537.00

	DEDUCTIONS/BENEFITS		
90-71000	Payroll Tax	9,100.00	9,250.00
90-71002	Retirement/ employer	11,000.00	11,500.00
90-71004	Health benefits	24,300.00	27,700.00
90-71005	Worker comp	775.00	875.00
90-71006	Unemployment	3,375.00	3,375.00
	SUBTOTAL	48,550.00	52,700.00

	SERVICES		
90-72002	Audit	1,800.00	1,800.00
90-72004	Data Processing Services	18,450.00	19,450.00
90-72005	County employee contract	16,500.00	17,500.00
90-72007	Janitorial service	2,500.00	2,500.00
90-72008	Legal	2,500.00	2,500.00
	SUBTOTAL	41,750.00	43,750.00

	GENERAL EXPENSES		
90-72500	Bond- Chief - Notary	200.00	200.00
90-72501	Membership / Dues	700.00	700.00
90-72502	Computer supplies - data processing	2,300.00	2,300.00
90-72504	Education & fees	3,400.00	3,400.00
90-72505	Insurance - liability	800.00	850.00
90-72506	Insurance Building/ Equip - contents	1,200.00	1,300.00
90-72507	Legal notices/printing	9,900.00	10,300.00
90-72508	Maint - hardware/equip	2,600.00	2,600.00
90-72509	Maint -office equip	1,400.00	1,500.00
90-72510	Mileage & travel	2,800.00	2,800.00
90-72511	Office supplies	3,000.00	3,200.00
90-72512	Postage	14,000.00	15,000.00
90-72513	Postage meter/Box rental	1,400.00	1,400.00
90-72515	Rental - copier	1,800.00	1,800.00
90-72516	Electricity	3,000.00	3,000.00
90-72517	Telephone	3,400.00	3,400.00
90-72518	Water & sewer	1,200.00	1,200.00
90-72519	Mortgage	16,500.00	16,500.00
90-72520	Building Maint	2,100.00	2,100.00
	SUBTOTAL	71,700.00	73,550.00

	CAPITAL INVESTMENTS		
90-79000	Office equipment	2,000.00	2,000.00
90-79001	Computer Equipment	5,000.00	9,200.00
	SUBTOTAL	7,000.00	11,200.00

	CONTINGENCY		
90-79002	Building Expense	2,200.00	2,200.00
90-79990	Contingency	\$3,000.00	\$3,000.00
	SUBTOTAL	5,200.00	5,200.00
	TOTAL EXPENSES	286,918.00	301,937.00

2020 COLLECTION BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

ENTITIES	2018 TAX LEVY	RATIO %	2020 BUDGET	ASSESSMENT
CITY OF LOCKHART	\$4,608,370.79	9.148%	\$301,937.00	\$27,620.78
CITY OF LULING	\$1,274,630.96	2.530%	\$301,937.00	\$7,639.64
CITY OF MARTINDALE	\$322,679.78	0.641%	\$301,937.00	\$1,934.02
CITY OF MUSTANG RIDGE	\$130,584.63	0.259%	\$301,937.00	\$782.67
CITY OF NIEDERWALD	\$23,645.88	0.047%	\$301,937.00	\$141.72
CITY OF UHLAND	\$23,240.13	0.046%	\$301,937.00	\$139.29
CALDWELL ESD #2	\$110,964.98	0.220%	\$301,937.00	\$665.08
CALDWELL ESD #3	\$114,141.76	0.227%	\$301,937.00	\$684.12
CALDWELL ESD #4	\$110,403.07	0.219%	\$301,937.00	\$661.71
CALDWELL-HAYS ESD1	\$372,606.47	0.740%	\$301,937.00	\$2,233.26
CALDWELL COUNTY	\$17,852,042.79	35.437%	\$301,937.00	\$106,998.19
LOCKHART ISD	\$18,122,539.30	35.974%	\$301,937.00	\$108,619.44
LULING ISD	\$5,188,696.80	10.300%	\$301,937.00	\$31,099.03
PRAIRIE LEA ISD	\$1,538,500.64	3.054%	\$301,937.00	\$9,221.17
GONZALES COUNTY UWD	\$8,325.32	0.017%	\$301,937.00	\$49.90
PLUM CREEK CONS DIST	\$297,345.33	0.590%	\$301,937.00	\$1,782.17
PLUM CREEK UWD	\$277,760.81	0.551%	\$301,937.00	\$1,664.79
TOTALS	\$50,376,479.44	100.00%	\$301,937.00	\$301,937.00

7. Accept the August 2019 Environmental Investigator Report from Mike Bittner: Backup: 3

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hobby.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

Accept the August 2019 Environmental Investigator Report from Mike Bittner

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	<u>Judge Haden</u>		
(2)	_____		
(3)	_____		

3. Backup Materials: None To Be Distributed 3 total # of backup pages (including this page)

4. *Ezzy Chan per Judge Haden* Date 9/04/19
 Signature of Court Member _____



ENVIRONMENTAL CODE INVESTIGATOR REPORT

August 2019

Texas Health and Safety Codes: 343,341,365

Active Cases- NOV 30 days, THSC 343 ----- 13

Cases- Citations issued for THSC 343 ----- (3)

Multiple charges, active cases until compliance is met.

Cases for THSC 343 that gained compliance ----- 8

Cases for THSC 343 unfounded ----- 2

Illegal Dumping cases that was reported ----- 8

Cases for Flood Plain Active ----- 1

Illegal Dump sites found while on patrol-----10

Illegal Dump Sites pending action ----- 2

Active Cases- NOV THSC 341 ----- 1

Cases that are pending in the District Attorney's Office

----- 7

Cases pending that are filed in the JP Courts

----- 11

Caldwell County Development ordinance and County Septic ordinance:

Active Construction permits Cases ----- 3

Active Driveway permits Cases ----- 1

Permit Cases reported that did not require a permit----- 2

Active Commercial Construction permits case ----- 0

Septic Cases Compliance met ----- 7

Septic Cases NOV Active ----- 7

Septic Cases unfounded----- 2

Cases -- Citation issued for Septic violations ----- (3)

Multiple charges, active cases until compliance is met

Cases- Citation issued for attempted violation of the Development Ordinance – (5)

Permit Cases that gain compliance:

Construction Permits -----	13
Driveway Permits -----	3
Commercial Permit -----	1
Follow up on issued <u>permits</u> for Driveways	
Driveway permits in compliance -----	16
Driveway permits that are not in compliance pipe violation---	0

Refuse removed from County owned land

Tires, Garbage, Mattresses, Construction Refuse, Landscape Refuse and Household Rubbish. Total est. weight removed 2,800 lbs.

Investigated all called in complaints, done case preparation, reports, issued citations, myself and Unit Road cleaned up dumpsites that were reported or found. Worked with Law Enforcement and State Agencies on cases to gain compliance.



**C.C.E.I.
Mike Bittner**

Special Presentation

- Presentation from Carol Deviney regarding the Creation of a Library District by the Martindale Community Library: Backup:to be distributed in court

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hopy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

Special Presentation

regarding the creation of a Library District by the Martindale Community Library.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

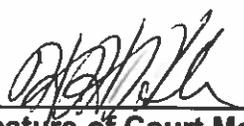
Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

Name	Representing	Title
(1) Commissioner Theriot	_____	_____
(2) _____	_____	_____
(3) _____	_____	_____

3. Backup Materials:

None To Be Distributed 1 total # of backup pages
(including this page)

4. 
Signature of Court Member

9/3/2019
Date

AGENDA ACTION ITEMS

- 8. Discussion/Action regarding the burn ban.
Speaker: Judge Haden / CarineChalfoun;
Backup: None; Cost: None**

9. Discussion/Action to approve Budget Amendment #44 for Repairs to MV 2016 Ford Explorer with Vin ending in 3822. **Speaker: Judge Haden; Backup: 6; Cost: \$2,708.00**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hobby.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/23/2019

Type of Agenda Item

- Consent
- Discussion/Action
- Executive Session
- Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

Discussion Action Budget Amendment for Repairs to MV 2016 Ford Explorer
VIN: 3822

1. Costs:

Actual Cost or Estimated Cost \$ 2,708.00

Is this cost included in the County Budget? No

Is a Budget Amendment being proposed? Yes

2. Agenda Speakers:

	Name	Representing	Title
(1)	Judge Haden		County Judge
(2)			
(3)			

3. Backup Materials: None To Be Distributed 0 total # of backup pages (including this page)

4. E Chan per Judge Haden
Signature of Court Member Haden Date 9/4/19

CHECK DATE	CHECK NO.
8/2/2019	38740

SO

38740

VENDOR ID	VENDOR NAME	ACCOUNT NUMBER	
746001631-72	Caldwell County		
DATE	INVOICE NO	DESCRIPTION	AMOUNT
8/2/2019	APD20196780-1	MVD-lo Clm/Aty Repairs to MV 2016 Ford Explorer VIN *3822	\$2958.09
8/2/2019	APD20196780-1	Deductible	\$-250.00

001-6000-0950

DOCUMENT INCLUDES: VISIBLE FIBERS, CHEMICAL REACTIVE PROPERTIES AND FEATURES A FOIL HOLOGRAM

TEXAS ASSOCIATION OF COUNTIES
RISK MANAGEMENT POOL-CLAIMS
1210 SAN ANTONIO STREET
AUSTIN, TX 78701
(512) 478-8753

FROST BANK
30-9/1140

38740

DATE: 8/2/2019
AMOUNT: \$ 2,708.09

PAY TWO THOUSAND SEVEN HUNDRED EIGHT AND 09 / 100 DOLLARS

VOID AFTER 180 DAYS

TO THE ORDER OF: Caldwell County
110 S Main St Rm 201
Lockhart, TX 78644-2701

Susan M. Redford
Lisa J. Green

ACTIVE WATERMARK PAPER: HOLD TO LIGHT TO VIEW
HEAT SENSITIVE RED MARK DISAPPEARS WITH HEAT

⑈038740⑈ ⑆114000093⑆ 596736914⑈

Caldwell County
110 S Main St Rm 201
Lockhart, TX 78644-2701



Johnny & Son's, LLC.

Workfile ID: 6099c308
Federal ID: 200366426

"THANK YOU FOR THE OPPORTUNITY TO SERVE YOU!"

400 Blackjack, Lockhart, TX 78644
Phone: (512) 398-5402
FAX: (512) 398-6131

Preliminary Estimate

Customer: CALDWELL COUNTY SHERIFF'S OFFICE

Written By: MICHAEL GOMEZ

Insured: CALDWELL COUNTY SHERIFF'S OFFICE Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact: 03 Right T-Bone (Right Side)

Owner: CALDWELL COUNTY SHERIFF'S OFFICE (512) 398-6747 Business
Inspection Location: Johnny & Son's, LLC. 400 Blackjack Lockhart, TX 78644 Repair Facility (512) 398-5402 Business
Insurance Company:

VEHICLE

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6 3.7L Gasoline Sequential MPI WHITE

VIN: 1FM5K8AR8GGB43822 Interior Color: BLK Mileage In: Vehicle Out:
License: UNIT1603 Exterior Color: WHITE Mileage Out:
State: TX Production Date: Condition: Good Job #:

- TRANSMISSION**
- Automatic Transmission
- 4 Wheel Drive
- POWER**
- Power Steering
- Power Brakes
- Power Windows
- Power Locks
- Power Mirrors
- Power Driver Seat
- Power Adjustable Pedals
- DECOR**
- Dual Mirrors
- Privacy Glass
- Overhead Console
- CONVENIENCE**
- Air Conditioning
- Intermittent Wipers
- Tilt Wheel
- Cruise Control
- Rear Defogger
- Message Center
- Steering Wheel Touch Controls
- Rear Window Wiper
- Backup Camera
- RADIO**
- AM Radio
- FM Radio
- Stereo
- Search/Seek
- CD Player
- SAFETY**
- Drivers Side Air Bag
- Passenger Air Bag
- Anti-Lock Brakes (4)
- 4 Wheel Disc Brakes
- Traction Control
- Stability Control
- Front Side Impact Air Bags
- Head/Curtain Air Bags
- SEATS**
- Cloth Seats
- Bucket Seats
- Reclining/Lounge Seats
- WHEELS**
- Styled Steel Wheels
- PAINT**
- Clear Coat Paint
- OTHER**
- Rear Spoiler
- California Emissions

Preliminary Estimate

Customer: CALDWELL COUNTY SHERIFF'S OFFICE

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT DOOR					
2	Repl	RT Outer panel	BB5Z7820200A	1	723.58	6.8	2.4
3		Add for Clear Coat					1.0
4		Add for Edging					0.5
5	* Rpr	RT Door shell				1.0	Incl.
6	R&I	RT Door w'strip				Incl.	
7	R&I	RT Belt w'strip				Incl.	
8	Repl	RT Black out tape	BB5Z7827742A	1	60.72	0.3	
9	R&I	RT Applique w/o keyless entry pad				Incl.	
10	R&I	RT Mirror outside power, w/o power fold w/o lamps				Incl.	
11	R&I	RT Door glass FORD POLICE INTERCEPTOR				0.5	
12	R&I	RT Run channel				Incl.	
13	R&I	RT Handle, outside black				Incl.	
14	R&I	RT R&I trim panel				Incl.	
15		REAR DOOR					
16	Repl	RT Outer panel	BB5Z7824700A	1	556.97	6.6	2.5
17		Overlap Major Adj. Panel					-0.4
18		Add for Clear Coat					0.4
19		Add for Edging					0.5
20	* Rpr	RT Door assy				1.0	Incl.
21	R&I	RT Door w'strip				Incl.	
22	R&I	RT Belt w'strip				Incl.	
23	R&I	RT Applique				Incl.	
24	R&I	RT Door glass FORD green tint				0.5	
25	R&I	RT Run channel green tint glass to 02/02/2016				Incl.	
26	* R&I	RT Fixed glass FORD				Incl.	
27	R&I	RT Handle, outside black				Incl.	
28	R&I	RT R&I trim panel				Incl.	
29		FENDER					
30	Repl	RT Wheel flare	FB5Z16038AB	1	76.22	0.3	
31	#	COVER CAR		1	5.00 X		
32	#	HAZ. WASTE		1	3.00 X		
33	#	Repl CORROSION PROTECTION		1	5.00 X	0.3	
34	#	Repl MASK JAM'S		1	X	0.4	
SUBTOTALS					1,430.49	17.7	6.9

Preliminary Estimate

Customer: CALDWELL COUNTY SHERIFF'S OFFICE

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI WHITE

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,417.49
Body Labor	17.7 hrs @	\$ 52.00 /hr	920.40
Paint Labor	6.9 hrs @	\$ 52.00 /hr	358.80
Paint Supplies	6.9 hrs @	\$ 36.00 /hr	248.40
Miscellaneous			13.00
Subtotal			2,958.09
Grand Total			2,958.09
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,958.09

MyPriceLink Estimate ID / Quote ID:

583739069884801024 / 51850799

10. Discussion/Action to approve \$20,000 FY19-20 Feral Hog Grant offered through the Texas AgriLife Extension Services. **Speaker: Judge Haden / Dennis Engelke; Backup: 7; Cost: None.**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: September 9, 2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

Discussion/Action: Seeking permission to submit a \$20,000 FY19-20 Feral Hog Grant offered through the Texas AgriLife Extension Service.

1. Costs:

Actual Cost or **Estimated Cost** \$ 0

Is this cost included in the County Budget? 0

Is a Budget Amendment being proposed? 0

2. Agenda Speakers:

	Name	Representing	Title
(1)	Hoppy Haden		County Judge
(2)	Dennis Engelke	Caldwell Co. Grants Dept.	Grants Administrator
(3)			

3. Backup Materials: None To Be Distributed 7 total # of backup pages
(including this page)

4. 

Signature of Court Member

Date 8/27/2019

Exhibit A

Request for County Feral Hog Grant

Statement of Purpose

Pursuant to the Texas Legislature, Texas A&M AgriLife Extension Service, Wildlife Services (WS) program hereby requests applications for County Feral Hog Abatement Grants (Grant). The Grant program (“Program”) is designed to encourage counties across the State of Texas to make a concentrated and coordinated effort to reduce the feral hog population and the damage caused by these animals throughout the year. Successful applicants will receive grants to initiate or continue feral hog abatement activities in their county. This document (“RFGA”) sets forth Program requirements and procedures.

Current abatement methods in Texas vary depending on the geographic terrain and vegetation. WS recognizes that the responsibility for management rests with landowners and local constituents who know the surrounding land and waterways, as well as the potential challenges to combating feral hogs. Through this program, the highest ranking counties will receive assistance to continue local activities which may range from educating the landowners on abatement methods, coordinating trapping and hunting programs, conducting aerial gunning and addressing public safety hazards related to feral hogs.

Projected Timeline of Events

August 16, 2019	Applications Available
September 16, 2019	Applications Due
October 1, 2019	Anticipated Award Date
August 31, 2020	Project End date

Eligibility

To be eligible for an award under the Program, the applicant must be a Texas county. The county must have or develop a method to accurately track the number of feral hogs taken in the county as well as documentation for other provisions included in the application (e.g. receipts for purchases, trap loan numbers, etc.) for the eligible period September 1, 2019-August 31, 2020.

Grantee Responsibilities and Accountability

Selected Applicants (grantees) will be responsible for conducting a project supported by the Program and for achieving the results described in the application. Each grantee shall monitor the day-to-day performance of the grant project to assure adherence to statutes, regulations, and grant terms and conditions. The grantee must carry out the activities described in the approved scope of work.

The grantee will be accountable for documenting the use of grant funds and must ensure funds are used solely for authorized purposes. The grantee must ensure:

- Funds are used only for activities covered by the approved project.

- Funds are not used in violation of the restrictions and prohibitions of applicable statutes and regulations.
- All budget and performance reports are completed in a timely manner.

Each grantee must ensure they have an adequate accounting system in place and good internal controls to ensure expenditures and reimbursements are reported and maintained for seven (7) years after the conclusion of the project.

Funding Parameters

Awards are subject to the availability of funds. If funds are not appropriated or collected for this Program, applicants will be informed accordingly.

WS will make awards after all applications are processed. Grant funds will be available on a cost reimbursement basis for county use on feral hog abatement expenditures during the grant term. A total of \$100,000 is available. WS anticipates awarding up to 15 grants ranging from \$5,000 to \$20,000 each. Applications will be reviewed through a competitive evaluation process.

Bounty programs may be included in a county's proposal, however WS will limit State funding of bounties to 50% of the amount actually paid out.

To receive grant funds, counties that are awarded Program grants must enter into a written agreement with Texas A&M AgriLife Extension Service. Grant funds will be distributed on a reimbursement basis after awarded counties submit proof of allowable expenditures.

WS reserves the right to accept or reject any or all applications submitted. WS is under no legal or other obligation to execute a grant award on the basis of a response submitted to this RFGA.

Public announcements and written notifications will be made to all applicants and their affiliated agencies, organizations, or institutions. Favorable decisions will indicate the amount of award, duration of the grant, and any special conditions associated with the project.

Term of Funding or Duration of Projects

A Notice of Grant Award is *anticipated* to be made in October 2019. However, it is the intention of the legislature that Texas A&M AgriLife Extension Service continue to make available a level of funding similar to previous grants administered by the Texas Department of Agriculture (TDA). Counties may have continued feral hog projects following the conclusion of the TDA program. Therefore, approved projects may claim expenditures which have occurred since September 1, 2019. Projects under this funding request must be completed by August 31, 2020. No expenditures incurred after August 31, 2020 will be reimbursed.

Application Requirements

To be considered, applications must be complete and include all of the following information.

Grant Applications—Interested applicants must include all of the following information:

A narrative including:

- *County Information.* This is the name and address for the county.

- *Primary Program Contact.* This is the individual who can answer questions about the county's activities and performance.
- *Authorized Official.* This is the person legally able to bind the county in contracts or agreements, generally the county judge.
- *Previous Participation.* For counties which participated in the Feral hog grant program, a copy of the final report is required.
- *Description of Activities.* Include information on:
 - i. Description of the proposed program including abatement activities supported or used;
 - ii. Type and number of county-sponsored education program(s) about feral hog abatement technologies proposed; and
 - iii. A proposed budget (total cost for educational and operational activities, county share of bounty if proposed);
- *Certifications.* The authorized official must sign the application.

Evaluation and Selection Information

WS will conduct an administrative review to determine whether the applicant was responsive to the requirements of this RFGA. WS will take into consideration the status of any continuing project's progress.

Applications will be evaluated on the following criterion:

- The degree to which the proposal meets or supports established watershed or agricultural protection programs (*a maximum of 30 points will be awarded to those county proposals which are consistent with watershed protection plans or agricultural protection programs*).
- The estimated contribution of the proposal to removing feral hogs from the landscape (*a maximum of 30 points will be awarded for aspects of the project which contribute to fewer hogs, including trap loan programs, aerial hunting contracts, equipment purchased for control and bounties. NOTE: WS will only reimburse counties 50% of actual bounties paid. Counties planning on bounty programs need to state the total bounty pool and the county commitment to the remaining 50%. Programs which remove feral hogs but contribute to perpetuation of hogs as a resource may not receive full points.*)
- The number of landowner outreach events planned or conducted from September 1, 2019 through August 31, 2020 which include at least 1 hour of feral hog management topics, including biology, management strategies and damage assessment (*a maximum of 5 points per event planned and 10 points per event conducted up to 20 points per application will be awarded*).
- The degree to which the county project conducts a formalized damage and control assessment (*a maximum of 10 points will be awarded if the county project records numbers of feral swine removed and up to 10 additional points will be recorded for a formalized county level damage assessment*).

WS will include outside reviewers in evaluating proposals. County Primary Point of Contact may be queried during the evaluation process to clarify proposals.

Deadline for Submission of Responses

LATE APPLICATIONS WILL NOT BE ACCEPTED.

Only materials actually received by WS by 5:00 pm CDT on application due date will be reviewed as part of the application. Applicant will not be allowed to supplement the application after the application deadline.

One complete application package, including narrative and final reports (if applicable) must be **received by WS before close of business (5:00 p.m. CT) on Monday, September 16, 2019.** It is the applicant's responsibility to ensure the timely delivery of all required materials.

WS will send an acknowledgement receipt by email indicating the application was received.

Preferred:

Electronic Version

Email: Michael.J.Bodenchuk@usda.gov

Email subject line must contain the program and applicant name (Ex: 2019 Feral Hog Grant– Travis County). The respondent is solely responsible for ensuring that their complete electronic submission is sent to, and actually received by, WS in a timely manner and at the proper destination server.

IMPORTANT NOTE: All submissions must be sent in Microsoft Word or other Word compatible format or as .PDF files. Unreadable submissions may be deemed unresponsive and will not be reviewed for funding consideration.

WS takes no responsibility for electronic bids that are captured, blocked, filtered, quarantined or otherwise prevented from reaching the proper destination server by any anti-virus or other security software. WS will send an acknowledgement receipt by email indicating the application was received.

Hard Copy Submissions.

All applications must be **received** by WS (P.O. Box 690170, San Antonio, TX 78269) by closing date and time. Applications will be documented with a date/time stamp for receipt documentation purposes.

For questions regarding submission of the application and/or WS requirements, please contact WS at (210) 472-5451, or by email at

Michael.J.Bodenchuk@usda.gov

Successful Application Requirements

Reporting. Selected applicants will be required to submit periodic performance reports. Reporting timelines will be provided in the grant agreement. As part of WS's ongoing monitoring of grant funds, grantees must show both a strong progress of work completed on all projects as well as financial progress. Failure to comply with reporting requirements may result in the withholding of a request for reimbursement and/or termination of the award.

Budget Development Information.

- A. **Payment.** *Selected grantees will be paid on a cost reimbursement basis.* Grantees will be required to submit payment requests quarterly, but no more frequently than monthly in order to show significant financial and programmatic progress. Payment requests must include sufficient detail and supporting documentation. Backup detail may include, but is not limited to, documentation of personnel expenses, or copies of invoices.
- B. **Payment Schedule.** Up to 90% of the total grant award may be reimbursed provided the work for which payment is requested has been completed and proper documentation has been submitted. The remaining 10% will only be disbursed once all reporting requirements have been met, including, but not limited to, the final performance report.
- C. **Eligible Expenses.** Generally, expenses that are necessary and reasonable for proper and efficient performance and administration of the project are eligible. Examples of eligible expenditures include:
1. Personnel costs – including salary and benefits related to temporary or event staff, grant funds may not be used to pay for existing employees in the performance of their day-to-day duties;
 2. Direct operating expenses that directly relate to project activities, this may include facility rental or other workshop related expenses (note: meals, food, or beverages of any kind are not considered an eligible expense);
 3. Supplies that cost less than \$5,000, such as office supplies, printing services, and materials needed to accomplish the proposed project;
 4. Contracts – agreements made with a third-party to perform a portion of the award;
 5. Controlled Assets are defined as certain items valued \$500.00 - \$4,999.99 which must also be inventoried,
<https://fmx.cpa.texas.gov/fmx/pubs/spaproc/appendices/appa/index.php>; and
 6. If grant funds are proposed to be used to fund bounty efforts, Grantee must have a written policy implemented to prevent the intentional breeding and raising of feral hogs for the purpose of meeting bounty requirements. **Bounty-related grant fund reimbursement is limited to 50% of the bounty paid and a maximum of \$5.00 per feral hog.**
- D. **Ineligible Expenses.** Expenses may be prohibited by state or federal law or determined to be ineligible by program guidelines. Examples of these expenditures include, but are not limited to the following:
1. Alcoholic beverages;
 2. Entertainment;
 3. Contributions, charitable or political;
 4. Expenses falling outside of the contract period;
 5. Items not listed in the project budget or an approved amendment;
 6. Expenses that are not adequately documented;
 7. Travel, including but not limited to mileage reimbursement, meals and lodging; and
 8. Meals, food or beverage costs of any kind, including those associated with an educational workshop.

It is important to ensure that all costs meet the criteria, of allowable, allocable, and reasonable.

General Information

Selected applicants will receive a Notice of Grant Award (NGA) letter and an official Grant Agreement from WS. The NGA is not legally binding until a grant agreement is fully executed.

WS reserves the right to fund projects partially or fully. WS reserves the right to negotiate individual elements of any application and to reject any and all applications. Where more than one application is acceptable for funding, WS may request cooperation between grantees or revisions/adjustments to an application in order to avoid duplication and to realize the maximum benefit to the state. Selected projects will receive funding on a cost-reimbursement basis.

WS reserves the right to reject all applications and is not liable for costs incurred by the Applicant in the development, submission, or review of the application; or costs incurred by the Applicant prior to the effective date of grant agreement.

Right to Amend or Terminate Program

WS reserves the right to alter, amend, or clarify any provisions, terms, or conditions of this program or any grant awarded as a result thereof, or to terminate this program at any time prior to the execution of an agreement, if WS deems any such action to be in the best interest of WS and of the State of Texas. The decision of WS will be administratively final in this regard.

Proprietary Information/Public Information

If it is necessary for Grantee to include confidential, proprietary, trade secret or privileged information (Proprietary Information) in its application or other submitted information, Grantee must clearly mark and label all Proprietary Information in 14-point or higher bold font on each page as it appears, and identify the specific exception to disclosure in the Texas Public Information Act (PIA) for each specific piece of Proprietary Information. Additionally, all Proprietary Information must be segregated in a separate and discrete section of the application or other submitted information, which must be able to be conveniently separated and detached from the other sections of the application.

Failure to properly label, identify and segregate any Proprietary Information in the application or other submitted information may result in all such information or material being disclosed as public information.

Unless specifically exempt from disclosure under the PIA, all applications and materials submitted under this program are subject to release under the PIA.

Conflict of Interest

The Applicant is required to disclose any existing or potential conflicts of interest relative to this grant program. Failure to disclose any such relationship may result in the Applicant's disqualification or termination of any resulting grant agreement.

General Compliance Information

1. Grantees must comply with WS's reporting requirements and financial procedures outlined in the grant agreement. Any delegation by the Grantee to a subcontractor regarding any duties and responsibilities imposed by the grant award must be approved in advance by WS and shall not relieve the Grantee of its responsibilities to WS for their performance.
2. All grant awards are subject to the availability of funds appropriated and authorized by the Texas Legislature.

3. Grantees must remain in full compliance with state and federal laws and regulations. Non-compliance may result in termination of the grant or ineligibility for reimbursement of expenses.
4. Grantees must keep a separate bookkeeping account with a complete record of all expenditures relating to the project. Records shall be maintained for seven (7) years after the completion of the project, or as otherwise agreed upon with WS. WS and the Texas State Auditor's Office (SAO) reserve the right to examine all books, documents, records, and accounts relating to the project at any time throughout the duration of the agreement and for three years immediately following completion of the project. If any litigation, claim, negotiation, audit or other action is initiated prior to the expiration of the retention period, then the records must be retained until authorized by WS. WS and the SAO shall have access to the physical locations related to project activities.
5. If the Grantee has a financial audit performed during the time the Grantee is receiving funds from WS, upon request, WS shall have access to information about the audit, including the audit transmittal letter, management letter, and any schedules in which the Grantee's funds are included.
6. Grantees must comply with Texas Government Code, Chapter 783, Uniform Grant and Contract Management, and the Uniform Grant Management Standards (UGMS) and 2 CFR Part 200.

11. Discussion/Action to approve an additional \$400 to Combined Community Action for Meals on Wheels services in Caldwell County. **Speaker: Commissioner Shelton; Backup: 1; Cost: \$400**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hopy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/09/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

to approve an additional \$400 to Combined Community Action for meals on wheels service in Caldwell County

1. **Costs:**

Actual Cost or Estimated Cost \$ \$400

Is this cost included in the County Budget? yes

Is a Budget Amendment being proposed? no

2. **Agenda Speakers:**

	Name	Representing	Title
--	------	--------------	-------

(1)	Commissioner Shelton		
-----	----------------------	--	--

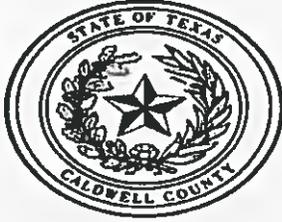
(2)			
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(3)			
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3. **Backup Materials:** None To Be Distributed 1 total # of backup pages
(including this page)

4. Commissioner Shelton
per telephone
Signature of Court Member

8/22/19
Date



Caldwell County Auditor's Office
110 S. Main St., Rm 302
Lockhart, TX 78644

Check Request

Date: 9/09/19

Vendor: Combined Community Action Vendor Code: COMCOM

Address: 165 W. Austin
Giddings, TX 78942

Check Amt: \$400.00

G/L code: 001-6510-3200

Reason for payment/reimbursement:

donation to meals on wheels program

Requested By: Echan

Department Head / Elected Official Approval: _____

12. Discussion/Action to approve the new Caldwell County Purchasing Policy effective September 9, 2019. **Speaker: Judge Haden / Danie Blake; Backup: 49; Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 09/09/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

Requesting Approval of the new Caldwell County Purchasing Policy.

1. **Costs:**

Actual Cost or Estimated Cost \$ 0.00

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

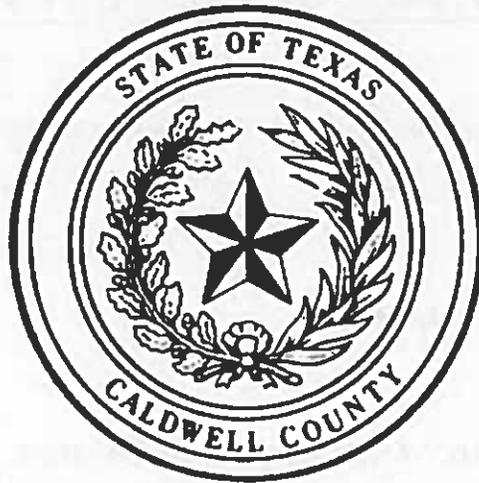
2. **Agenda Speakers:**

	Name	Representing	Title
(1)	Danie Blake		Purchasing Agent
(2)	_____	_____	_____
(3)	_____	_____	_____

3. Backup Materials: None To Be Distributed 49 total # of backup pages
(including this page)

4. *Hoppy Haden per Judge Haden*
Signature of Court Member Date 9/4/19

Exhibit A



CALDWELL COUNTY, TEXAS

PURCHASING POLICIES AND PROCEDURES MANUAL

OFFICE OF THE CALDWELL COUNTY PURCHASING MANAGER.

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CALDWELL COUNTY

PURCHASING POLICY

AND

PROCEDURES MANUAL

INTRODUCTION

Background:

This manual provides county departments and employees with the necessary information to make decisions to request the purchase of goods and services needed to perform the functions of their offices effectively.

Mission:

The mission of the Caldwell County Purchasing Division is to:

- (1) Provide equal access to all vendors participating through competitive acquisition of goods and services;
- (2) Protect the interests of Caldwell County taxpayers without regard to any undue influence or political pressures;
- (3) Account for all County assets through an effective fixed asset management system in accordance with the County Auditor's policies and procedures;
- (4) Ensure compliance with the County Purchasing Act as well as other state and federal laws applying to County purchasing;
- (5) Ensure that all purchasing shall be conducted strictly on the basis of economic merit in order to promote the interest of citizens of Caldwell County.

I.

STATEMENT OF GENERAL POLICY

It is important to remember that all county purchases should be made in full public view and with the greatest transparency possible. Not only should the purchasing of goods and services for the County be fair and open but it should also not have the appearance of any conflict of interest on the part of any County employee or Elected Official.

To avoid violation of or the appearance of violation of the policies in this manual, Elected Officials and County Employees **are prohibited from seeking or accepting, directly or indirectly any:**

- (1) **Personal loans, in any amount, from any individual(s) or from a business, (not to include loans from banks, credit unions, or other recognized lending institutions) who are doing or seeking to do business with Caldwell County.**
- (2) **Any service, payment, entertainment, trip or gifts of merchandise, money or thing of value, in any amount, from a business or individual(s) doing or seeking to do business with Caldwell County.**

It is also important that all County employees and Elected Officials understand that they are banned from purchasing any supplies, materials, or equipment of any kind for personal use through Caldwell County.

Caldwell County intends to maintain a cost effective purchasing system conforming to good management practices. To be successful, the system must be backed by proper attitudes and cooperation of not only every elected official and department head, but also every supervisor and employee of Caldwell County. The establishment and maintenance of a good purchasing system is possible only through cooperative effort.

In order to ensure an open purchasing process and economy in purchasing, the Commissioners Court has determined that competitive bidding will be used as much as possible in the purchase of goods and services in addition to the competitive bidding requirements set forth by Texas statute.

Compliance with the statutory competitive bidding requirements and the policies set forth in this manual will result in competitive bids and proposals which insure the safeguarding of public funds.

The Purchasing Division does not usually designate the types of purchases to be made but it should always attempt to see that best value is received for each tax dollar spent on purchases. Caldwell County intends to maintain a cost-effective purchasing system which conforms to good management practices and controls.

The purchasing process for governmental entities is unlike the process in private industry. **Governmental purchases are not instantaneous.** Time is required to complete the steps required by State law and shortcuts cannot be taken. In order to accomplish timely purchasing of products and services at the least cost to Caldwell County, all departments must cooperate fully. Prior planning and the timely submission of requisitions are essential to expedite the purchasing process and to assure that the process is orderly and lawful.

Additionally, certain types of purchases, such as technology purchases, must be approved by the IT department before placement of the order by the Purchasing Division. Prior planning and the timely submission of the request will allow sufficient time for evaluation by the IT department as to the best hardware or software compatibility with Caldwell County's system.

The Commissioners Court has delegated the purchasing responsibility within the guidelines established in this policies and procedures manual to the Purchasing Agent. The Purchasing Agent and designees are

authorized to execute orders on behalf of the County within the policy guidelines set forth herein. The Purchasing Agent or a designee will make any interpretation of these guidelines necessary for the effective operation of the purchasing function.

This manual contains the authorized policy and procedures for purchasing and asset management by County officials and employees. The Caldwell County Commissioners Court promulgates these procedures, and only the Caldwell County Commissioners Court can approve any changes in the contents of this manual.

To Our Vendors:

Caldwell County strives to develop effective relationships with vendors and encourages full and open competition wherever possible. All vendors will be afforded equal opportunity to participate in public bidding so long as they remain in good standing with Caldwell County. To accomplish this intent, all contracts between the County and the vendor shall be coordinated through the Purchasing Department.

It is the intent of the Purchasing Department to promote the county's reputation for courtesy, fairness, and impartiality. The responsibility for achieving this goal rest with each individual who participates in the procurement process, including vendors and purchasing personnel. This manual does not create any rights in individuals or entities doing business with Caldwell County and/or any rights in individuals or entities that are enforceable against Caldwell County.

This manual is for the use of Caldwell County employees and officials and is designed to assist them in complying with the laws governing county purchasing and asset management procedures.

Caldwell County, as a political subdivision of the State of Texas, is tax exempt.

II.

IMPLEMENTATION

The policies and procedures outlined in this manual will be aligned with the purchasing module through Tyler Technology (Incode 10) after adoption by the Commissioners Court. The Purchasing Agent will coordinate onsite training and/ implementation to set up all users county wide.

Furthermore, it would be the intent to have the policies and procedures outlined in this manual fully implemented with the start of 2019-2020 fiscal year with a number of the procedures and policies implemented prior to the beginning of the new fiscal year.

It will be the goal of the Purchasing Department to achieve a step by step integration of the policies and procedures contained herein in order to obtain a smooth transition into the centralized purchasing that this manual sets forth.

III.

PURCHASING AUTHORITY AND GENERAL GUIDELINES

Authority to make County purchases resides in either the County Purchasing Department or the Commissioners Court. The Purchasing Department is responsible for making purchases of supplies, materials, equipment, and for obtaining contracts for repairs to County owned property, except in cases where competitive bids are required by law. All competitively bid contracts are made by and through the Commissioners Court. Such purchases made on competitive bids shall be supervised by the Purchasing Agent in accordance with the purchase contract. Competitive bidding is generally required on all purchases or repair contracts for \$50,000 or more.

General guidelines for purchasing and utilization of this manual are as follows:

- (1) Determine whether the County is required to make the purchase by competitive bidding. Generally, competitive bidding is required on any purchase likely to equal or exceed \$50,000. Unless a bid contract for the goods or services already exists, the items required to be purchased through competitive bidding will be purchased as described in Section VII, pp. 18-23. Questions regarding the necessity of competitive bidding should be directed to the Purchasing Department.
- (2) **Other Purchases** -- Special procedures are available for and applicable to the purchase of particular goods and services, summarized as follows:
 - (a) **Unbudgeted Capital Expenditures** - Purchases not authorized in a Department's current budget must be authorized through a budget amendment by the Commissioners Court with approval. (See Section VIII, A, p. 26).
 - (b) **Blanket Purchase Orders** -- Acquisition of goods or services on an "as needed" basis may be authorized in appropriate instances by a blanket purchase order. (See Section VIII, B, p. 26).
 - (c) **Insurance and High Technology** -- As an alternative to competitive bidding, in the case of high technology items and insurance, competitive proposals from vendors may be solicited by the County when, in the judgment of the Commissioners Court, this procedure is preferable. (See Section VIII, C, p. 26-27).
 - (d) **Professional and Personal Services** -- Professional and Personal Services are exempted from competitive bidding, in which case they are obtained through Requests for Proposals as described in Section VIII, D, p. 27).
 - (e) **Emergency Purchases** -- Items otherwise required to be competitively bid may be exempt from the competitive bidding process by the Commissioners Court if (1) a prompt purchase is required, due to a public calamity, to meet a necessity of the citizens or preserve public property, (2) the purchase is necessary to preserve the public health or safety of county

residents, or (3) the purchase is required due to unforeseen damage to public property. (See Section VIII, E, p.29-30)

- (f) **Work in Progress** -- This may be exempted by the Commissioners Court and paid for by the day, after it is performed.
- (g) **Land and Right-of-Way Acquisition** -- This has been exempted by the Commissioners Court from competitive bidding.
- (h) **Sole Source Items** -- An item available from only one source may be purchased without competitive bidding, with the approval of the Commissioners' Court, as provided in Section VIII, F, p.30).
- (i) **Equipment Maintenance Services** -- Maintenance is arranged through the Purchasing Department as described in Section VIII, G, p. 30-31).

(3) Exemptions from the Requisition / Purchase Order Process – The following are exceptions to purchase orders and the Requests of Payment are processed directly by the Auditor's Office:

- Professional Services
- Formal Bids
- Attorney's vouchers
- Recurring Contracts (copiers, approved leases, utilities, etc.)
- Court related expenditures, bailiff uniforms, court reporter supplies
- Routine duty travel
- Long-distance trunk lines
- Travel, meals, and lodging
- Appropriations to other governments
- RSVP mileage
- Training and seminars
- Postage

- Annual Maintenance Contracts
- All purchases with fixed amounts identified in a contract, statement of work, or other item approved by the Commissioners Court.

IV.

REQUISITIONS FOR PURCHASE

A. Necessity of Requisition for Purchase

A requisition for purchase is required for all purchases equal to or exceeding \$500.00. The purpose is twofold: (1) to inform the Purchasing Department of the needs of the requesting department; and (2) to identify correctly and clearly the material requested. Requisitions must be prepared well in advance to enable the Purchasing Department to find a vendor and to allow for delivery by the vendor.

B. Types of Requisitions

The Purchasing Office classifies purchase requisitions according to the type of action and the time required for the purchase. There are four types of purchase requisitions: contract, routine, expedited, and emergency.

- **Contract Requisitions** - Normal purchases of items ordered from existing contracts. Contract requisitions generally require one working day to process.
- **Routine** – Normal purchases that are not under contract (i.e. “open market” requisitions) under \$50,000. These generally require 3 to 10 working days to process.
- **Expedited** - Open market purchases where the goods or services are needed sooner than the routine cycle time. Expedited purchases generally do not qualify as emergency purchases and are subject to all applicable bidding requirements. Expedited purchase requisitions require 1 to 3 working days to process. Expedited purchases are **not** emergency purchases. They are goods or services needed quickly to prevent costly delays, and therefore warrant the additional cost and effort caused by the interruption of the normal work routine. *They should not be used unless absolutely required.* There are two types of expedited purchase requisitions:
 - **Walk Through** – Open market purchases for goods or services needed within three (3) working days to avoid work interruption, loss of service or significant added cost of operations. The user department should hand-carry all paperwork to the Purchasing Office immediately after entering the purchase requisition into the Incode system.
 - **Work Stoppage** – Open market purchases for goods or services needed immediately to prevent work stoppage due to unanticipated conditions. The user department should telephone or email the Purchasing Office immediately upon entering the purchase requisition into the Incode system and should also provide written documentation of the existence of a work stoppage for the contract file (written comments in the requisition or email justification from department head, managers or designees are acceptable documentation). The Purchasing Office instructs the user department on what action to take.

- **Emergency** – Purchase of any goods or services needed because of an emergency condition that the Commissioners Court has ordered exempt, in compliance with the Purchasing Act (Tex. Loc. Gov't Code § 262.024(a)(1)). All emergency exemption orders must be processed through the Purchasing Office. Emergency purchases with a total cost exceeding \$50,000 must be exempted from the requirements of the Purchasing Act by order of Commissioners Court. The Purchasing Agent submits the order and agenda request for Commissioners Court approval for emergency purchases exceeding \$50,000. Emergency purchases with a total cost under \$50,000 are handled like an expedited purchase requisition.

C. Preparation of Requisition for Purchase

Use a separate requisition for each class of items. (i.e. copier toner, tires, capital equipment would all be entered on separate requisitions). Requisition forms are available manually or electronically. A requisition may be delivered electronically (Incode) or by e-mail, inter-office mail or hand delivered to the Purchasing Department. The requisition must be approved by authorized personnel who have the authority to make purchases for the department.

A requisition must contain the following information for proper processing:

- (1) **DEPARTMENT & DATE.** Give the name of the Department; date the requisition is forwarded to Purchasing and the date on which the item is needed.
- (2) **VENDOR.**
 - A. If the item is acquired under an existing bid contract, the vendor awarded the contract must be identified.
 - B. If the item is not under contract, vendor designation is requested. When possible, refer the Purchasing Department to vendors whose products have been used previously and found to be satisfactory. If the vendor is unknown enter "TBA" (To be assigned) and the Purchasing Department will select the vendor.
- (3) **QUANTITY REQUIRED.** State the number required. In addition to the number, where needed also provide the unit measure such as "dozen", "gallon", "each", etc.
- (4) **DESCRIPTIONS AND SPECIFICATIONS.** Describe the item needed clearly. Provide size, color, type, grade, etc. Departments must also provide detailed and technical specifications when needed. When necessary, write descriptive information on a separate sheet and attach the sheet to the requisition. When buying printed material a sample of the form or document should be sent to the Purchasing Division.
- (5) **ESTIMATED COST.** (a) If the item is covered by a bid contract, insert the contract price on a per unit basis. (b) If not subject to an existing contract, provide and estimated price, quotes from vendor are preferred.
- (6) **FUND/DEPARTMENT NUMBER AND BUDGET LINE ITEM.** Identify, according to the County budget, the fund/department number from the department making the purchase. Designate, according to the County budget, the department's budget line item against which the purchase should be charged. If the purchase exceeds the available budget, the Elected Official or Department Head should contact the County Auditor to arrange for a budget transfer (if approved by the Commissioners Court) prior to placing the requisition with the Purchasing Department.

- (7) **CERTIFICATION.** The Elected Official, Department Head or authorized person must forward this requisition to the Purchasing Department. Electronic generated requisitions do not require signature or notification.

D. Office Supply Orders

- (1) Office supplies are purchased from various vendors, however, annual contracts will be in place for ordering of most office supplies. The user department will send the requisition to the Purchasing Department but the supplies will be delivered directly to the user department. Every attempt will be made to group individual department orders in order to achieve bulk purchasing discounts.
- (2) Authorized personnel will place orders for office supplies, which will be forwarded, to the Purchasing Department, in order to review order and verify funds. Purchasing will then release the order to the vendor. Delivery will be made to the department. The department may pick up supplies if so desired.

DI. Blanket Orders

- (1) Blanket orders may be placed with vendors for the purchase of small parts or services on an "as needed" basis. Blanket orders should not be used for the purchase of fixed assets or individual purchases exceeding \$500.00. Blanket orders are implemented through the Requisition process just like any other purchase. It is the responsibility of the department assigned the blanket order to track the order throughout the year and insure that each vendor tags all invoices with the appropriate blanket order number.
- (2) Examples of blanket orders would be orders for vehicle oil changes, flat repair, small parts purchased from hardware stores, automotive parts stores, electrical supplies, building maintenance items such as paint, lumber, nails etc.
- (3) Blanket orders are reissued on an annual basis beginning in October of each new fiscal year. Blanket orders will end the last week of September of the fiscal year.

DII. Orders from Annual Contracts for Road Materials

- (1) Individual purchase orders are not required for purchases made off of annual contracts for road and bridge material. These are contracts which have been awarded on an annual basis by the Commissioners Court and blanket purchase orders are issued for these items.
- (2) The following are examples of Annual Contracts for Road & Bridge Materials:
- All Hauling
 - Rock
 - Premix Oil & Sand
 - Recycled Asphalt & Concrete
 - Clear Span Bridges

Box Culverts
Steel Culverts & Metal Sheets
Road Oil
Seal Coat Emulsion
Fuel & Lubricants
Uniform Rentals
Asphalt – Hot & Cold
Rock for Seal Coat

G. Orders from Annual Contracts for Jail Meals

- (1) Purchase orders are not required for purchases made off annual contracts for Jail Meal products or services.

H. Orders from Commissary Funds, Seized Funds, Grants

- (1) Manual requisitions are issued by the Sheriff's Office or Criminal District Attorney's Office as appropriate for purchases made for commissary funds, seized funds or forfeited funds under the supervision of that office. Manual purchase orders are issued to vendors upon completion of the bid process by the Purchasing Department.
- (2) Purchases from grants should be made through the normal requisition process with the appropriate notation made on the requisition identifying the grant fund and the county match, if any.

I. Capital Purchases after August 31 of the Current Fiscal Year

- (1) Only requisitions for capital equipment **emergency purchases** will be processed after August 31st of the current fiscal year. Elected Officials and Department Heads should begin reviewing their end of year requirements as early as June with regards to any capital equipment purchases (normally taking 6-8 weeks to complete).
- (2) Please remember to allow adequate time for the Purchasing Department to complete the purchasing process and for the vendors to be able to deliver the goods or complete the service no later than September 30th of the current fiscal year.

V.

PURCHASE OF MATERIALS AND SUPPLIES

A. General

Materials and supplies not available from current contracts are acquired through the Purchasing Department. Additionally, contracts for repairs to property used by the county are entered through the Purchasing Department.

B. Responsibilities of the Purchasing Division and Requesting Departments

This section of the procedure manual outlines the responsibilities of the county departments when making an acquisition through the Purchasing Department. It should be used as a guide to help departments do their part in purchasing.

(1) The Purchasing Department's responsibilities are to:

- (a) Obtain information about and to know the functions of the departments of Caldwell County.
- (b) Secure the product that best meets the needs of each department, at the least cost to the County.
- (c) Know the sources for and availability of needed products. Maintain an adequate pool of vendors.
- (d) Aid and to cooperate with all departments of the County to meet their equipment and supply needs.

(2) Requesting Department's responsibilities are to:

- (a) Make requests early enough to allow sufficient time for the vendor to make delivery.
- (b) Supply detailed specifications of item requested. Provide vendor contact information. The user department, occupant department, or an outside agency may propose specifications. **To ensure compliance with legal purchasing requirements, the Purchasing Office has final acceptance of the specifications, except those for construction projects.** This ensures proper quality control and avoids the proliferation of conflicting specifications in the different County departments. The Purchasing Office may submit any purchases that were not approved in the budget process to Commissioners' Court before specifications are prepared and advertised. To facilitate specification development and avoid duplication of their efforts, user departments should submit their specifications in electronic format to the Purchasing Office.
- (c) Inform the Purchasing Department or the County Auditor's Office of all unusual demands.
- (d) Take no actions that might be viewed as obligating or committing the County, except in an emergency.
- (e) **Make no commitments regarding commodities or services in the name of the County.** Such commitments will be **VOID** unless they are made by the Purchasing Division, the Commissioners Court, or other agents of the Commissioners Court.

C. Purchasing Procedures

1. Capital Purchases - If the requisition is for the purchase of a capital item (\$5000.00 or more) one of the following alternative procedures should be followed:
 - a. If an unbudgeted capital expenditure, See II, a.
 - b. If a budgeted capital expenditure of is for more than \$5,000 but less than \$50,000.00 the item must be acquired through the Purchasing Department and the Purchasing Department must obtain three (3) written or verbal quotes.
 - c. If the capital expenditure is budgeted and the item is \$50,000 or more, the capital expenditure must be competitively bid.
2. Requisition - complete a requisition as described in Section III, B, and forward a copy to the Purchasing Department.
3. Preparation of Purchase Order – Purchasing will enter the requisition into the computer system for preparation of a purchase order. If funds are unavailable, the Purchasing Department will return the requisition to the department. Unless the goods or services are already on contract, the user Department should obtain a minimum of three (3) written or phone quotations for purchase orders more than \$5,000.00 or less than \$50,000.00.
4. Placing Order - For purchases requiring delivery of items, Purchasing will send the original copy of the purchase order to the vendor (if required) and distribute copies as follows:
 - a. One copy to Purchasing to be retained with original requisition.
 - b. One copy to be given to the Accounts Payable with invoice.

VI.

CONSTRUCTION PROCUREMENT

Texas Local Government Code Chapter 271, Subchapter C is used only for public works projects funded by Certificates of Obligation. Texas Government Code Chapter 2267 provisions are used when an alternative project delivery method (other than traditional competitive bidding) is used for public works projects. Construction procurement is consistent with other procurement procedures in this manual and with pertinent statutes. The Purchasing Manager supervises all construction procurements. All competitive bids are accomplished by the following process:

- A memo submitted to the Purchasing Agent, signed by the Official serves as the initial notification that a competitive bid is needed.
- Before developing the plans and technical specifications, the user department contacts the Purchasing Office to obtain an RFB (Request for Bid) number and contract number, when applicable. An electronic copy of the technical specifications is submitted with the memo to assist

in the development of the project manual. Before the project manual and plans are submitted to the printer for copying, the individuals assigned to the project by the Commissioners Court, the Purchasing Agent and the County Attorney review and approve the Bidding and General Requirements. The Purchasing Agent reviews the specifications for compliance with the Purchasing Act and the County Attorney reviews them for legal considerations.

NOTE: Purchasing prints the document when there is only a project manual and no plans. The user department is responsible for printing when there are both plans and a project manual.

- The user department must provide the Purchasing Office at least fifteen (15) workdays to develop the RFB, circulate it for the appropriate reviews, and printing. During this time, Purchasing develops a Procurement Schedule detailing the milestones of the solicitation, including dates and times for the pre-bid conference, bid opening, and pre-construction conference.
- The Purchasing Office assigns a RFB number and contract number to the project at this time if it has not already been assigned.
- The Purchasing Office publishes the advertisement for bid, which must include the following:
 - Description of Work;
 - Location at which the bidding documents, plans, specifications, or other data may be examined without charge by all potential bidders. The location at which plans and specifications may be obtained and the amount of the deposit required;
 - Time and place for submitting bids and time and place of bid opening;
 - The method of payment. If payment is by Certificate of Obligation, the advertisement must state either:
 - 1) that the bidder must accept Certificates, or
 - 2) that the bidder must elect to accept Certificates or assign them to a financial institution which has made arrangements with the county.
- The Purchasing Office provides detailed information on the bidding requirements of the RFB to ensure that purchasing procedures are complied with and the user department provides technical information and ensures that technical standards are complied with. Purchasing schedules the pre-bid conference and assists in conducting the conference as follows:

Have all attendees sign the attendance roster and provide a detailed Agenda which:

 - a) Provides a brief introduction of the project title, magnitude, and performance period.
 - b) Indicates whether there has been any addendum issued, and if so, all attendees and project document holders must receive a copy.
 - c) Discusses the Purchasing Office role in the procurement and administration process.
 - d) Establishes a "cutoff" date for questions and request for clarifications, as well as a final date for issuance of addendum.
 - e) Has the project Engineer, Architect or Project Manager discussed the specifics of the project including review of the plans and specifications and allowed for a question and answer session.

- Purchasing determines any issues discussed during the conference that requires issuance of an addendum. Purchasing may extend the date specified in the notice if needed.
- Purchasing issues the amendment only if there are at least five (5) days between the date of the addendum and the date specified for bid opening. If less than five days exist, the opening date should be extended to allow for a minimum of five days between the date of the addendum and the opening date specified in the addendum.
- Has the user department provided Purchasing with the technical documents (i.e. changes or additions to the plans and or specifications). Purchasing prepares addendum using standard form and distributes the addendum to all applicable vendors.
- The following procedures are adhered to when receiving bids:

Purchasing receives all bids as specified by the RFB, unless specified otherwise by statute.

- **Bids not received after the opening time on the day of bid opening.** All bids received after the opening time are returned unopened to the bidder with a letter from Purchasing notifying the bidder that the submitted bid was received after the due date and time.
- Purchasing records the name of the vendor submitting the bid, as well as the time and date the bid was submitted. If a bid is received by mail, express mail, or courier, the method of delivery is reflected in the record.
- After bids are received, Purchasing provides a secure place to hold the bids until the opening date. The bids are to be received sealed and remain sealed until the Purchasing Office opens them in a public forum on the advertised date and time.
- On occasion, bids that are received in the mail or by some other independent carrier may be inadvertently opened. If this situation occurs, another employee of Purchasing and County Auditor / County Judge is immediately called to act as a witness that the details of the bid, especially the price, were not reviewed, the bid was sealed again by the employee, and the incident is documented.
- The above process shall be undertaken in a manner that precludes any perception of favoritism and avoids revealing bid prices or any bid information. Publicly receiving sealed bids and recording the submission of requested bids inhibits the perception that Purchasing is manipulating the receipt of bid.
- Purchasing publicly opens and documents the sealed bids on the date, time and place specified in the notice. Preliminary bid tabulations are provided to the public upon request. Purchasing and the user department determine who is responsible for creating the bid tabulation and, if it is the user department, then the user department provides a copy to Purchasing for distribution to the general public. For those bids that contain numerous line items, a tabulation that includes the total bid amount, excluding individual line item amounts per bidder, can be provided immediately after

bid opening. Requests for all-inclusive bid tabulation are honored after it is completed and may require at least ten (10) workdays.

- Purchasing provides a copy of the bid tabulations to the Commissioners Court. A bid that has been opened may not be changed for the purpose of correcting an error in the bid price.
- Purchasing evaluates all bids with assistance from the user department and they jointly develop a recommendation for award to Commissioners Court. The evaluation of bids is based on the following factors:
 - a) equipment if that is part of the bid,
 - b) or the cost of delivery and hauling if road construction material is the subject of the bids;
 - c) the compliance of goods and services offered with specifications; and
 - d) the responsibility of the vendor, including the vendor's past performance, the vendor's financial and practical ability to perform the contract, and the vendor's safety record if Commissioners Court has adopted a definition of safety that is stated in the RFB.
- Purchasing forwards a complete bid packet to the Official or Executive Manager for completion and signature. The form and any other documentation from the user department are submitted with the agenda request to justify the award. Purchasing is responsible for contacting the County Judge for placement of the item on the upcoming Commissioners Court meeting agenda.
- When the lowest priced bid is not the best bid, clear justification for not selecting the lowest bidder must be documented to the Commissioners' Court. This recommendation may be supported by clear and concise documentation from the user department that determines the rationale for awarding to a bidder other than the lowest bidder. Purchasing and the Elected Official or County Administrator may recommend contract award to Commissioners Court in session. The Court shall:
 - Award the contract to the responsive and responsible bidder who submits the **lowest and Best bid**; or
 - Reject all bids and publish a new notice if the goods and services are still needed.If two responsive and responsible bidders submit the lowest and best bid, the Commissioners Court shall decide between the two by drawing lots in a manner prescribed by the County Judge. A contract may not be awarded to a bidder who is not the lowest dollar bidder meeting specifications unless, before the award, each lower bidder is given notice of the proposed award and is given an opportunity to appear before the Commissioners Court and present evidence about its responsibility.
- After the award is announced, the County Judge signs the contract for the County and Purchasing returns the bid bonds of any vendor that was not awarded a contract.
- After an award is made, a notice of contract award form is processed. An original contract, along with contract award form, is maintained in Purchasing. The other originals, along with a contract award form, are furnished to the Contractor and the County Clerk when approved by Court. Copies of all documents are furnished to the user department, the Auditor's Office, and the Civil Attorney.

- A Notice-of-Award ("NOA") letter, issued by Purchasing, accompanies the contractor's copy of the contract. The NOA letter includes the requirements for the contractor to submit various documents, and the time period within which they must be submitted. For example, Payment Bonds, Performance Bonds and an Insurance Certificate must be submitted within ten (10) work days after contractor receipt of the NOA letter. Unless otherwise indicated, the NOA also states that Notice-to-Proceed is not issued unless the contractor submits the required documents within the specified time period.
- Purchasing schedules the Pre-Construction Conference (also known as the Pre-Performance Conference). The user department is responsible for all technical presentations and Purchasing ensures that all applicable purchasing procedures are followed. Purchasing assists in conducting the Conference by:
 - Having all attendees sign the attendance roster, introduce themselves, and briefly explain their involvement in the project;
 - Discussing briefly the contract requirements, amount, and any other pertinent information about the project. The user department representative (technical representative) is responsible for providing a thorough synopsis of contract requirements and any County policies to which contractor must adhere;
 - Establishing dates for Submissions of all required documents such as material submittals, progress reports, payrolls, (when applicable), etc.
 - Receiving required documents from the contractor, i.e., Performance Bond, Payment Bond, Insurance Certificates.
- Reviews pay applications received during the project for approval. Forwards approved pay applications to the Auditor.
- Reviews requests for change orders from contractor or architect and contacts the County Judge for placement on the Commissioners Court agenda for approval if required.
- Upon completion of project, prepare Commissioners Court agenda item for court's acceptance of the project. Advise Auditor of release of retainage funds. Receive all final as built documentation and warranties. Notify bonding agencies of completion of project.

VII.

BIDDING PROCESS AND PROCEDURES

A. Budgeted Items:

Purchase Categories

Category 1 – Purchases Less than \$500

The individual department head may exercise discretion for the acquisition of such purchases as authorized in the current fiscal year budget, within the guidelines established elsewhere in the

policy and procedures manual. Competitive quotations are encouraged. **PURCHASES LESS THAN \$500.00 DO NOT REQUIRE A PURCHASE ORDER** unless a vendor requires one.

Category 2 – Purchases \$500 or Greater but less than \$5,000

A minimum of one (1) telephone or written competitive quote is required for purchases of goods or services with a total cost from \$500 to \$4,999.99. The User Department should submit an Incode requisition with supporting documentation for review by the Purchasing Division. The Purchasing Department will review the quote and issue a Purchase Order.

Category 3 – Purchases \$5,000 or Greater But Less than \$50,000

A minimum of three written or verbal competitive quotations are required for purchase of goods or services with a total cost within the \$5000.00 to \$49,999.99 range with the exceptions as authorized by this policy and procedures manual. If the using department receives these quotes, all three quotes **MUST** be received in the Purchasing Division before a Purchase Order is issued and any order is placed. The User Department should submit an Incode requisition with supporting documentation for review by the Purchasing Department. The Purchasing Department will review the quotes and issue a Purchase Order to the lowest bidder.

Category 4 – Purchases over \$50,000

Sealed competitive written bids or proposals must be secured for all transactions reasonably anticipated being in excess of \$50,000 by Purchasing with approval of Commissioners Court.

The Purchasing Division will continuously monitor purchases by all departments to encourage consolidation of purchases where possible to insure compliance with state bidding statutes.

(1) Purchases Over \$50,000.00

Requesting Department's Responsibilities

- (a) Submit a requisition, specifications and recommended vendors to the Purchasing Department far enough in advance of the desired purchase date to allow time for the formal bidding process. (6-8 weeks)

Purchasing Division's Responsibilities

- (a) Review bid specifications to determine adequacy in light of general requirements and to insure that they are not unduly restrictive.
- (b) Prepare final bid specifications for Department's approval.
- (c) Prepare advertising request, vendor list and conduct pre-bid conferences if required.
- (d) Distribute bid specifications to vendors.

(e) Obtain Commissioner Court approval of successful bidder

(2) Purchases Over \$5,000.00 But Less Than \$50,000.00

For open market purchases of goods and services totaling more than \$5,000.00 but less than \$50,000.00, the Purchasing Manager is authorized to select the exact goods or services to meet the request of user departments. The Purchasing Manager is authorized to select the vendor and to perform all actions necessary to conclude a contract for the purchase of the goods and services, including execution of the contract with specific approval of the Commissioners Court.

In selecting the exact goods or services requested by the user departments, Purchasing considers the following:

- the stated needs of the user department and whether the selected goods or services meet those needs;
- available information about sources and prices of the goods and services;
- the delivery requirements of the vendor and the user department; and
- any other information that a reasonable and prudent purchasing professional would consider in all the circumstances of the purchase.

The user department submits an open market purchase requisition to Purchasing with detailed descriptions of the goods or services required.

Based on the information in the purchase requisition, the Purchasing Manager shall wherever reasonable and practical:

- attempt to obtain at least three (3) quotations before selecting a vendor;
- document in writing the vendors notified and prices offered;
- select the vendor who makes the best offer taking into account not only price but also the urgency of the user departmental need and the speed of delivery and the quality of the goods and services offered; and,
- order the goods and services from the vendor who provides the quality, cost, and delivery schedule most consistent with the best interest of the County.

If quality and delivery terms meet County needs, the vendor who provides the lowest price is selected. If the vendor offering the lowest price is not used, a notation is made to the quotation documentation to indicate the reason another vendor is selected. The Commissioners Court may deviate from the policy for purchases under \$50,000 if it is in Caldwell County's best interest and if it facilitates specific County operations.

(3) Purchases Less Than \$5,000.00

The user department submits an open market purchase requisition to Purchasing with detailed descriptions of the goods or services required.

Based on the information in the purchase requisition the Purchasing Manager shall whenever reasonable and practical:

- . attempt to obtain at least 2 bids before selecting a vender but may waive this requirement.
- . select the vendor who makes the best offer taking into account not only price but also urgency of the user departmental need and speed of delivery and quality of the goods and services offered: and,
- .orders the goods and services from the vendor who provides the quality, cost and delivery schedule most consistent with the best interest of the County.

If quality and delivery terms meet County needs, the vendor who provides the lowest price is selected. If the vendor offering the lowest price is not used, a notation is made to the quotation documentation to indicate the reason another vendor is selected. The County Judge may deviate from the policy for purchases under \$10,000 if it is in Caldwell County's best interest and if it facilitates specific County operations. Purchases for less than \$10,000 are not brought to Commissioners Court for approval.

(B) NON – BUDGETED ITEMS

(1) Purchases Over \$50,000

Requesting Department's Responsibilities

- (a) Submit a requisition, specifications and recommended vendors to the Purchasing Division far enough in advance of the desired purchase date to allow time for the formal bidding process. (6-8 weeks)

Purchasing Division's Responsibilities

- (a) Review bid specifications to determine adequacy in light of general requirements and to insure that they are not unduly restrictive.
- (b) Prepare final bid specifications for Department's approval.
- (c) Prepare advertising request, vendor list and conduct pre-bid conferences if required.
- (d) Distribute bid specifications to vendors.
- (e) Obtain Commissioners Court approval of successful bidder.

- (a) Send copy of requisition to County Judge for recommended method of financing, including drafting of proper budget amendment, if required.
- (b) If not using state-approval purchasing programs, then obtain preliminary Commissioner Court approval to solicit bids.
- (c) If using non-bid state-approved purchasing programs, then proceed to Commissioner Court for approval of purchase and required budget amendment if necessary.

(2) Purchases Over \$5,000.00 But Less Than \$50,000.00

- (a) Send copy of requisition to County Judge for recommended method of financing, including drafting of proper budget amendment, if required.
- (b) Follow procedures set forth in VII (A) (2) above.
- (c) Proceed to Commissioner Court for approval.

C. General Bidding Information

Purchasing will insure publication of the legally required notice. No specifications are to be written with the intent to exclude a possible bidder. Competitive bidding can be let on either a lump sum or a unit price basis. If unit price bids are solicited, the needed quantities of each item are to be estimated in the requisition based on the best available information. The successful bidder's compensation, however, will be based on the actual quantities supplied, furnished or constructed.

D. Bid Opening

Following receipt of bids by Purchasing, bids will be publicly opened in the Purchasing Dept. Office. Anyone may attend. All sealed bids will be opened on the assigned day at the designated time and place. A bid tabulation sheet will be furnished to all bidders and the requesting department.

E. Bid Recommendations

After examining copies of all the bids, the requesting Department will send a written recommendation for bid award to Purchasing at least seven days prior to the deadline for Commissioners Court agenda. Purchasing will verify recommendation of the lowest bid received. Any recommendation to award to other than the low bidder will be presented to the County Judge for resolution prior submission to Commissioners Court.

After certification of recommendations, Purchasing will obtain an agenda setting, notify the Department and forward the bid recommendation; along with a bid tabulation, to the County Judge's office for placement on the next available Commissioner Court Agenda

A contract may not be awarded to a bidder who is not the lowest dollar bidder meeting specifications unless, before the award, each lower bidder is notified by Purchasing of the proposed award and offered an opportunity to appear before the Court and present evidence concerning the lower bidder's responsibility.

F. Bid Award

Bids will be awarded to the lowest and best responsible bidder. In addition to the price, the Commissioners Court will consider:

- (1) The quality of the product;
- (2) The adaptability of the product to the intended use;
- (3) The ability, experience, efficiency integrity, and financial responsibility of the bidder;
- (4) If the vendor is delinquent in taxes to Caldwell County (See Texas Local Government Code § 262.0276);
- (5) Compliance with all insurance requirements of Caldwell County; and
- (6) Any conflict of interest.

When the county receives only one bid, that bid is presented to the Commissioners' Court and may be accepted if the Commissioners' Court determines the price is fair and reasonable as per Texas Local Government Code § 262.027(a)(1)(2). If the price is not fair and reasonable, the bid is rejected.

If two or more responsible bidders submit identical bids, the bid award will be made by drawing lots by the County Judge as per Texas Local Government Code § 262.027(b).

G. Bid Bonds for Public Works

A vendor awarded a contract for Public Works will be required to post bond. Purchasing will include the bonding requirement in the legal bid advertisement. A Performance Bond is required for contracts over \$100,000 (100% of cost) and a Payment Bond for contracts over \$50,000 (100% of cost). A Bid Bond (5% of cost) is required to assure the county that the firm is bondable and protect the county if the contractor fails to sign the contract. See Texas Local Government Code § 262.032(a)-(b).

H. Acquisition of Item after Bid Award

Following award of the bid contract by the Commissioners' Court, a purchase order, award letter or official notice to proceed will be sent to the vendor by Purchasing.

I. Change Order

A change order may be required when it becomes necessary to make changes after performance of the contract has commenced. The County Judge is authorized to approve increases or decreases to the original contract price of \$5,000 or less. The original contract price may not be increased by more than 25%. All change orders requiring increases or decreases to the contract price involving more than \$5,000 must be approved by the Commissioners Court. All decreases of 18% or \$5,000 or more of the original contract price must have the written consent of the contractor. The Auditor shall ascertain that adequate funding is available for any increase in contract price.

Any major alterations of the plans or specifications must be submitted to the originating department and the Commissioners Court for approval.

VIII.

SPECIAL PURCHASES

A. Unbudgeted Capital Purchases exceeding

If the needed capital item was not included as part of the County Budget, the following procedures should be followed in order to obtain budgetary authorization:

1. The requesting department must fill out a requisition form the requesting department shall include in the memo a cost estimate or quote justifying the need and a statement of whether there are available departmental funds that may be used for this purchase.
2. The requesting department must submit a description of the expenditure along with the cost to the County Auditor.
3. The Auditor will then present the request to the Court. The Commissioners Court will approve or decline the request. If approved, normal purchasing procedures apply. After the Commissioners Court has granted budget authorization, the item will be competitively bid if over \$50,000.

B. Acquisition under a Blanket Purchase Order

(1) Authorization of Blanket Purchase Order

A Blanket Purchase Order authorizes a County department to obtain up to a specified amount of material (services or supplies) on a continuing basis from a vendor. Such Purchase Orders are authorized only by the Purchasing Division in appropriate circumstances, e.g., obtaining parts for vehicle maintenance as needed. Any department foreseeing a definite and regular need for items not available routinely should consider contacting the Purchasing Division to investigate obtaining a Blanket Purchase Order for such items. (See Section IV, E, p.12)

Blanket Purchase Orders anticipated to exceed \$50,000 during the course of a year must be competitively bid, as described in Section VII, B, p. 20. No Blanket Purchase Order may exceed budgeted funds for such purchases by the Department.

- (2) Utility Blanket Purchase Orders (if required by the utility provider) may be used for utilities expenses. i.e.; electric, water, gas and telephone.

C. Insurance and High Technology Items

(1) All Insurance specifications must be approved by the H/R Department, County Judge, County Auditor, and the Commissioners Court. Insurance items are obtained through the Formal Proposal Process (RFP).

(2) High Technology items valued in excess of \$50,000 may be obtained through the sealed proposal process, sealed bid process or through the Texas Department of Information Services (DIR) or other cooperative contract. The Information Technology Department (IT) reviews all purchase requests (*regardless of value*) made by departments for software, hardware and other data processing equipment and provides a written assessment to the requesting department, Purchasing Office, and Commissioners' Court before court approval. This procedure is to ensure compatibility and standardization. It may provide the Purchasing Agent with a list of the goods and services that have been pre-approved and need no additional review. To purchase any other data processing goods or services, the user department must obtain IT approval.

"High Technology Item" means a service, equipment or good of a highly technical nature, including:

- (a) data processing equipment and software or firmware used in conjunction with data processing equipment, any devices connected to or used in conjunction with the county intra-net;
 - (b) telecommunications, radio and microwave systems;
 - (c) electronic distributed control systems, including building energy management systems; and
 - (d) technical services related to the above items.
- (3) DIR Catalogue Purchasing Program
- (a) The requesting department must clearly and accurately describe the goods/services to be purchased
 - (b) High Technology items may be purchased by RFQ through the DIR system.

D. Professional and Personal Services

(1) Definition of Professional Services

Professional services are services provided by or within the scope of services provided by licensed physicians, optometrists, architects, certified public accountants, land surveyors, registered engineers and other professionals as set forth in Chapter 2254 of the Texas Government Code.

Professional services are procured through the Request for Proposal process. The selection of providers of professional services will be based on the competency of the firm or individuals, not on competitive bidding. Departments requiring professional services must review the experience and capabilities of the prospective service providers through proposals and interviews. These services are procured in accordance with Chapter 2254 of the Government Code.

(2) Definition of Personal Services

Personal Services contracted to be performed by a specific person.

(3) Procedure for Procurement of Professional or Personal Services

(a) Solicitation of Proposals

After approval by the Commissioner's Court, purchasing will send the RFP to potential professional / personal service providers. The Purchasing Manager will order advertisement of the request. The service providers will submit proposals to Purchasing. Providers will not be required to propose fees in the initial response. Providers may be required to state projected number of hours or number of staff required to provide service requested. The Purchasing Division shall open proposals on the date specified in the request for proposals. **Opening of Proposals is Confidential** if identified as such in the proposal, and shall not be publicly disclosed except in compliance with the Texas Public Information Act, chapter 552 of the Texas Government Code, but the proposal shall be open for public inspection following award of the contract by the Commissioners' Court as to the extent allowed by law.

(b) Evaluation of the Proposals

Purchasing Division and submitting Department, along with selection committee, may conduct further discussions and negotiations with responsible providers after the opening. All providers will receive fair and equitable treatment with regard to such discussions and negotiations. An evaluation of proposals shall be made by the Purchasing Department or by committee appointed by the Commissioners Court. A proposal evaluation committee may be appointed by the Commissioners Court or County Judge. The evaluation of each service provider will cover at least the following:

General quality and responsiveness of proposals received,

Organization and personnel, proposed approach completion of project (hours to complete, number of staff assigned to project, etc.) and delivery schedule.

Professional Certifications held by the proposer.

Proof of general liability, workers compensation and professional insurance if applicable.

Once the Purchasing Dept., Commissioners Court, or committee determines the best qualified proposer the Purchasing Division will enter into price negotiations with that

proposer.

(c) Recommendation

After completion of evaluation, Purchasing will arrange an agenda date, notify the Department, and transmit the recommendation to the Commissioners Court.

The Commissioners Court with the approval as-to-form from the District Attorney will award the contract. The County Judge must sign the contract.

The County Judge must approve any exceptions to the procedures outlined above for professional services, in writing. On a case-by-case basis, the County Judge will determine whether to approve exceptions to these procedures.

(4) Confidentiality of Proposals

The Caldwell County Purchasing Office uses a confidentiality memorandum (Exhibit "B") to ensure compliance with the ethics policy for keeping proprietary information confidential. Before the evaluation of confidential proposals, Purchasing sends a memorandum to evaluation committee members for signature and certification. The memorandum contains the following requirements to which the evaluation committee member is expected to adhere during the course of the competitive process and **until an award is approved by the Commissioners Court.**

All information in the vendor's response is to be kept confidential.

- No discussion of the proposal is to occur with anyone outside of the proposal evaluation committee members.
- Proposal responses are not to be reproduced and should be returned to the designated Purchasing staff after evaluation is completed.
- Purchasing is the sole point of communication for any questions from vendors that arise during the evaluation. All questions and requests for information should be referred to Purchasing. There should not be any discussions between evaluation committee members and vendors during the evaluation and award process.
- Evaluation committee members must be familiar with and read the Caldwell County Purchasing Code of Ethics and agree to comply with its requirements including reporting any potential conflict of interest, undue influence from vendors, or attempted communications from vendors during the evaluation process. Compliance with the requirements outlined in the Confidentiality Memorandum is crucial. If proprietary information of any vendor is compromised during the procurement process all proposals may be rejected.

E. Emergency Purchases [LGC §262.024 (1) (2) (3)]

Emergency purchases are authorized in extremely limited circumstances:

- (a) in the event of public calamity for the benefit of the county citizens or to protect public property;
- (b) in order to protect the public health or safety of county residents; or

(c) when made necessary by unforeseen damage to public property.

Depending upon the time of the emergency and type of purchase necessary, one of the following procedures should be followed:

- (1) After-hours emergency -- in such instances the department must take the necessary action to obtain the needed goods or services. If, however, the department is aware that the purchase involves an expenditure of \$50,000 or more, a reasonable effort should be made to contact the County Judge to notify him or his designated representative that the emergency exists. The next working day the department should contact Purchasing to obtain a requisition and purchase order; procedures applicable to phone in purchase orders may be followed.
- (2) Emergency during working hours -- (a) If the purchase is for less than \$50,000 and budgeted funds are available, phone-in purchase order procedures may be utilized; (b) if the purchase is less than \$50,000 and funds are not available, approval of the County Judge must be obtained by Purchasing prior to acquiring the item using the phone in purchase order procedure; or (c) if the purchase is in excess of \$50,000, Purchasing must obtain approval of 3 members of the Court for the purchase and then utilize phone in purchase order procedures.

F. Sole-Source Purchases

An item valued in excess of \$50,000, which would otherwise be purchased by competitive bidding, may be purchased without the necessity of bidding if it is available from only one source. Typical items in this category include patented or copyrighted material, secret processes, natural monopolies, utility services, captive replacement parts or components for equipment, and films, manuscripts, or books. Such items may be purchased from a sole source without competitive bidding only after Purchasing, in writing, certifies the existence of only one source to the Commissioners' Court and the Court enters a finding of such in its minutes.

Any item with a value less than \$50,000 may also be purchased from a sole source vendor. Any department wishing to declare a vendor as a sole source should make a notation on the requisition to that effect. The department shall forward in writing, to the Purchasing Division a statement detailing why the vendor is to be considered sole source. The Purchasing Division may approve the sole source requirement or may place the department request on the agenda for the Commissioners Court to approve.

G. Equipment Maintenance

Maintenance service on County owned equipment is arranged through Purchasing. The department requiring maintenance should contact Purchasing, which will issue a Purchase Order to the appropriate vendor. Vehicle and equipment repairs is exempted from competitive bidding by Texas Local Government Code Section 262.024(11).

- (1) Equipment under warranty or existing maintenance contract -- Department will contact the appropriate vendor and arrange for the service. After the equipment is serviced, the Department should forward the service ticket to Auditing for processing. If the service was performed as a "No Charge" warranty, Auditing will not require a service ticket.

(2) Service of Other Equipment

- (a) Department will contact vendor(s) and obtain estimate(s) of cost. If estimated cost is not justified (e.g., cost of repair exceeds replacement cost or value of equipment), Department will advise the Purchasing and declare the equipment surplus. If the Department objects to the equipment being declared surplus, the final decision on whether or not to declare the equipment surplus will be made by the Commissioners Court.
- (b) If the cost of maintenance is justified, Purchasing will prepare a purchase order, notify the vendor of the purchase order, and arrange for the service.
- (c) After the equipment has been serviced, the Department will forward the service ticket to Auditing.

H. Impracticality of Preparing Detailed Specifications

If Purchasing determines that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, Purchasing shall notify Commissioners Court that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, Commissioners' Court shall instruct Purchasing to follow purchasing procedures as prescribed in Texas Local Gov't Code § 262.0295 Alternative Multistep Competitive Proposal Procedure.

IX.

INSPECTING, TESTING AND RECEIVING

- A. Receiving – All orders and shipments will be received by the purchasing department and will be distributed to the requesting department by the purchasing staff after it has been determined if the received item needs Caldwell County inventory tags.
- B. It is the responsibility of each County department to see that all purchased items conform to the quantity, quality and specifications of the order. After delivery of the merchandise to the requesting department, the department must determine whether the goods are acceptable. If they are not, the Receiving Department must immediately notify Purchasing of the reasons why the merchandise is not acceptable. The Purchasing Department will then require a replacement, cancel the order, or take other appropriate action to obtain correct merchandise from the vendor.

X.

COUNTY-OWNED SUPPLIES AND EQUIPMENT

All County-owned supplies, equipment and machinery must be used only for County business. **Elected Officials and Department Heads are responsible for the proper accounting for, maintenance of and use of County equipment.**

A. Receipt of New Property – Tagging

Caldwell County uses an inventory tagging system. A bar code tag is placed on all new County property as soon as it is received. Each receiving department should contact the County Purchasing Department upon receipt of any new equipment for tagging instructions and bar code tags.

B. Elected Official and Department Head Responsibility

Each Elected Official and Department Head is responsible for the custody and care of county property assigned to their respective department. County property may be used only for County purposes. Each Elected Official and Department Head is responsible for ensuring that assets are tracked and secured in a manner that is most likely to prevent theft, loss, damage or misuse of assets. Care shall be taken to insure all necessary precautions are in place so that assets are secured.

C. Controlled Property

Each Elected Official and Department Head shall maintain control over property not defined under the capitalization policy, yet considered high-risk items. High-risk items include, but are not limited to, weapons, electronics, tools, and computer peripherals. Each Elected Official or Department Head to track such items shall establish internal procedures. The Purchasing Agent upon request by the Commissioners Court shall make reports of high-risk items available for inspection.

The IT Department shall maintain an inventory of all computer equipment for the purpose of tracking and maintenance. This inventory does not absolve Elected Officials and Department Heads from the responsibility of assuring stewardship of the property or the reporting requirements for the property.

D. Transfer of Equipment from one Department to Another: (Local Gov't Code § 262.011(j))

The Purchasing Agent has control over the transfer of equipment from one department to another, with the approval of the Commissioners' Court. (See Section 262.011 (i) – Local Government Code of Texas). A department does not have the authority to transfer equipment from one department to another, destroy, throw away, or discard equipment. A request to make a transfer or dispose of equipment shall be submitted to the Purchasing Department and with proper approval may then be transferred. After approval by the Purchasing Agent, the transfer of assets will take place, at which time both departments will sign the form. Otherwise, the department head is responsible for all equipment assigned to his/her department. County assets are required to be used for county purposes only. When equipment is taken off county premises for reasons other than transfers or final disposition, then a formal request and formal approval from the department head or designee must be obtained. This includes situations when assets are taken off-site for repairs. The temporary removal must be documented and a log should be maintained to indicate who accepted responsibility for the item being removed.

A fixed asset transfer occurs when a department agrees to give an asset to another department or a department transfers a fixed asset to a new location within the department.

A fixed asset transfer form shall be completed for each occurrence. The form must have all applicable signatures of the officials receiving and transferring out the assets, the date, description, serial number and permanent tag number of the items being transferred (Ref: Form FA.003).

E. Missing Property

The user department shall contact the Purchasing Department when an item is identified as “missing” and the department cannot prove that theft occurred. Assets identified as “missing” shall not be immediately removed from the inventory listing, but shall be retained until a thorough search can be made to determine that the asset is not located elsewhere in the county. The user department is required to make a thorough and adequate search for the missing item and document steps taken to locate the asset. After the initial physical inventory certification is provided to a County Department, Items not located during subsequent inventories will be subject to a timeframe before allowing any removal of assets from inventory. To allow sufficient time to find non-located equipment, “missing” assets will be retained on the inventory list for a minimum of one year. The responsible department is required to make a thorough and adequate search for all missing items. After three successive inventories in which a missing item is not located, the responsible Elected/Appointed Official or Department Head shall provide a memo to the Purchasing Agent and the Commissioners’ Court outlining the circumstances surrounding the missing item. Stolen Assets, Scrap Metal, Disposition by Destruction.

F. Disposal of Surplus or Salvage Property (Local Gov’t Code §§ 263.151-.158)

The Purchasing Manager may periodically request that the Commissioners’ Court declare property “surplus” (in excess of needs, but still useful) or “salvage” (valueless property). Surplus or salvage property may be sold by competitive bid or auction by Purchasing as provided in subchapter D of chapter 263 of the Local Government Code. Surplus or salvage property is not limited to capital items as defined herein.

County employees will be given the same opportunity afforded to other persons to bid on and purchase surplus properties offered by sealed bid or at a public sale or auction. Purchasing Department employees (directly or through third party) **may not** bid on items sold at auction.

No Purchasing employee or his or her immediate family may bid on property sold through a Sealed Bid Sale. Purchasing employees may not knowingly purchase or receive merchandise through a third party through a Sealed Bid Sale.

Caldwell County may sell or donate surplus or salvage property to another county, political subdivision or non-profit organization within the county, or offer the property as a trade-in for new property of the same general type with approval of the Commissioners Court. The Commissioners Court may order the property to be destroyed or disposed of if bids are not received from a public auction or sealed bid sale.

G. Inventory Arrangements – Resignation, Retirement or Removal

When an Elected Official or a Department Head leaves his or her County employment, arrangements must be made with Auditing for an inventory far enough in advance to insure that the inventory can

be taken before the termination date. The Auditor / Purchasing Division will provide to the Commissioners Court a full report, noting any discrepancies between property actually located and property listed on the inventory. The Elected Official or Department Head will be personally accountable to the Court for all missing items.

H. Annual Inventory

Caldwell County uses a third-party contractor to take an annual inventory. All Elected Officials and Department Heads are required to fully cooperate with the annual inventory and to notify both the Auditor's Office, County Judge, and the third party contractor of any missing items discovered during the inventory. All Elected Officials and Department Heads are encouraged to have personnel available to assist the third party contractor in completing the inventory.

XI.

LEGAL BASIS FOR PURCHASING

A. Government Code Ch. 2254 -- Professional Services Procurement Act

Counties may not bid contracts for professional services. These contracts instead must be awarded on the basis of "demonstrated competence and qualification for the type of professional services to be performed." Fees must be "fair and reasonable," consistent with and not in excess of published recommended practices and fees of applicable professional organizations, and not in excess of any maximums specified by State law. "Professional services" includes services within the scope of the practice of: accounting, architecture, optometry, professional engineering; this includes services performed by any licensed architect, optometrist, physician, surgeon, certified public accountant or registered professional engineer in connection with his or her professional employment or practice.

B. Local Gov't Code Ch. 271, Subchapter D -- Purchase Under State Contract

The State Purchasing and General Services Commission may perform purchasing services for local governments (including counties). The county may participate by adopting a resolution. The contents required in the resolution are stated in the statute. A county that purchases under state contract satisfies all competitive bidding laws. As per Resolution #11132007 adopted by the Commissioners Court 11/13/07.

C. Local Gov't Code Ch. 171 -- Conflict of Interest

Ownership of certain property or business interests may require that a local public official refrain from participation in votes or decisions and/or refrain from certain acts if the vote, decision or act involves the business interests or property owned by the public official or by a person related to the public official within the second degree of consanguinity or affinity.

“Local public official” includes members of the county governing body or other county officers, whether elected or appointed, paid or unpaid.

A person is deemed to have a substantial interest in a business entity “if”:

- (1) Ownership of ten per cent (10%) or more of voting stock or shares of the business entity, or ownership of \$15,000 or more of the fair market value of the business entity; or
- (2) Proceeds received from the business entity exceed ten per cent (10%) of the person’s gross income for the prior year.

A person is deemed to have a substantial interest in real property if the interest, whether involving equitable or legal ownership, has a fair market value equal to or exceeding \$2,500. A local public official is deemed to have a substantial interest in the business entity or in land if a person related to the official within the first degree by consanguinity or affinity has a substantial interest in said business entity or land as defined above.

If the local public official has a substantial interest in a business that seeks to do business with the county, the official must file with the county clerk an affidavit stating clearly the nature and extent of his interest. The public official must then abstain from participation in any matter involving or between the county and the business in which he has the substantial interest. In particular, this includes abstention from votes or other decisions regarding the business entity, if it is reasonably foreseeable that action taken on the matter would or might confer an economic benefit on the business. The official must not act as surety for the business if it has work, business or contracts with the county. An official may not knowingly act as a surety on any official bond required of an officer of the county. A violation of any of these is a crime.

The County Commissioners Court may, however, contract for services or personal property with a business entity in which a member of the court has a substantial interest if the business entity (1) is the only business entity which can provide the needed service or property within the jurisdiction of the Commissioners Court, and (2) bids on the contract.

The Commissioners Court must take a separate vote on any budget item that is specifically concerned with a contract involving a business entity in which a member of the Court has a substantial interest. The Commissioner having the substantial interest may not participate in that separate vote; he may, however, vote on the final budget if: (1) he has otherwise complied with the requirements of Chapter 171, some of which are indicated above, and (2) the matter regarding the business entity with which the member is concerned by virtue of his substantial interest has been resolved.

D. Local Gov’t Code Ch. 262, Subchapter A – County Contracting Agent

The Commissioners’ Court may at its discretion appoint an agent with authority to contract on behalf of the county for (1) erecting or repairing county buildings; (2) supervising same; or (3) any other purpose authorized by law. Any contract or other act of such an agent that is properly executed on

behalf of the county and is within the agent's authority is binding on the county for all purposes. (Formerly article 1580)

E. Local Gov't Code Ch. 262, Subchapter B -- County Purchasing Agent Or County Purchasing Manager (Attorney General Opinion No. JC-0264 (2000)).

Pursuant to Chapter 262 of the Local Government Code, a committee composed of the County Judge and the district court judges for the County may appoint a Purchasing Agent. The Commissioners Court may, at its discretion, appoint a Purchasing Manager to assist it in the purchase of goods and services for the County in lieu of having a Purchasing Agent appoint by the committee. The Commissioners Court has implied authority to employ persons necessary to carry out county business and therefore may hire an employee to assist the Commissioners Court and other departments with their purchasing needs (See Attorney General Opinion No. JC-0264 at 3, 4 (2000)). The Court, however, may not delegate to the employee authority to enter into contracts and bind the county. This authority still resides in the Commissioners Court. The employee, however, may carry out the ministerial duties associated with purchasing goods and services. (JC-0264 at 4).

The purchaser's term of office is two (2) years. A \$5,000.00 performance bond is required of the agent. If appointed, the county purchaser should purchase supplies; materials and equipment required or used by the county, except purchases and contracts that are required to be obtained by competitive bid. The Purchaser also supervises all purchases made by competitive bid.

The Agent has a number of other duties that are specifically set out in Chapter 262, Sub.ch. B. e.g., the County Purchaser may cooperate, by means of an inter-local agreement with another County, City or ISD purchaser to purchase items in volume. The County Purchaser is responsible for filing with the County Auditor, the Commissioners Court an inventory of all county property on hand and belonging to the county.

In order to prevent unnecessary purchases, the county purchaser shall transfer any county supplies, materials and equipment from any department not needing them to another department requiring them. Upon so doing, the purchaser shall furnish the departments with a form to sign to transfer such item.

The County Purchaser may have assistants. The agent and his/her assistants may have any help, equipment, supplies and/or traveling expenses that may be approved and considered advisable by the Commissioners Court.

F. Local Gov't Code Ch. 263, Subchapter D -- Disposition of Salvage or Surplus Property

Surplus property is property in excess of needs, but property that still has some usefulness. Salvage property is defined as property having no value for the purpose for which it was originally purchased.

Surplus or salvage property may be sold by competitive bid or may be auctioned. It also may be offered as a trade-in on new property of the same general type. If the Commissioners' Court cannot sell or trade in the property, the property can be destroyed.

G. Local Gov't Code Ch. 262, Subchapter C -- County Purchasing Act (Competitive Bidding)

Chapter 262, entitled Purchasing and Contracting Authority for Counties, is a comprehensive county purchasing statute. The statute includes, among other things,:

1. Competitive bidding requirements, procedures and exemptions;
2. An alternative competitive request scheme and proposal procedure for insurance or high technology items (see Local Gov't Code § 262.030); and
3. Bond requirements for bidders (see Local Gov't Code § 262.032).
4. Certain Exemptions (see Local Gov't Code § 262.024)

The competitive bidding procedures must be strictly complied with except for certain specific exemptions enumerated in the statute. These include certain emergencies and cases involving sole suppliers. Failure to follow the bidding requirements of the act may subject the contract to injunction to prohibit its performance. (See Local Gov't Code § 262.033).

All separate, sequential or component purchases of items ordered or purchased by the same officer or department from the same supplier in any attempt to avoid the bidding requirements are treated as parts of a single purchase or contract. (See Local Gov't Code § 262.023(c)). Any county officer or employee who knowingly or intentionally makes or authorizes separate, sequential or component purchases in avoidance of the competitive bidding requirements is guilty of a Class B misdemeanor. Automatic and immediate removal of the officer or employee from his county office or position results upon final conviction of an offense under Chapter 262 of the Local Government Code.

Intentional or knowing violation of the subchapter is a Class C misdemeanor.

H. Local Gov't Code §111.093 & Ch. §113 -- Approval of Claims by County Auditor

According to Texas Local Government Code section §111.093, the County Auditor shall:

- Charge all purchase orders, requisitions, contracts, and salary and labor allowances to the appropriate account, and
- Certify the budget contains an ample provision for the obligation and that funds are or will be available to pay the obligation when due.

Each claim, bill and account "against the county" must be filed with the county auditor, allowing sufficient time for the auditor to "examine and approve" the claim before the meeting of the Commissioners Court at which time it is to be approved. Such claim, bill or account may not be paid or allowed until it has been "examined and approved" by the county auditor. Local Gov't Code §

113.064(a). The auditor may not audit or approve a claim unless the claim was “incurred as provided by law.”

The auditor may not audit or approve and account (i.e., claim) for the purchase of supplies or materials for the county unless a requisition properly signed by the officer ordering the supplies or materials and approved by the county judge is attached to the account (claim). Local Gov’t Code § 113.901(a). The county judge may, by written order, waive the requirement that he approve requisitions. If this approval requirement is waived, all claims must be approved by the Commissioners Court in open court.

XII.

PURCHASING DIVISION MISSION STATEMENT

The Purchasing Department is committed to procuring goods and services in the most efficient and effective way to achieve the best price consistent with the quality needed to meet the requirements of the County, as purchasing professionals:

- Seek to maximize the purchasing power of public funds, while promoting fair and open competition.
- Work together to create innovative approaches to the procurement process for the benefit of the County.
- Follow a strict Code of Ethics, avoiding the appearance of and preventing the opportunity for favoritism.
- Strive to create a friendly work environment through teamwork, respect, integrity and honest communication.
- Ensure compliance with the County Purchasing Act as well as other state and federal laws applying to county purchasing.
- Provide equal access to all vendors, participating through competitive acquisition of goods and services.
- Provide an ongoing supply of quality goods and services to all County offices.
- Account for all County assets through an effective fixed asset management system.
- Protect the interests of Caldwell County taxpayers without regard to any undue influence or political pressures.

XIII.

DO'S AND DON'TS OF PURCHASING

A. Don'ts

Coordination among many County departments and Offices is necessary for the process to work smoothly. To avoid delays and comply with County policy and state law, user departments should remember the following:

- Do not authorize the purchase of any goods or services.
- Do not purchase any goods or services for your own personal benefit.
- Do not obligate the purchase of goods that are delivered for use on a trial basis.
- Do not commit to acquire goods or services without an authorized purchase order.
- Do not use purchasing strategies that violate the law to avoid competition.

Strategies that are prohibited by law include:

- purchasing a series of component parts that would normally be purchased as a whole (component purchases);
- purchasing items in a series of separate purchases that normally would be purchased as a single purchase (separate purchases); and
- purchasing over a period of time, that normally would be done as one purchase (sequential purchases).

A county officer or employee who intentionally or knowingly makes or authorizes separate, sequential, or component purchases to avoid the competitive bidding requirements of Texas Local Government Code § 262.023 is committing a Class B misdemeanor according to Texas Local Government Code § 262.034(a).

- **Do not violate or authorize the violation of the Purchasing Act.** Any person who knowingly violates or authorizes the violation of the Purchasing Act and any county or precinct person who fails to use the Purchasing Manager for purchases, including an agent or employee of the County or of a department of the County commits a criminal offense which is a misdemeanor. Each act in violation of the law is a separate offense. Anyone obligating an expenditure of funds for goods or services before securing a purchase order may be held personally responsible for the payment.

B. Do's

- **Adhere to the County Purchasing Code of Ethics and avoid activities and behaviors that are unethical or create a conflict of interest or the perception of a conflict of interest.**

Examples of activities that are inappropriate include:

- soliciting or accepting gratuities of any kind from present or potential contractors which might influence or appear to influence a purchasing decision;

- failing to disclose in writing to the Purchasing Manager a conflict of interest and not removing yourself from the procurement process when there is a conflict; and
 - disclosing confidential proprietary information from solicitations to other vendors or using the information for personal gain.
- **Ensure funding is available before submitting a requisition.** The law does not allow expenditures that exceed budgets. Purchasing does not process requisitions for which there is not adequate funding.
 - **Plan purchases to minimize the use of emergency and expedited purchases.** Rush purchases are generally more expensive and they delay other requisitions already in the system. Vendors may attempt to charge premium prices for goods and services when there is insufficient time allowed to explore alternative sources or options.
 - **Plan purchases to allow sufficient time to process purchase requests.** The Purchasing Office is committed to processing all requisitions within a reasonable amount of time. In general, departments should allow 2–3 weeks for all non-contract purchases under \$25,000 and 6–8 weeks on all purchases requested over \$50,000 that are not covered by an existing contract. Contract requisitions and requisitions less than \$500.00 are generally processed within one day of receipt.
 - **Ensure that purchasing policies and procedures are understood before ordering.** Departments must assure that all employees responsible for making department purchase requests (“purchasing liaisons”) have read and understand the purchasing procedures in this manual. Departments should also ensure that liaisons attend any training provided by the Purchasing Office.
 - **Coordinate with Purchasing on receipt of goods and services.** Since the County does not have centralized receiving, each department is responsible for individually receiving goods and services. Departments should contact the individual listed as the buyer on the purchase order to make Purchasing aware of vendor performance issues such as shortages, late delivery, or damaged merchandise. If the item received is a fixed asset that must be tracked and reported, departments should contact the Purchasing Manager to coordinate tagging.

XIV. DEFINITIONS

Advertisement – A public notice put in a newspaper of general circulation containing information about a solicitation in compliance with legal requirements.

Alternate Delivery Method – A method of procuring construction services other than “traditional” competitive bidding. Methods may include design build, construction manager (either at risk or as agent), and job order.

Amendment/Addendum – A document used to change the provisions of a Solicitation. Addendum is the preferred term in the Construction Industry.

Annual Term Contract – A recurring contract for goods or services, usually in effect on a 12 month basis.

Auditor – Caldwell County Auditor and designated representatives.

Best Value – The best available offer, in the county's best interest. Based on all factors including software cost, hardware costs, overall life cycle cost of equipment, the estimated cost or increased cost of employee training, employee productivity, installation and maintenance costs.

Bid Deposit – A deposit required of bidders to protect the county if a low bidder withdraws its bid or fails to enter into a contract. Acceptable forms of bid deposits are limited to: cashier's check, certified check, or irrevocable letter of credit issued by a financial institution subject to the laws of Texas and entered on a US Department of the Treasury's listing of approved sureties; a surety or blanket bond from a company chartered or authorized to do business in Texas.

Bidder – A vendor that submits a bid including anyone acting on behalf of the vendor that submits a bid, such as agents, employees, and representatives.

Bidders List - An automated list of vendors who stated in writing an interest in submitting bids for particular categories of goods and services.

Centralized Master Bidders List (CMBL) – A list maintained by the Texas Building and Procurement Commission containing the names and addresses of prospective bidders.

Change Order – A document used in construction contracts to change the contract by modifying the specifications, increasing or decreasing the cost, adjusting the time for performance or changes the goods or services to be delivered.

Civil Attorney Caldwell County Criminal District Attorney or designated representatives.

Commissioners' Court – Caldwell County Commissioners Court.

Commodity Code – The accounting system classification of goods and services with a unique number assigned to each description.

Competitive Bidding – Process that allows available vendors to compete with each other to provide goods or services.

Competitive Proposal Process – Process that allows available vendors to compete with each other to provide goods and services that permits flexibility in product solicitation and negotiation in compliance with Tex. Loc. Gov't Code § 262.030.

Component Purchases – A series of purchases of component parts of goods that are normally purchased as a whole.

Consultant – A person who provides or proposes to provide advice and counsel in a specialized area.

Contract - A formal, written agreement executed by the county and a vendor containing the terms and conditions under which goods or services are furnished to the County which commits the County's funds.

Contractor A vendor that has been awarded a contract by Caldwell County.

County Caldwell County.

County Clerk Caldwell County Clerk or designated representatives.

County Purchasing Act – Chapter 262, subchapter C of the Texas Local Government Code, which governs the conduct of purchasing activity for Texas counties.

Customers The county's departments and officers

Cycle Time The time between when a purchase requisition is received in the Purchasing Office and placement of a purchase order with a vendor. Cycle time does not include the time required for delivery or the time it takes for the Purchasing Office to obtain corrections to line item accounts, commodity codes, and other necessary information.

Design Build Contract – A single contract with a vendor for the design and construction of a facility that includes an engineer or architect and builder qualified to engage in building construction in Texas.

Design Criteria Package – A set of documents that provides sufficient information to permit a vendor to prepare a response to County request for qualifications and any additional information requested, including criteria for selection.

Department - All county and precinct offices and subdivisions of them, as well as district offices and subdivisions when the purchases are funded even partially with county funds.

Emergency Purchase – An item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county.

Employee – Any county or precinct elected official, appointed official, or employee and any district elected official, appointed official or employee when the purchase is funded even partially with county funds or anyone who acts on behalf of any of them.

Formal Competitive Bidding – The bidding process in compliance with the County Purchasing Act which requires approval by the Commissioners' Court.

Goods – Any personal property purchased by the County, including equipment, supplies, material, and component or repair parts.

Invitation For Bid (IFB) – Specifications and formal bidding documents requesting pricing for a specified good or service which has been advertised for bid in a newspaper.

Items – Any service, equipment good or other tangible or intangible personal property, including insurance and high technology items. This does not include professional services as defined by Texas Government Code, Section 2254.002.

Lease – A contract for the use of personal property for a period of time in return for a specified compensation.

Lowest Responsible Bid – The offer from a bidder who submits the lowest and best bid meeting all requirements of the specifications, terms, and conditions of the invitation for bid and includes any related costs to the county in a total cost concept and who has the financial and practical ability to perform the contract and whose past performance complies with the contract.

Modification – A document used to change the provisions of a contract.

Negotiations – A consensual bargaining process in which the County and vendors attempt to reach agreement on differences in desired contract provisions or a potentially disputed matter for the purpose of reaching an understanding.

Occupant Department – The department that ultimately uses the finished goods or services when the purchase or construction is completed, which may be different from the user department.

Official – Any elected or appointed official and any person authorized to act on his or her behalf.

Payment Bond – A surety bond executed in connection with a contract that secures the payment requirement of the contractor.

Performance Bond – A surety bond that provides assurance of a bidder's performance of a certain contract.

Pre-Bid/ Proposal Conference – A conference conducted by the Purchasing Office for the benefit of those wishing to submit a response for services or supplies required by the County which is held in order to allow vendors to ask questions about the proposed contract and particularly about the contract specifications.

Professional Services – Services directly related to professional practices as defined by the Professional Services Procurement Act, chapter 2254 of the Texas Government Code, including those services within the scope of the practice of architecture, land surveying; and professional engineering.

Proprietary Information – Information provided in responses to solicitations to which vendor claims ownership or exclusive rights and which is protected from disclosure under the Texas Public Information Act, chapter 552 of the Texas Government Code.

Public Works - Constructing, altering, or repairing a public building or carrying out or completing any public work.

Purchase Order – An order by the Purchasing Office for the purchase of goods and services written on the county's standard Purchase Order form and which, when accepted by the vendor without qualification within the specified time limit, becomes a contract or an amendment to an existing contract which operates as the vendor's authority to deliver and invoice for goods or services specified, and is the County's commitment to accept the specified goods or services for an agreed upon price.

Purchase Requisition – An automated request from a user department submitted to the Purchasing Division that authorizes the Purchasing Division to enter into a contract with a vendor to purchase goods or services for the County and authorizes the Auditor to charge the appropriate department budget and which is for internal use and cannot be used by a department to order materials directly from a vendor.

Purchasing – The acquisition of goods and services including construction and professional services.

Purchasing Act – The County Purchasing Act, chapter 262, subchapter C of the Texas Local Government Code, which governs the conduct of purchasing activity for Texas counties.

Purchasing Manager – A person appointed by the County to obtain contracts on behalf of the County for: (1) erecting or repairing a county building; (2) supervising the erecting or repairing of a county building; or (3) any other purpose authorized by law, all of which must be approved by the Commissioner Court.

Purchasing Laws – The laws that govern county purchasing including the following statutes:

- **County Purchasing Act**, Texas Local Gov't Code chapter 262, subchapter C
- **Contracting and Delivery Procedures for Construction Projects**, Texas Government Code, Chapter 2269
- **Public Property Finance Act**, Texas Local Gov't Code chapter §271, subchapter A
- **State Contract**, Texas Local Gov't Code §§ 262.002, 271.083
- **Texas Council on Purchasing from People with Disabilities**, Texas Human Resources Code chapter 122.
- **Interlocal Cooperation Act**, Texas Government Code chapter 791
- **Prompt Payment Act**, Texas Government Code chapter 2251
- **Bidders from other States and Retainage**, Texas Government Code chapter 2252
- **Public Works Performance and Payment Bonds**, Texas Government Code chapter 2253
- **Professional Services Procurement Act**, Texas Government Code chapter 2254, subchapter A
- **Prevailing Wage Rates**, Texas Government Code chapter 2258
- **Sales tax exemption for governmental entities**, Texas Tax Code § 151.309
- **Worker's Compensation reporting requirements**, Texas Administrative Code title 28 § 110.110
- **Uniform Electronic Transactions Act**, Texas Business and Commerce Code chapter 332
- **Resolution of Certain Contract Claims Against the State**, Texas Government Code, Chapter 2260
- **Disclosure of Interested Parties**, Texas Government Code, § 2252.908
- **Disclosure of Certain Relationships with Local Government Officers**, Texas Local Government Code, Chapter 176 as amended by HB 23

Purchasing Office – Caldwell County Purchasing Division and its staff.

Purchasing Liaisons – designated purchasing contact within each department

Request for Information (RFI) – A general request to contractors for information for a potential future solicitation which is used as a research and information gathering tool for preparation of specifications and requirements.

Request for Offer (RFO) – A process for soliciting offers from at least three catalog vendors authorized by the Purchasing Policy and Procedures Manual Definitions.

Request for Proposal (RFP) – A document requesting an offer from vendors, which allows for negotiations after a proposal has been received and before award of the contract for goods and services procured in compliance with Texas Local Gov't Code §§ 262.0295 and 262.030.

Request for Qualifications (RFQ) – A document that requests details about the qualifications of professionals whose services must be obtained in compliance with the Professional Services Procurement Act.

Request for Services (RFS) – A document that requests information about qualifications and details of services to be provided and costs for other professional services that are not covered by in the Professional Services Procurement Act, but may be exempted from competitive solicitation under the County Purchasing Act.

Responsive – A vendor who has complied with all material aspects of the solicitation document, including submission of all required documents.

Responsible – A vendor who has the capability to perform fully and deliver in accordance with the contract requirements based on consideration of past performance, financial capabilities, and business management.

Sealed Bids – Offers in response to an Invitation for Bids that is advertised in a newspaper and submitted to the Purchasing Office in a manner that conceals the price.

Separate Purchases – Acquisitions made in a series of different orders for goods and services that in normal purchasing practices that would be purchased in a single order.

Sequential Purchases – Acquisitions made over a period of time that in normal purchasing practices, would be made at one time.

Services – The furnishing of labor by a contractor that does not include the delivery of a tangible end product and includes all work or labor performed for the County on an independent contractor basis, including maintenance, construction, manual, clerical, personal or professional services.

Sole Source Good or Service – A good or service that can be obtained from only one source that is purchased in compliance with Texas Local Gov't Code § 262.024.

Solicitation – A document, such as an invitation for bid, request for proposal, request for offers or request for qualifications, issued by the Purchasing Office that contains terms and conditions for a contract solicits a response from vendors to provide goods or services needed by the County.

Solicitation Conference – A meeting chaired by purchasing staff, designed to help potential vendors understand the requirements of a solicitation. Also known as a pre-bid or pre-proposal conference.

Specifications – A total description of a good or service to be purchased by the County, and the requirements the vendor must meet to be considered for the contract which may include requirements for testing, inspection, or preparing any good or service for delivery, or preparing or installing it for use.

User Department – The department from whose budget line item the contract is paid.

Vendor – A business entity or individual that seeks to have or has a contract to provide goods or services to the County.

Additional Resources

For additional information, the following are listed as references:

The Model Procurement Manual for Texas Cities and Counties, March 2005, Carole Keeton Strayhorn, Texas Comptroller,

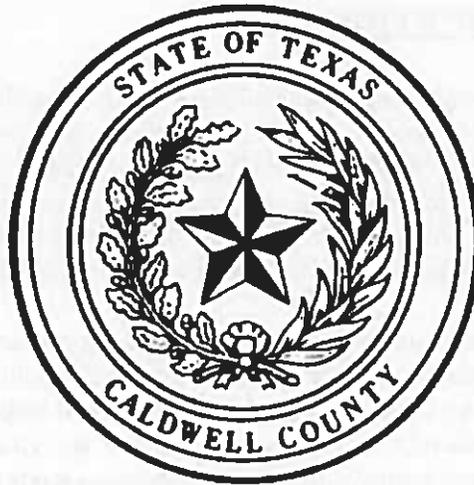
<http://www.window.state.tx.us/lga/purchasing/96449.pdf>

The State of Texas Contract Management Guide, Version 1.1,

<http://www.tbpc.state.tx.us/stpurch/ContractManagementGuide11.pdf>

The American Bar Association's 2000 Model Procurement Code for State and Local Governments,

<http://apps.americanbar.org/dch/committee.cfm?com=PC500500>



**CALDWELL
TEXAS**

COUNTY,

PURCHASING CODE OF ETHICS

&

CONFLICT OF INTEREST

PURCHASING CODE OF ETHICS

A special responsibility is imposed on all people who are entrusted with the disposition of the government funds. As purchasing personnel, we are required to perform with the highest integrity while we are constantly being asked to manage more effectively, to secure better economic results, to speed up the process, and to be innovative in accomplishing our mission. Elected and appointed officials as well as all county employees are entrusted with the safety and welfare of its constituents. In return, the constituents expect that their government employee's private interest will not conflict with public business.

The nature of purchasing functions makes it critical that all players in the process remain independent, free of obligation or suspicion, and completely fair and impartial. Maintaining the integrity and credibility of a purchasing program requires a clear set of guidelines, rules and responsibilities to govern the behavior of purchasing employees. Credibility and public confidence are vital throughout the purchasing and contracting system. Any erosion of honesty, integrity or openness tends to be more injurious to purchasing than to most other public programs. The shadow of doubt can be as harmful as the conduct itself. It is with this in mind that the following policies and procedures are set forth.

It is the policy of the Caldwell County Purchasing Division that the following ethical principles will govern the conduct of every employee involved directly or indirectly in the County procurement process.

RESPONSIBILITY TO COUNTY

Purchasing employees will avoid any activities that would compromise or give the perception of compromising the best interests of Caldwell County. Employees will not use confidential proprietary information for actual or anticipated personal gain and will reduce the potential for any charges of preferential treatment by actively promoting the concept of competition.

CONFLICT OF INTEREST

Purchasing employees will avoid any activity that would create a conflict between personal interests and the interests of Caldwell County. Conflicts exist in any relationship where an employee is not acting in the County's best interest and may be acting in their own best interests or the interests of someone associated with them. Such conflicts of interest would include being involved in any procurement activity in which:

1. The employee or any member of the employee's family has any financial interest pertaining to the Caldwell County procurement process;
2. A business or organization in which the employee, or any member of the employee's family, has a financial interest pertaining to the Caldwell County procurement process; or

3. Any person, business, or organization with whom the employee or a member of the employee's family is negotiating or has any arrangement concerning prospective employment;

4. Any private or professional activity would create a conflict between your personal interest and the interests of Caldwell County.

If any such conflicts of interest exist, the employee will immediately notify the Purchasing Manager in writing and will remove himself/herself from the Caldwell County procurement process.

PERCEPTION

Employees will avoid any appearance of unethical or compromising practices in all relationships, actions, and communications.

- Avoid the appearance of unethical or compromising practices in relationships, actions and communications
- Avoid business relationships with personal friends. Request a reassignment if the situation arises
- Avoid holding business meetings with suppliers outside the office. When such meetings do occur, the meeting location should be carefully chosen so as not to be perceived as inappropriate by other persons in the business community or your peers.

GRATUITIES

Employees will never solicit or accept money, loans gifts, favors, or anything of value, from present or potential vendors which might influence or appear to influence any purchasing decision. Generally edible goods with a value of \$50.00 or less are acceptable if shared with the entire staff, the public and will not offend this prohibition unless it appears to influence a purchasing decision. If anyone is in doubt whether a transaction complies with this policy, the individual should disclose the transaction to the Purchasing Manager or County Judge for interpretation.

Gifts offered exceeding nominal value should be returned with an explanation or if perishable either returned or donated to a charity in the name of the supplier. In the case of any gift, care should be taken to evaluate the intent and perception of acceptance to ensure that it is legal, that it will not influence your buying decisions, and that it will not be perceived by your peers and others as unethical. Please consult the Purchasing Manager, Civil attorney, or County Judge for guidance on these issues.

BUSINESS MEALS

For the most part Purchasing personnel should avoid going to eat with vendors or potential vendors; however, there are times when during the course of business it may be appropriate to conduct business

during meals. In such instances, the meal should be for a specific business purpose, and the purchasing professional must pay for his or her own meal.

CONFIDENTIAL INFORMATION

Maintain and practice, to the highest degree possible, business ethics, professional courtesy and competence in all transactions.

Purchase without prejudice, striving to obtain the maximum value for each dollar of expenditure.

Adhere to and protect the suppliers business and legal rights to confidentiality for trade secrets, and other proprietary information.

Refrain from publicly endorsing products.

RELATIONSHIP WITH THE COUNTY

Remain free of any and all interests and activities, which are or could be detrimental or in conflict with the best interests of Caldwell County. Refrain from engaging in activities where the buyer has a significant personal or indirect financial interest

RELATIONSHIPS WITH OTHER AGENCIES AND ORGANIZATIONS

A purchasing employee shall not use his position to exert leverage on individuals or firms for the purpose of creating a benefit for agencies or organizations that he may represent.

All involvement and transactions shall be handled in a professional manner with the interest of Caldwell County taking precedent.

13. Discussion/Action to approve the proposed Caldwell County Elected Officials salary. **Speaker: Judge Haden; Backup: 2; Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

to approve the proposed Caldwell County elected officials salary

1. **Costs:**

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. **Agenda Speakers:**

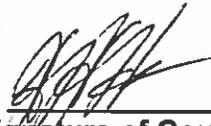
Name	Representing	Title
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(1) _____

(2) _____

(3) _____

3. **Backup Materials:** None To Be Distributed 2 total # of backup pages
(including this page)

4. 
Signature of Court Member _____

Date _____

Hoppy Haden
County Judge
512 398-1808

Angela Rawlinson
County Treasurer
512 398-1800

Barbara Gonzales
County Auditor
512 398-1801

Caldwell County Courthouse
110 South Main Street
Lockhart, TX 78644
Fax: 512 398-1828



B.J. Westmoreland
Commissioner Precinct 1

Barbara Shelton
Commissioner Precinct 2

Edward "Ed" Theriot
Commissioner Precinct 3

Joe Ivan Roland
Commissioner Precinct 4

The following constitutes notice pursuant to Section 152.013 (b) of the Texas Local Government Code of any proposed salary increases. This letter provides notice of the maximum salaries and allowances for Caldwell County elected officials during the 2019-2020 budget year which reflects increases for a 5 year plan to correct salary deficits identified in a salary study for Elected Officials.

Elected County Official	Salary FY 2019	Proposed FY 2020	Dollar Amount	Health Insurance**
County Judge	\$55,171	\$58,166	\$2,995	\$ 8,378
County Commissioners (4)	\$43,292	\$46,286	\$2,995	\$ 8,378
County Treasurer	\$48,055	\$51,152	\$3,097	\$ 8,378
County Tax Assessor	\$47,575	\$50,765	\$3,190	\$ 8,378
County Clerk	\$48,579	\$51,576	\$2,996	\$ 8,378
District Clerk	\$48,728	\$51,695	\$2,967	\$ 8,378
County Court at Law Judge*	\$69,106	\$71,179	\$2,073	\$ 8,378
Justice of the Peace Pct. 1	\$40,076	\$43,442	\$3,366	\$ 8,378
Justice of the Peace Pct. 2	\$40,076	\$43,442	\$3,366	\$ 8,378
Justice of the Peace Pct. 3	\$40,076	\$43,442	\$3,366	\$ 8,378
Justice of the Peace Pct. 4	\$40,076	\$43,442	\$3,366	\$ 8,378
County Sheriff	\$77,850	\$80,186	\$2,336	\$ 8,378
Constables (4)	\$25,921	\$28,856	\$2,935	\$ 8,378

* The amount listed for the County Court at Law Judge only reflects the salary paid by Caldwell County. The County Court at Law Judge also receives salary supplements paid by the County but reimbursed by the State of Texas in the amount of \$84,000.00.

** The amount of Health Insurance costs is based on new rates provided by the insurance carrier.

The proposed salaries noted above will be included in the Caldwell County proposed budget which will be discussed in a public meeting to be held at 9:30 a.m., August 26, 2019 in the L.W. Scott Annex Building, located at 1403 Blackjack, Lockhart, TX 78644.

Additionally, listed officials may receive a monthly cell phone stipend of between \$35.00 to \$125.00 per month.

14. Discussion/Action to approve the renewal of Caldwell County’s annual membership with the Capital Area Council of Governments (CAPCOG) **Speaker: Judge Haden; Backup: 3; Cost: \$2,122.6565**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9.9.2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

to approve the reappointment of Judge Haden and Commissioner Roland to the Capital Area Council of Governments (CAPCOG) General Assembly and to renew annual membership for the year 2020.

1. Costs:

Actual Cost or Estimated Cost \$ 2122.65

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
--	------	--------------	-------

(1) Judge Haden _____

(2) _____

(3) _____

3. Backup Materials: None To Be Distributed 6 total # of backup pages
(including this page)

4.  _____
Signature of Court Member

_____ 8/28/2019 _____
Date



CAPCOG

Capital Area
Council of Governments

Capital Area Council of Governments
6800 Burleson Road
Building 310, Suite 165
Austin, TX 78744
Phone: 512-916-6000 Fax: 512-916-6001
Federal Tax ID: 74-1689381
State of Texas Vendor #17416893810

First Invoice

To: Caldwell County
Attn: Accounts Payable
110 S. Main St.
Lockhart, TX, 78644

Date: August 22, 2019
Invoice No.: 2020M 168

Description	Amount
2019 CAPCOG Annual Dues-Membership	\$ 2,122.65
Total Due	\$ 2,122.65

Visit our website at www.capcog.org

Serving Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis and Williamson counties.

For assistance, please contact Lisa Byrd at 512-916-6174 or lbyrd@capcog.org, or Mason W. Canales at 512-916-6163 or mcanales@capcog.org.

Thank you.

Remittance Stub

Please detach and return with payment

Invoice Date: August 22, 2019
2020 Annual Membership Dues

Customer ID: CALDWELL CO
Caldwell County
Attn: Accounts Payable
110 S. Main St.
Lockhart, TX 78644

Invoice No.: 2020M 168

Total Amount Due: \$ 2,122.65

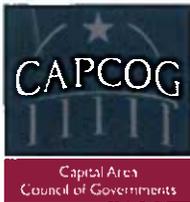
Amount Enclosed: _____

PLEASE MAKE CHECKS PAYABLE TO:

Capital Area Council of Governments

Capital Area Council of Governments
6800 Burleson Road, Building 310, Suite 165
Austin, TX 78744

15. Discussion/Action to approve the reappointment of Judge Haden and Commissioner Roland to the Capital Area Council of Governments (CAPCOG) General Assembly. **Speaker: Judge Hadne;**
Backup: 5; Cost: None



Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

August 22, 2019

The Honorable Hoppy Haden
County Judge of the Caldwell County
110 S. Main Street, Room 201
Lockhart, TX 78644

Dear County Judge Hadden,

Our mission continues to be focused on serving the local governments of our region and coordinating with other stakeholder organizations to do that. In June, CAPCOG's Executive Committee held a work session to identify activities beyond our current programs that would add value for our members; as a follow up, we will be sending you a survey in January to help prioritize new initiatives. Another outcome of the work session is a new mission statement which we will unveil at this year's September 11th General Assembly meeting along with launching CAPCOG's new website.

We are dedicated to meeting the needs of our region with the programs you may already know about. We are expanding services for seniors through our Area Agency on Aging, transitioning to a digital platform to better receive information from 9-1-1 callers, expanding law enforcement training with a new 300-degree technology use-of-force simulator, and adding features to the Warn Central Texas emergency notification system. We continue to offer funding opportunities with our homeland security, criminal justice, and solid waste programs and now provide grant application and administration services for community and economic development projects. GIS, air quality and transportation planning round out the menu of ongoing programs.

We are only able to exist as an organization because of our member organizations who help fund us through annual membership dues; these funds provide match for our aging, law enforcement, and economic development programs and enable us to work on issues that aren't specifically funded by a state or federal agency. We are enclosing our dues invoice at this time, since we must be in receipt of the annual dues for city and county elected officials interested in serving on the Executive Committee to be eligible for the December election.

Finally, CAPCOG will be celebrating its 50th anniversary in 2020 and is beginning to plan for the occasion. We would love to hear any ideas or recommendations you might have about that or for any of our other projects. As always, please call 512-916-6008 or email me, bvoights@capcog.org, with your input.

Best regards,

Betty Voights

Enc. Membership Invoice
 General Assembly Representation Summary
 General Assembly Appointment Form



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

General Assembly Representation Summary for the Caldwell County

CAPCOG’s General Assembly serves as the organization’s governing body for purposes of selecting the Executive Committee, adopting operational bylaws and budgets, determining membership dues, and guiding the organization’s mission. General Assembly membership is comprised of local representatives from each member jurisdiction in the ten-county region. According to the Council’s bylaws, full members — counties and municipalities — are entitled to appoint at least one representative to the General Assembly; however, members with greater populations can appoint additional representatives as shown in the table below:

Counties	Municipalities	No. of Representatives
Under 20,000	Under 10,000	1
20,000-100,000	10,000-50,000	2
100,000+	50,000-100,000	3
-----	100,000+	4

Associate members — special districts, school districts, nonprofits, utilities, chambers of commerce, and other governmental agencies — can appoint one representative to the General Assembly. Sustaining members, any person or organization with a positive interest in the welfare of the region, can participate as a non-voting General Assembly representative.

At least two-thirds of the General Assembly’s voting representatives must be elected officials.

Based on the State Data Center’s most recent population estimates the **Caldwell County** qualifies to have **2 representative(s)** on the General Assembly, and its current representatives are:

- **Judge Hoppy Haden**
- **Commissioner Joe Ivan Roland**

Please feel free to update **Caldwell County’s** representative(s) by using the attached form. More information about the CAPCOG’s General Assembly representation, its membership and membership dues are available at www.capcog.org/about-capcog/.

All General Assembly Representatives are invited to CAPCOG’s September 11th General Assembly Meeting. They can RSVP for the meeting at <https://www.capcog.org/training/by-topic/general-assembly>. Please have them use the code **GASept2019** to receive a complimentary lunch during the meeting.



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.
Cities, Towns, Villages: Official appointments are made at City Council meetings.
Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

_____ County Commissioners Court (e.g., Travis County Commissioners Court)
-OR-
_____ City Council (e.g., Austin City Council)
-OR-
_____ Other (Board or other governing body)

City, County, or Organization being represented

Name of Representative

Position

Address

City, Zip Code

(_____) _____
Telephone Number

(_____) _____
Fax Number

Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

_____ Reappointment
_____ Filling Vacancy
_____ Changing Representative

Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on _____
Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board

Date

Please fax this form to 512-916-6001 or email it to cavila@capcog.org. For questions about completing this form, call Cathy Avila at 512-916-6018.

16. Discussion/Action regarding the County's holiday schedule for the calendar year 2020.
Speaker: Judge Haden; Backup: 1; Cost: None.

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9.9.2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?
regarding the County's holiday schedule for the calendar year 2020.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

Name	Representing	Title

(1) Judge Haden _____

(2) _____

(3) _____

3. Backup Materials: None To Be Distributed 1 total # of backup pages
(including this page)

4.  _____
Signature of Court Member

_____ 8/27/2019 _____
Date

Holidays for 2020

New Years Day	Jan 1 (Wed)
MLK Birthday	Jan 20
Presidents' Day	Feb 17
Good Friday	Apr 10 APR 10
Memorial Day	May 25
Independence Day	July 4 (Saturday)
Labor Day	Sept 7
Veterans' Day	Nov 11
Thanksgiving	Nov 25 (1/2 day), 26, 27
Christmas	Dec 24, 25

1 . Discussion/Action regarding which day the week which Commissioners Court shall convene on for the 2020 Calendar Year.
Speaker: Judge Haden; Backup: 1; Cost: None.

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9.9.2019

Type of Agenda Item

- Consent
- Discussion/Action
- Executive Session
- Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

to designate the day of the week on which Commissioners Court shall convene for the 2020 Calendar Year.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	Judge Haden		
(2)			
(3)			

3. Backup Materials: None To Be Distributed 0 total # of backup pages (including this page)

4.  _____
Signature of Court Member

8/27/2019
Date

1 . Discussion/Action approve the nominees for the new term for the Caldwell County Appraisal District Boards of Directors for the year 2020-2021. **Speaker: Judge Haden; Backup: 1; Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

approve the nominees for the new term for the Caldwell County Appraisal District Boards of Directors for the year 2020-2021.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
--	------	--------------	-------

(1) Judge Haden

(2) _____

(3) _____

3. Backup Materials: None To Be Distributed 1 total # of backup pages (including this page)

4. 

Signature of Court Member

9/3/2019

Date

18. Discussion/Action regarding Caldwell County's regulation of traffic on Schuelke Road, Calder Road, and Skyline Road as permitted by Texas Transportation Code Section 251.151. **Speaker: Commissioner Theriot; Backup: 3; Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hoppy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?

regarding Caldwell County's regulation of traffic on Schuelke Road and Calder Road, as permitted by Texas Transportation Code Section 251.151.
and skyline Rd.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	Commissioner Theriot		
(2)			
(3)			

3. Backup Materials: None To Be Distributed 2 total # of backup pages
(including this page)

4. 

Signature of Court Member

9/3/2019

Date

(c) A condemnation proceeding under this section must be instituted under the direction of the commissioners court and in the name of the county. The procedure established by Chapter 21, Property Code, governs condemnation under this section.

(d) An appeal from the finding and assessment of damages by the condemnation commissioners may not suspend work by the county in connection with which the real property, right-of-way, or easement is sought to be acquired. In an appeal, the county is not required to give a bond for costs or other purposes.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.

Sec. 251.102. COST OF RELOCATING OR ADJUSTING UTILITY FACILITY. A county shall include the cost of relocating or adjusting an eligible utility facility in the expense of right-of-way acquisition.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.

Sec. 251.103. RELOCATING WATER LINE. A county may pay for relocating a water line owned by a water control and improvement district if:

(1) the relocation is necessary to complete construction or improvement of a farm-to-market road as described by Section 256.008; and

(2) the district agrees to pay the county for the relocation costs:

(A) within 20 years; and

(B) with interest at a rate equal to the rate paid by the county on its road and bridge fund time warrants.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.

SUBCHAPTER E. COUNTY TRAFFIC REGULATIONS

The following section was amended by the 86th Legislature. Pending publication of the current statutes, see S.B. 2245, 86th Legislature, Regular Session, for amendments affecting the following section.

Sec. 251.151. AUTHORITY OF COMMISSIONERS COURT TO REGULATE CERTAIN ROADS. (a) The commissioners court of a county may regulate traffic on

a county road or on real property owned by the county that is under the jurisdiction of the commissioners court.

(b) The commissioners court of a county may by order apply the county's traffic regulations to a public road in the county that is owned, operated, and maintained by a special district and located wholly or partly in the county if the commissioners court and the board of the district have entered into an interlocal contract under Section 791.036, Government Code.

(c) A public road that is subject to an order under Subsection (b) is considered to be a county road for purposes of applying a traffic regulation to the public road.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 1211 (S.B. 1411), Sec. 2, eff. June 14, 2013.

Acts 2015, 84th Leg., R.S., Ch. 1236 (S.B. 1296), Sec. 21.002(30), eff. September 1, 2015.

Sec. 251.152. PUBLIC HEARING REQUIRED. (a) Except as provided by Section 251.159, before the commissioners court may issue a traffic regulation under this subchapter, the commissioners court must hold a public hearing on the proposed regulation.

(b) The commissioners court shall publish notice of the hearing in a newspaper of general circulation in the county. The notice must be published not later than the seventh or earlier than the 30th day before the date of the hearing.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995.

Sec. 251.153. LOAD LIMITS ON COUNTY ROADS AND BRIDGES. (a) The commissioners court of a county may establish load limits for any county road or bridge in the manner prescribed by Section 621.301.

(b) The commissioners court may authorize a county traffic officer, sheriff, deputy sheriff, constable, or deputy constable to weigh a vehicle to ascertain whether the vehicle's load exceeds the limit prescribed by the commissioners court.

Acts 1995, 74th Leg., ch. 165, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 2001, 77th Leg., ch. 1227, Sec. 1, eff. Sept. 1, 2001.

20. Discussion/Action regarding the concern of a variance request for Compostela Subdivision located on Williamson Road (CR 177) concerning the easement requirement under Appendix D.G) of the Caldwell County Development Ordinance as it applies to the subdivision. **Speaker; Commissioner Roland; Backup: 19; Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hobby.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent
- Discussion/Action
- Executive Session
- Workshop
- Public Hearing

What will be discussed? What is the proposed motion?

concerning a variance request for Compostela Subdivision located on Williamson Road (CR 177) concerning the easement requirement under Appendix D.G) of the Caldwell County Development Ordinance as it applies to the subdivision.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	Commissioner Roland		
(2)			
(3)			

3. Backup Materials: None To Be Distributed 19 total # of backup pages (including this page)

4. Joe Roland
Signature of Court Member

9/4/19
Date

September 3, 2019

Ms. Kasi Miles
Caldwell County
1700 FM 2720
Lockhart, TX 78644

RE: **Compostela Subdivision – Final Plat**
BCG Project 070004-14-004

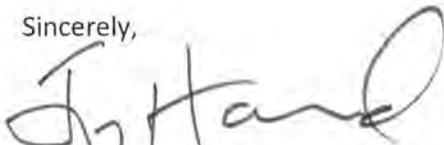
Dear Ms. Miles:

I represent the applicant in the above-referenced final plat. The applicant understands that Caldwell County staff will place the above-referenced plat on the County Commissioners Court agenda for approval on September 9, 2019 if the applicant requests a variance to the easement requirements set forth in Appendix D.G) of the Caldwell County Development Ordinance ("CDO"). In light of that condition for approval, and subject to and without waiving the applicant's rights under Section 232.0025(d) and (i) of the Texas Local Government Code ("TLGC") (such rights are hereby expressly reserved), the applicant hereby requests a variance to the easement requirements set forth in Appendix D.G) of the CDO.

As stated, by requesting this variance, the applicant is in no way waiving its rights or any claim under Section 232.00125 of the TLGC.

Thank you for your attention to this request.

Sincerely,



Jeffrey S. Howard

cc: Robert W. McDonald, III
Charles R. Wirtanen, P.E., Bowman Consulting Group
Amanda S. Montgomery, First Assistant District Attorney

MCDONALD SIGNET LIMITED

9511 S INTERSTATE 35 BLDG J
AUSTIN, TX 78744

6242

32-1759/1110

DATE 03/17/15

PAY TO THE ORDER OF

Caldwell County

\$ 3475.00

Three thousand four hundred seventy five ⁰⁰/₁₀₀ DOLLARS



BRANCH BANKING AND TRUST COMPANY
1-800-BANK 887 887.com

FOR

Compostela

Am J Lopez

⑈00006242⑈ ⑆313017694⑆1440009428430⑈

CALDWELL COUNTY SANITATION DEPT.

405 E. MARKET
LOCKHART, TEXAS 78644
(512) 398-1803

4942

DATE 3-19-15

RECEIVED FROM

McDonald Signet limited

\$ 3,475.00

Three thousand four hundred seventy-five dollars ⁰⁰/₁₀₀
FOR Sub. Fees - Pro. Plat for Compostela Subdivision

AMOUNT OF ACCOUNT		
THIS PAYMENT	3,475.00	
BALANCE DUE	0-	

- CASH
- CHECK
- MO

BY Kasi P. Miles
Thank You

CALDWELL COUNTY SANITATION DEPT.

405 E. MARKET
LOCKHART, TEXAS 78644
(512) 398-1803

4942

DATE 3-19-15

RECEIVED FROM

McDonald Signet limited

\$ 3,475.00

Three thousand four hundred seventy-five dollars ⁰⁰/₁₀₀
FOR Sub. Fees - Pro. Plat for Compostela Subdivision

AMOUNT OF ACCOUNT		
THIS PAYMENT	3,475.00	
BALANCE DUE	0-	

- CASH
- CHECK
- MO

BY Kasi P. Miles
Thank You

MCDONALD SIGNET LIMITED

6273

DATE 07/20/15

PAY TO THE ORDER OF

Caldwell County

\$ 3475.00

Three thousand four hundred seventy five and 00/100

DOLLARS



FRANCHISE BANKING AND SERVICES ONLY
1-800-BANK-OUT-DUT.com

FOR

Compostela

Ann J. Pope

⑈00006273⑈ ⑆12120⑆7694⑆2440009428430⑈

CALDWELL COUNTY SANITATION DEPT.

405 E. MARKET
LOCKHART, TEXAS 78644
(512) 398-1803

5080

DATE 7-22-15

RECEIVED FROM

McDonald Signet Ltd.

\$ 3475.00

Three thousand four hundred seventy-five dollars and 00/100
FOR pre. plat fees for resubmit- Compostela Subdivision

AMOUNT OF ACCOUNT	
THIS PAYMENT	3,475.00
BALANCE DUE	0

- CASH
- CHECK
- MO

BY Kasi L. Mills
Thank You

CALDWELL COUNTY SANITATION DEPT.

405 E. MARKET
LOCKHART, TEXAS 78644
(512) 398-1803

5080

DATE 7-22-15

RECEIVED FROM

McDonald Signet Ltd.

\$ 3475.00

Three thousand four hundred seventy-five dollars and 00/100
FOR pre. plat fees for resubmit- Compostela Subdivision

AMOUNT OF ACCOUNT	
THIS PAYMENT	3,475.00
BALANCE DUE	0

- CASH
- CHECK
- MO

BY Kasi L. Mills
Thank You

2066

COMPOSTELA LLC
5811 S IH 35 BLDG 3 STE 100
AUSTIN TX 78744

DATE 9/15/16 89 1781 1110

PAY TO THE ORDER OF Caldwell County

Two thousand five hundred twenty five

\$ 2525.00
DOLLARS



[Signature]



FOR _____

⑈002066⑈ ⑆1114917814⑆ 42 310 74⑈

CALDWELL COUNTY SANITATION DEPT.
405 E. MARKET ST
LOCKHART, TEXAS 78644
(512) 322-1303

5657

DATE 9-23-16

RECEIVED FROM Compostela LLC

\$ 2,525.00

Two thousand five hundred twenty five

DOLLARS

FOR Pre flat fees - Compostela Subdivision

AMOUNT OF ACCOUNT	
THIS PAYMENT	<u>2525.00</u>
BALANCE DUE	<u>0</u>

- CASH
- CHECK
- CREDIT CARD
- MONEY ORDER

BY Kasi E Miles

Thank you

CALDWELL COUNTY SANITATION DEPT.
405 E. MARKET ST.
LOCKHART, TEXAS 78644
(512) 398-1803

5657

DATE 9-23-16

RECEIVED FROM Compostela, LLC

\$ 2,525.00

Two thousand five hundred twenty five

DOLLARS

FOR Pre flat fees - Compostela Subdivision

AMOUNT OF ACCOUNT	
THIS PAYMENT	<u>2525.00</u>
BALANCE DUE	<u>0</u>

- CASH
- CHECK
- CREDIT CARD
- MONEY ORDER

BY Kasi E Miles

Thank you

Discussion / Action to consider granting an extension on the preliminary plat for Compostela Subdivision located on Williamson Road (CR 177).

Cost: None Speaker: Commissioner Roland / Kasi Miles Backup: 2

W **VIGIL & ASSOCIATES**
CONSULTING SERVICES

Firm Registration No. F-4768
4303 Russell Drive, Austin, TX 78704, Phone (512) 326-2667

October 27, 2017

Kasi Miles
Caldwell County
1700 FM 2720
Lockhart, TX 78644

Re: Compostela Subdivision
78 Acres Williamson Road
Caldwell County TX

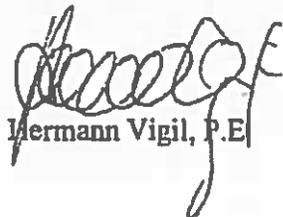
Dear Ms Miles:

The Preliminary for Compostela Subdivision has been delayed due to the pending condemnation action of the proposed Vista Ridge Regional Water Line easement that will bisect the property. We have recently resubmitted the Preliminary, but we do not expect to have it returned with comments and then be able to clear all of the comments by the deadline as a result of that action.

For this reason, on behalf of the Owner, we respectfully request that the deadline for clearing all comments be extended by 180 days from the current deadline date.

Thank you for your consideration,

Very Truly Yours,


Hermann Vigil, P.E.

cc: Robert W McDonald, III
Tracy A. Bratton, P.E.

RE: Compostela-Extension request

Tracy Bratton

On 10/27/2017 5:51 PM

Re: Kasi Miles <miles479@hotmail.com>, Jordan Powell@co.caldwell.tx.us <jordan.powell@co.caldwell.tx.us>, Jacque Thomas <jacque.thomas@co.caldwell.tx.us>.

This needs to be placed on the next agenda. I recommend approval. The extenuating circumstances being 1) court denial of the variance which requires them to redesign the project and 2) a new proposed easement that is being taken by Vista Ridge pipeline.

Tracy A. Bratton, P.E. | Bowman Consulting

TBPE Firm No. F-14309

From: David Sheets [mailto:david@vigilandassociates.com]

Sent: Friday, October 27, 2017 3:19 PM

To: Kasi Miles <miles479@hotmail.com>

Cc: Ill Robert W. McDonald <txrwmc3@yahoo.com>; Hermann Vigil <hermann@vigilandassociates.com>; Tracy Bratton <tbratton@bowmanconsulting.com>

Subject: Compostela-Extension request

Kasi Miles, Director
Sanitation Dept.
Caldwell County

Kasi,

Please find attached a letter requesting an extension on the deadline for the Compostela Preliminary.

Thank you!

David

David Sheets
Vigil and Associates
4303 Russell Drive
Austin TX 78704
512 326-2667
[*david@vigilandassociates.com*](mailto:david@vigilandassociates.com)

COMPOSTELA, LLC
9811 S I-H 35 BLDG 3 STE 100
AUSTIN, TX 78744

2114

Check # 88-1781-1149

DATE 11/03/17

PAY TO THE ORDER OF Caldwell County

\$ 275.00

Two hundred seventy and 00/100

DOLLARS



AMERICAN BANK OF COMMERCIAL
700 BUREAU
AUSTIN, TEXAS 78701
(512) 941-2300

FOR

[Handwritten Signature]



⑆002114⑆ ⑆114917814⑆ 42 310 74⑆

CALDWELL COUNTY SANITATION DEPT.
405 E. MARKET ST.
LOCKHART, TEXAS 78644
(512) 398-1803

6231

DATE 11-6-17

RECEIVED FROM Compostela, LLC

\$ 275.00

Two hundred seventy-five dollars + ~~no cents~~

FOR Variance Fee Request - Compostela Subdivision

AMOUNT OF ACCOUNT		
THIS PAYMENT	275.00	
BALANCE DUE		0

- CASH
- CHECK
- CREDIT CARD
- MONEY ORDER

BY Kasi L. Miles

Thank You

CALDWELL COUNTY SANITATION DEPT.
405 E. MARKET ST.
LOCKHART, TEXAS 78644
(512) 398-1803

6231

DATE 11-6-17

RECEIVED FROM Compostela, LLC

\$ 275.00

Two hundred seventy-five dollars + ~~no cents~~

FOR Variance Fee Request - Compostela Subdivision

AMOUNT OF ACCOUNT		
THIS PAYMENT	275.00	
BALANCE DUE		0

- CASH
- CHECK
- CREDIT CARD
- MONEY ORDER

BY Kasi L. Miles

Thank You

Discussion / Action to consider a variance request from Appendix A, Table B-2 of the Caldwell County Subdivision Ordinance to allow a right-of-way of less than sixty ft. (60') in width concerning Compostela subdivision located on Williamson Road (CR 177).

Cost: None Speaker: Commissioner Roland / Tracy Bratton / Kasi Miles Backup: 18

December 4, 2017

Kasi Miles
Caldwell County
1700 FM 2720
Lockhart, TX 78644

RE: Compostela Subdivision Preliminary Plat
BCG Project No. 070004-14-003

Ms. Miles,

Bowman Consulting has completed our review of the Preliminary Plat application for the Compostela Subdivision, comprised of 78.437 acres located in the Samson Connell League, Abstract No. 63 of Caldwell County, Texas. The plat contains forty-eight (48) lots ranging in size from 1.00 ac. to 1.99 ac. The subdivision has frontage on Williamson Rd. (CR 177).

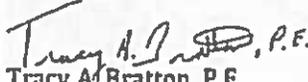
Approval of the plat as currently configured, will require a variance to *Appendix A, Table B-2* of the Subdivision Ordinance, to allow a right-of-way of less than sixty ft. (60') in width. The ROW area in question is on Clayhill Terrace and approximately 175-ft feet in length.

In the event that the Commoners' Court does not approve the variance, the developer has submitted an alternate preliminary plat with the portion of Clayhill Terrace that is less than the normal ROW width shown as a "private easement for emergency ingress/egress and utilities" This alternate preliminary plat meets the County's Development Standards and does NOT require a variance.

I recommend approval of the variance. I believe that constructing the extension as a public ROW is a better alternative as it ensures longterm maintenance this secondary Ingress / egress from the subdivision. Furthermore, the applicant has demonstrated that they can fit the necessary street infrastructure within the narrower-than-normal ROW.

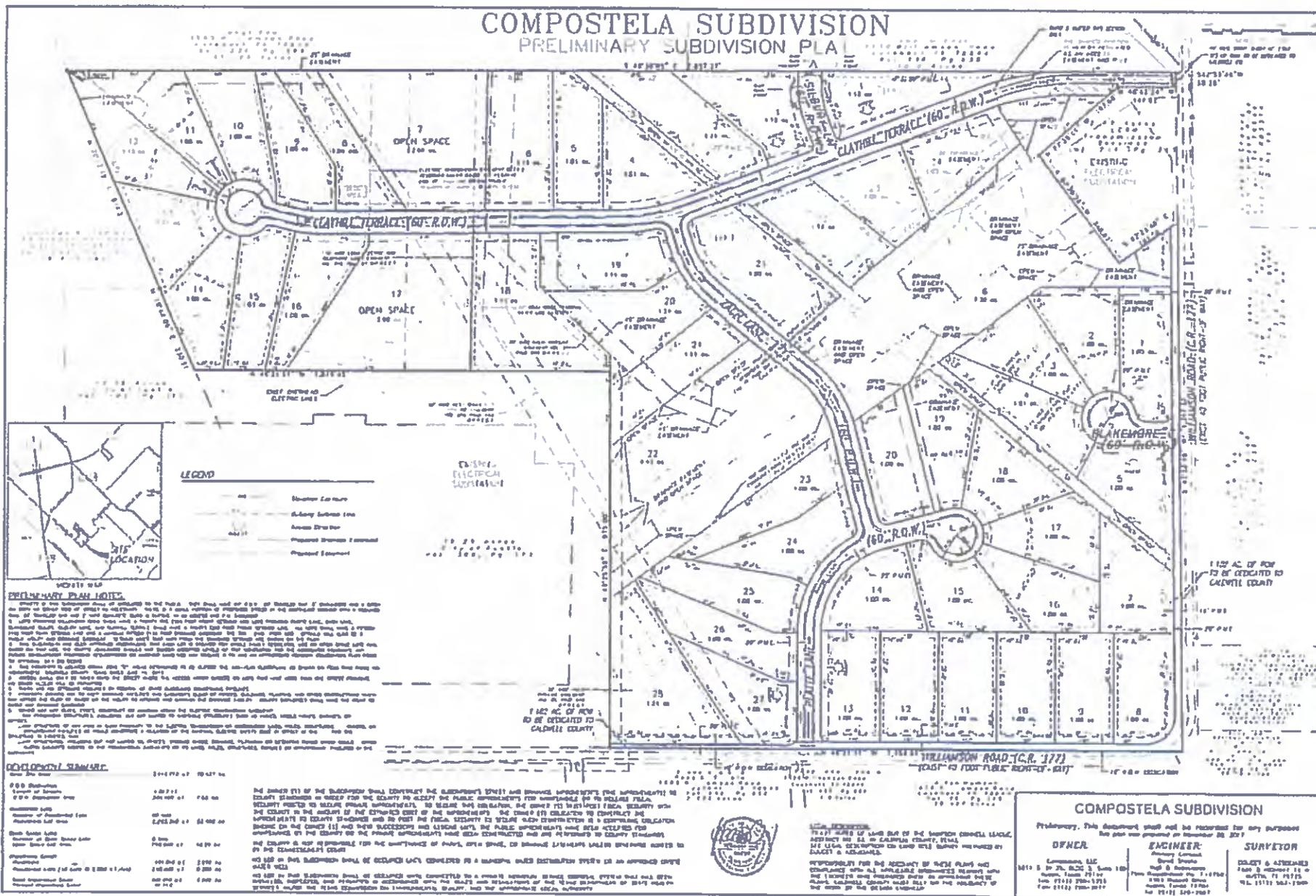
In summary, the preliminary plat appears to be in general conformance with the rules and regulations of Caldwell County except for the described variance. I recommend approval of the variance and the preliminary plat. In the event that the Commissioners' Court does not approve the requested variance, the alternate preliminary plat submitted by the applicant (with a private emergency access easement) is in conformance with the County rules and regulations and is recommended for approval.

Sincerely,


Tracy A. Bratton, P.E.
Bowman Consulting Group, Ltd.

cc: Jacque Thomas

COMPOSTELA SUBDIVISION PRELIMINARY SUBDIVISION PLAN



LEGEND

	Numbered Lot Line
	Survey Subline Line
	Access Easement
	Proposed Easement
	Proposed Easement

PRELIMINARY PLAN NOTES:

1. The owner of the subdivision shall be responsible for the design, construction and maintenance of the roads, streets, sidewalks, curbs, gutters, drainage, lighting, and other public improvements shown on this plan.
2. The owner shall be responsible for the design, construction and maintenance of the electric, gas, water, and sewer lines shown on this plan.
3. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan.
4. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan.
5. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan.

DEVELOPMENT STANDARDS:

Lot Area	10,000 sq. ft.
Front Setback	10 ft.
Side Setback	5 ft.
Back Setback	10 ft.
Height	10 ft.
Other	As shown on plan.

The owner of the subdivision shall be responsible for the design, construction and maintenance of the roads, streets, sidewalks, curbs, gutters, drainage, lighting, and other public improvements shown on this plan. The owner shall be responsible for the design, construction and maintenance of the electric, gas, water, and sewer lines shown on this plan. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan. The owner shall be responsible for the design, construction and maintenance of the public improvements shown on this plan.



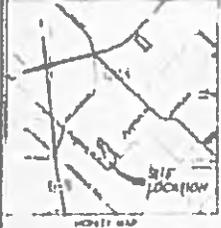
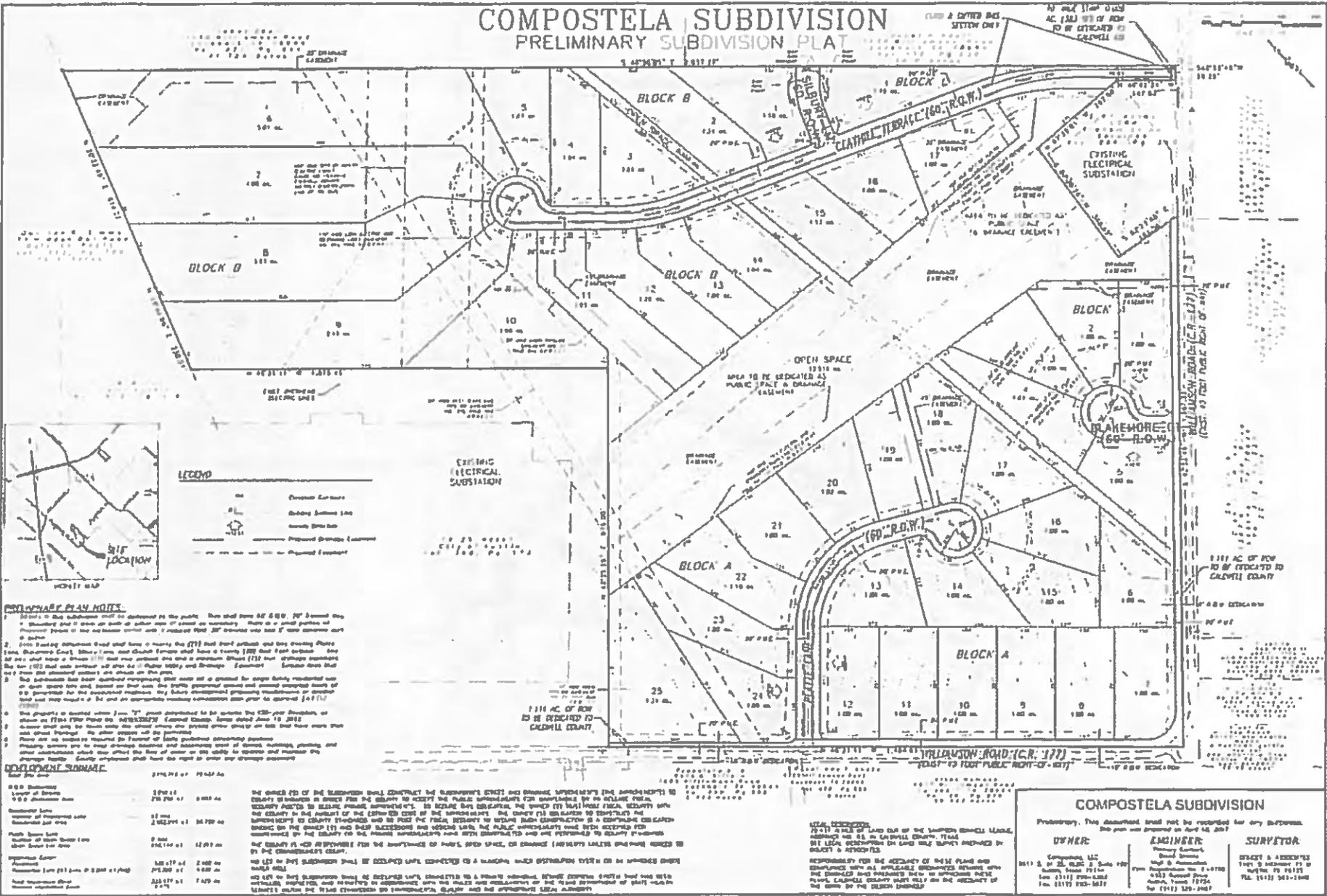
STATE OF CALIFORNIA
PLANNING AND ZONING DEPARTMENT
 APPROVED FOR THE COUNTY OF CALIFORNIA
 COUNTY CLERK
 OFFICE OF THE COUNTY CLERK
 1000 J STREET, SACRAMENTO, CALIFORNIA 95833

COMPOSTELA SUBDIVISION

Preliminary. This document shall not be recorded for any purpose. The plan was prepared on December 20, 2023.

OWNER Compostela LLC 1010 S. 20th Street, Suite 100 Sacramento, CA 95811 Phone: (916) 486-1234 Fax: (916) 486-5678	ENGINEER James J. [Name] Professional Engineer 1000 J Street, Suite 1000 Sacramento, CA 95833 Phone: (916) 486-1234 Fax: (916) 486-5678	SURVEYOR [Name] Professional Surveyor 1000 J Street, Suite 1000 Sacramento, CA 95833 Phone: (916) 486-1234 Fax: (916) 486-5678
--	--	---

COMPOSTELA SUBDIVISION PRELIMINARY SUBDIVISION PLAT



LEGEND

	Proposed Easement
	Existing Easement
	Proposed Drainage Easement
	Proposed Easement

PRELIMINARY PLAN NOTES:

1. This subdivision shall be dedicated to the public. The street shown on this plat is shown as a boulevard and is open on both sides of travel on a permanent basis. There is a small portion of proposed street in the southeast corner and it is shown as a street.
2. Each existing driveway shall have a 10-foot wide (10') and shall extend to the front property line. The driveway shall have a 10-foot wide (10') and shall extend to the front property line. The driveway shall have a 10-foot wide (10') and shall extend to the front property line.
3. The subdivision has been prepared assuming that each lot is intended for single-family residential use. It is intended for the subdivision's use. The subdivision's use shall be for single-family residential use.
4. The property is located within 1/4 mile of the 150-foot boulevard, as shown on this plat. The property is located within 1/4 mile of the 150-foot boulevard, as shown on this plat.

DEVELOPMENT SUMMARY:

Lot Area	2,142,000 sq. ft.	61.62 ac.
Open Space	1,000,000 sq. ft.	28.92 ac.
Buildable Area	1,142,000 sq. ft.	32.70 ac.
Number of Lots	25	
Number of Proposed Lots	25	
Number of Lots to be Sold	25	
Number of Lots to be Sold	25	
Number of Lots to be Sold	25	

THE OWNER OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREET AND DRAINAGE IMPROVEMENTS (THE IMPROVEMENTS) TO SERVE THE LOTS IN THIS SUBDIVISION AND SHALL BE RESPONSIBLE FOR THE COSTS OF SUCH IMPROVEMENTS. THE IMPROVEMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF CALIFORNIA'S STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND SHALL BE SUBJECT TO THE CITY OF CALIFORNIA'S STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION. THE IMPROVEMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF CALIFORNIA'S STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND SHALL BE SUBJECT TO THE CITY OF CALIFORNIA'S STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION.

LEGAL DESCRIPTION:
 75.411 ACRES OF LAND OUT OF THE LAMAR BANCHELL TRACT, BEING PART OF THE LAND IN CALIFORNIA COUNTY, TEXAS, AS SHOWN ON THE LEGAL DESCRIPTION ON LAND FILED UNDER RECORDS BY DEWITT & ASSOCIATES.

COMPOSTELA SUBDIVISION

Preliminary. This described tract need not be recorded for any purpose. This plan was prepared on April 14, 2017.

OWNER: Composting LLC 2011 S. 9th St., Suite 100 Dallas, Texas 75216 Tel: (214) 792-1234 Fax: (214) 792-1234	ENGINEER: David G. ... 1401 S. ... Dallas, Texas 75216 Tel: (214) 123-4567	SURVEYOR: DEWITT & ASSOCIATES 1401 S. ... Dallas, Texas 75216 Tel: (214) 567-8901
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COMPOSTELA SUBDIVISION

STATE OF TEXAS
COUNTY OF HAYS

KNOW ALL MEN BY THESE PRESENTS
That I ROBERT W. McDONALD, Sr. Manager of COMPOSTELA, LLC, owner of 78.437 ACRES OF
LAND OUT OF THE SHAMOSH CONWELL LEASE, ABSTRACT NO. 63 IN CALDWELL COUNTY, TEXAS AS
CONVEYED TO COMPOSTELA, LLC BY WARRANTY DEED RECORDED AS DOCUMENT NUMBER
2019-00008 OF THE DEED RECORDS OF CALDWELL COUNTY, TEXAS, DO HEREBY SUBMIT 78.437
ACRES OF LAND OUT OF SHAMOSH CONWELL LEASE ABSTRACT NO. 63 IN ACCORDANCE WITH THE
PLAT SHOWING HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETOFORE
CREATED, AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS
SHOWN HEREON.

ROBERT W. McDONALD, Sr. DATE

STATE OF TEXAS
COUNTY OF CALDWELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THE _____ DAY OF _____ 2019
BY ROBERT W. McDONALD, Sr.

HONORABLE PUBLIC, STATE OF TEXAS

MY COMMISSION EXPIRES _____

STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS.

COUNTY OF CALDWELL

I, Forrest Rodriguez, County Clerk of Caldwell County, Texas, do hereby
certify that this map or plat, with the field notes hereon, and a
subdivision having been fully presented to the Commissioners' Court of
Caldwell County, Texas, and by said Court duly considered, voted on and
this day approved and said is authorized to be registered and recorded in the
proper records of the County Clerk of Caldwell County, Texas.

Forrest Rodriguez, County Clerk
Caldwell County, Texas

STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS.

COUNTY OF CALDWELL

I, Forrest Rodriguez, Clerk of the County Court of said County, do hereby
certify that the foregoing instrument in relation with its Certificate of
Authentication was filed for record in my office on the day of
2019 AD, at _____ o'clock _____ in the Public Records of
said County in Caldwell _____.

TO CERTIFY WHICH, I BESETH my hand and seal of the County Court of
said County, at my office in Lockhart, Texas, this date last shown above
written.

Forrest Rodriguez, County Clerk
Caldwell County, Texas

Based upon representations of the engineer or surveyor whose seal is
affixed hereto, and other records of the plat as represented by the lead
engineer or surveyor, I find that this plat complies with the Executive
Order Regulations for Caldwell County, the Caldwell County Flood Plain
Regulations and Caldwell County On-Site Sewerage Facility Regulations. The
certification is made solely upon such representations and should not be
relied upon for verification of the facts alleged. The Caldwell County and
Caldwell County Health District and Caldwell County disclaims any responsibility to
any member of the public for independent verification of the
representations, factual or otherwise, contained in this plat and the
documents associated thereto.

Forrest Rodriguez, Director of Sanitation
Caldwell County, Texas

The street names, as shown hereon, provide conformity with existing streets
and do not conflict with identical or similar names.

Date: Law, §11 Coordinator

PUBLIC UTILITY INFORMATION

THIS SUBDIVISION IS SERVED BY THE FOLLOWING UTILITIES:

WATER: CREDITOR-MANA WSC
MUSTANG ROAD, TX 78840

WASTEWATER: CSFP - CALDWELL COUNTY
1700 FM 2728
LOCKHART, TX 78644

Gas:
NO SERVICE

PHONE: VERIZON WIRELESS
8601 FM 3237
SHREVEPORT, TEXAS 78076

ELECTRIC: BLUEBONNET ELECTRIC COOP
1918 WEST 54th AVENUE ST
LOCKHART, TEXAS 78644
800 847 7708

BUILDING SETBACK:

(RESIDENTIAL LOTS)
FRONT SETBACK = 25'
REAR SETBACK = 15'
SIDE SETBACK = 10'
CORNER LOT SIDE SETBACK = 25'

Plat Notes:

- The County is not responsible for maintenance of ponds, open areas, or drainage requirements unless otherwise agreed to by the Commissioners' Court.
- No lot in this subdivision shall be occupied until constructed to a municipal water distribution system or an approved on-site water well.
- If the subdivision is not to be served immediately by a sewage collection system constructed to an approved private community disposal facility, or to a public sewer system, and if disposal of domestic sewage through a private individual sewage disposal system has been approved by the appropriate local authority for each lot, the plat shall contain a restrictive covenant guaranteeing occupancy of any lot until such private individual sewage disposal system has been installed, inspected, and permitted in accordance with the rules and regulations of the Texas Department of State Health Services and/or the Texas Commission on Environmental Quality, and any appropriate local authority.
- Owner may not place, erect, construct or maintain either the electric transmission apparatus:
A. any permanent structures, including, but not limited to, telephone structures over or across, mobile homes, garages, or offices.
B. any structure of any kind in such proximity to the electric transmission or distribution lines, poles, structures, towers, or appurtenant facilities as would constitute a violation of the National Electric Safety Code in effect at the time the structure is erected, nor
C. any structures, including but not limited to, fences, storage sheds, drainage, irrigation or irrigation ponds which would impede Austin Energy's access to the transmission apparatus or its lines, poles, structures, towers or appurtenant facilities in the easements.
- Lot 1, Block A and Lot 1, Block A shall only have access to Steinhilber Circle. Lot 1, Block A and Lot 1, Block C shall only have access to Peltie Lane. Lot 1, Block B and Lot 1, Block C shall only have access to Clayton Terrace.

I, Herman Vogt, a Professional Engineer in the State of Texas, do hereby certify that I designed the street and drainage facilities for the subdivision in accordance with the Subdivision Regulations of Caldwell County Texas.

Herman Vogt, P.E.
Registered Professional Engineer No. 50259
4303 Russel Drive
Austin TX 78704
Tel: (512) 325-2567

I, SEEBERGER, do hereby certify that this survey is true and correct, and I prepared this plat from an actual and accurate on-the-ground survey of the land and that the corner monuments shown were properly placed under my personal supervision, in accordance with the Subdivision Regulations of Caldwell County Texas.

SEEBERGER
Registered Professional Land Surveyor, No. 1664
District 9, San Antonio
7401 B Highway 73 in Suite 100
Austin, Texas 78735
(512) 363-2000

LEGAL DESCRIPTION: 78.437 Acres out of the Shamosh Conwell Survey, Abstract No. 63 as described by deed recorded in Instrument Number 2013-002588 of the Official Records of Caldwell County, Texas.

The 48 lots in the subdivision are for residential land use.

This subdivision includes 4863 linear feet of easements.

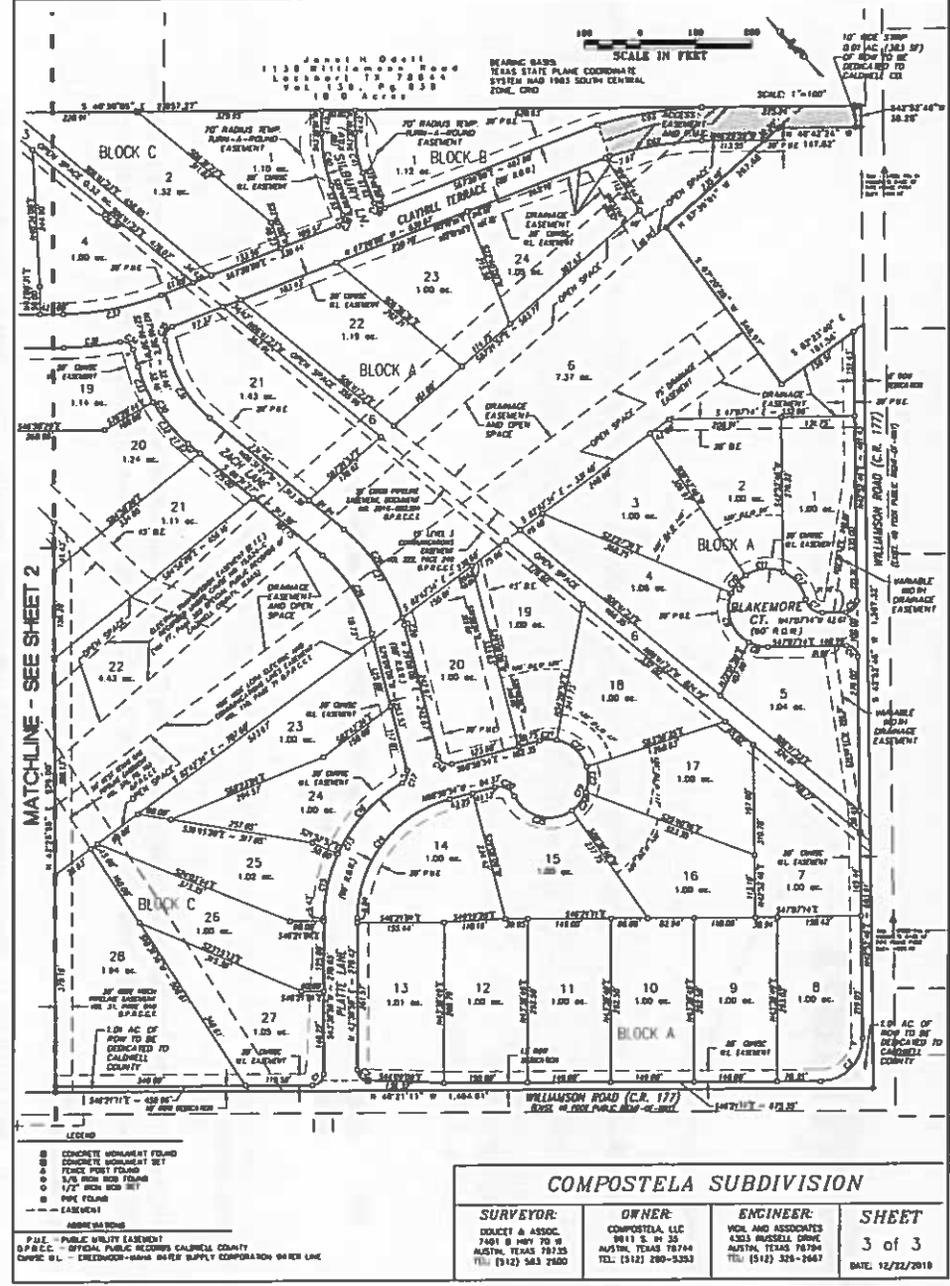
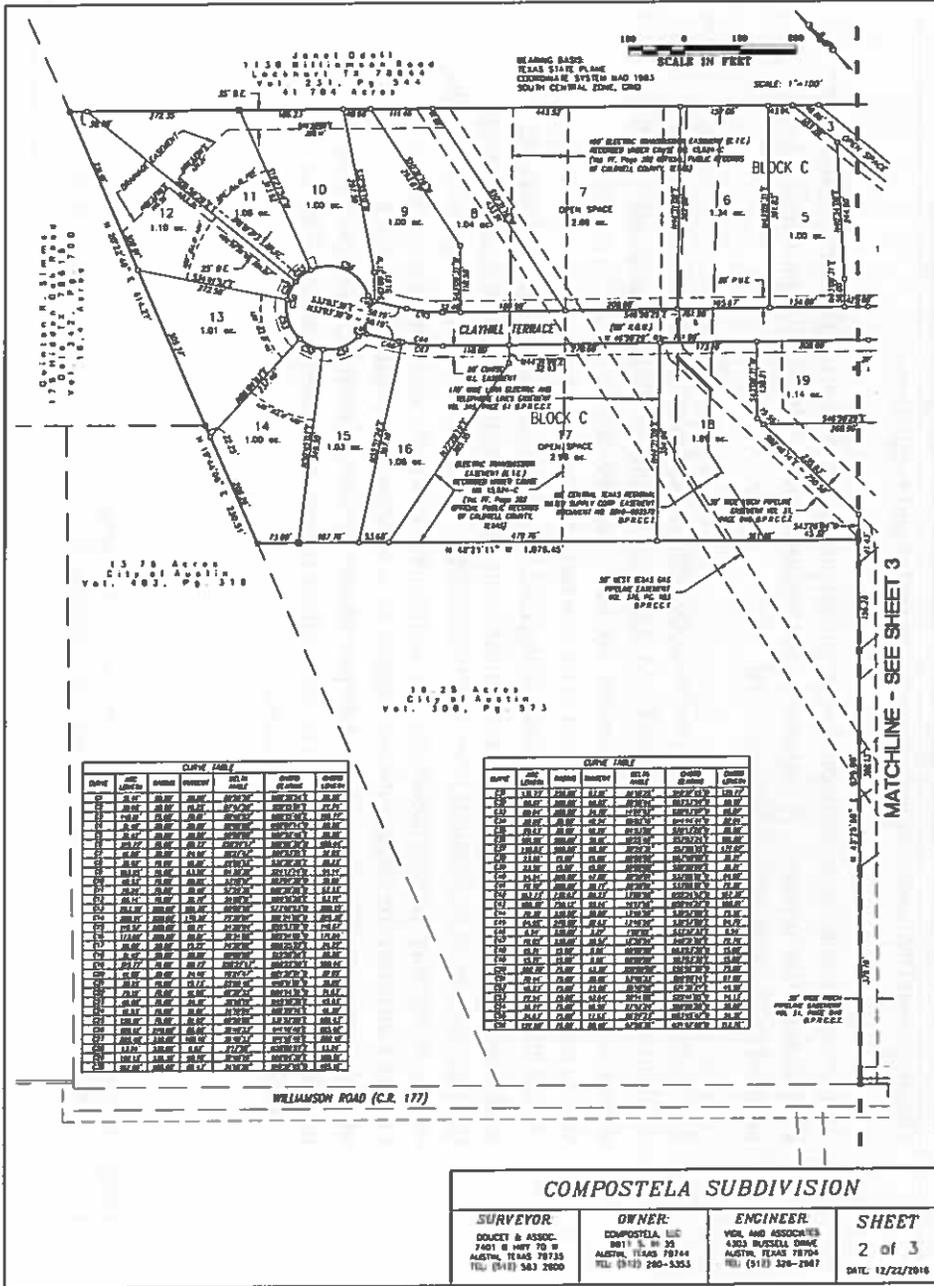
The streets are public and shall have 60' R.O.W., 20' traveled way, 4' shoulders and a ditch on both or other side of street as necessary.

Any proposed habitable structure constructed on a lot shall be within three-hundred (300) feet of Zone A of the 100 year floodplain shall be constructed a minimum of 2 feet above the floodplain elevation as shown on FEMA FIRM panel number 48050C0236 effective April 18, 2012.

Any structure built within this zone shall have an elevation certificate prepared by a P.E. or R.P.L.S.

COMPOSTELA SUBDIVISION

SURVEYOR	OWNER	ENGINEER	SHEET
DAVID R. BAKER 7401 B Highway 73 Austin, Texas 78735 Tel: (512) 363-2000	COMPOSTELA, LLC 9811 S. W. 23 Austin, Texas 78744 Tel: (512) 286-5383	WOL AND ASSOCIATES 4303 RUSSELL DRIVE Austin, Texas 78704 Tel: (512) 325-2847	1 of 3
			DATE: 12/17/2018



COMPOSTELA SUBDIVISION

SURVEYOR: DOUCET & ASSOC. 7401 B HWY 70 W AUSTIN, TEXAS 78735 TEL: (512) 583 2600	OWNER: COMPOSTELA, LLC 9011 S. W. 35 AUSTIN, TEXAS 78704 TEL: (512) 280-3353	ENGINEER: WGL AND ASSOCIATES 4303 RUSSELL DRIVE AUSTIN, TEXAS 78704 TEL: (512) 326-2947	SHEET 2 of 3 DATE: 12/22/2014
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COMPOSTELA SUBDIVISION

SURVEYOR: DOUCET & ASSOC. 7401 B HWY 70 W AUSTIN, TEXAS 78735 TEL: (512) 583 2600	OWNER: COMPOSTELA, LLC 9011 S. W. 35 AUSTIN, TEXAS 78704 TEL: (512) 280-3353	ENGINEER: WGL AND ASSOCIATES 4303 RUSSELL DRIVE AUSTIN, TEXAS 78704 TEL: (512) 326-2947	SHEET 3 of 3 DATE: 12/22/2014
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August 29, 2019

Kasi Miles
Caldwell County
1700 FM 2720
Lockhart, TX 78644

RE: **Compostela Subdivision – Final Plat – 3rd Technical Review**
BCG Project No. 070004-14-004

Ms. Miles,

Bowman Consulting Group has completed our 3rd technical review of the application for Compostela Subdivision Final Plat as submitted July 19, 2019 and we have found the following deficiencies:

FINAL PLAT

1. Per CCDO 3.1- "The Commissioners Court will not approve a Final Plat for subdivision of land unless it complies with all applicable requirements of the provisions of this Development Ordinance and other applicable rules and regulations".
2. Representations have been made that all easement approvals were dealt with at the time of Preliminary Plat approval. A variance to the requirements of CCDO Appendix D.G) was not granted by the Preliminary Plat approval.
3. The rights-of-way shown in the do not comply with CCDO Appendix D.G) - EASEMENTS AND RIGHT-OF-WAY REQUIREMENTS. "A letter, statement, or other instrument from the owner of any privately owned easement within the plat boundaries must be provided where such easements are proposed to be crossed by streets (either public or private), or a public utility, or drainage easements, stating that the owner of such easement approves such crossing of his/her private easements for the purposes intended and depicted upon the plat. Where an instrument of record is submitted in lieu of a letter or statement from the owner of any such private easement, the Court shall then refer such instrument to the County's attorney for his/her determination as to whether the conditions in such instrument are sufficient to adequately provide or accommodate the crossings of such private easement by the proposed streets (either public or private), public utility, or drainage easements depicted on the plat".

2. Several of the "approval" review documents provided for easements had contingencies that have not been addressed and were considered in approving the Preliminary Plat including the following:
 - A. Austin Energy Easement- According to the Austin Energy document Preliminary Plat review comment "Review and sign off from Austin Energy is required for all final subdivision plats and construction plans for this preliminary subdivision". That "sign off" has not been provided.
 - B. LCRA stated "The grading and elevation information has not been provided and will be reviewed upon receipt", implying their approval was conditional. Has the requested information been provided to LCRA?
 - C. According to the memo provided by David Sheets, Level 3 Communications stated "they would like the right to review and approve any construction plans as they apply to protecting the underground cable prior to starting construction".
 - D. Koch Industries requires the developer to "please provide KPL with specific plans and details regarding the encroachment and construction for review and approval"

In any event, the County needs to be assured that plat dedications of public-right-of way are free of any restrictions that would prevent the use of the right-of-way as intended.

CONSTRUCTION PLANS

1. The construction plans cannot be approved until the easement issues are addressed.

Future submittals of the Final Plat and/or Construction Plans without resolution of the easement issues, will not be accepted for review.

Please let us know if you have any questions in regards to these comments.

Sincerely,



Charles R. Wirtanen, P.E.
Bowman Consulting

21. Discussion/Action regarding 2020 proposed Budget changes. **Speaker; Judge Haden/ Ezzy Chan; Backup: 10 (copy of proposed budget upon request); Cost: None**

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to hopyy.haden@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. "Anything missing will cause the Agenda Item to be held over to the next Regular meeting," according to our Rules & Procedures.

AGENDA DATE: 9/9/2019

Type of Agenda Item

- Consent Discussion/Action Executive Session Workshop
 Public Hearing

What will be discussed? What is the proposed motion?
regarding 2020 proposed Budget changes.

1. Costs:

Actual Cost or Estimated Cost \$ None

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
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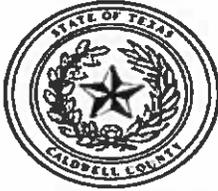
(1) Judge Haden _____

(2) _____

(3) _____

3. Backup Materials: None To Be Distributed 11 total # of backup pages
(including this page)

4. *[Signature]* per Judge _____ Date 9/4/19
Signature of Court Member Haden



	Revised 2019 Wages	2020 Proposed Wages	
2120 - County Treasurer			
County Treasurer	\$48,055	\$51,152	6%
Treasurer Chief Deputy	\$40,129	\$41,333	3%
2130 - County Auditor			
County Auditor	\$80,000.00	\$80,000	0%
First Assistant Auditor		\$51,695	
Assistant Auditor	\$41,836	\$43,091	3%
Internal Auditor	\$50,044	\$51,546	3%
Accounts Payable Clerk	\$36,468	\$37,562	3%
2140 - Tax Assessor-Collector			
Tax Assessor-Collector	\$47,575	\$50,765	7%
Tax Office Chief Deputy	\$38,000	\$39,140	3%
Tax Office Deputy Clerk	\$33,297	\$34,296	3%
Tax Office Deputy Clerk	\$33,297	\$34,296	3%
Tax Office Deputy Clerk	\$33,297	\$34,296	3%
Tax Office Deputy Clerk	\$32,445	\$33,418	3%
PT Clerk	\$0	\$13,000	
	\$170,336	\$188,446	
2150 - County Clerk			
County Clerk	\$48,579.70	\$51,576	6%
County Clerk Chief Deputy	\$37,911.12	\$39,048	3%
County Clerk Deputy Clerk	\$33,989.02	\$35,009	3%
County Clerk Deputy Clerk	\$33,010.90	\$34,001	3%
County Clerk Deputy Clerk	\$33,010.90	\$34,001	3%
County Clerk Deputy Clerk	\$31,949.06	\$32,908	3%
County Clerk Deputy Clerk	\$31,949.06	\$32,908	3%
County Clerk Deputy Clerk	\$31,663.32	\$32,613	3%
County Clerk Deputy Clerk	\$31,663.32	\$32,613	3%
3000 - County Clerk	\$33,782.32	\$34,796	3%
	\$265,147	\$307,897	
3200 - District Attorney			
District Attorney	\$0	\$0	
ADA - First Asst. Prosecutor	\$82,062	\$84,524	3%
ADA - Felony Prosecutor	\$71,989	\$74,149	3%
ADA - Felony Prosecutor	\$67,907	\$69,945	3%
Assistant District Attorney	\$62,189	\$64,055	3%
ADA - Misdemeanor Prosecutor	\$62,189	\$64,055	3%
ADA - Misdemeanor Prosecutor	\$59,224	\$61,000	3%
County/Civil Attorney		\$80,000	
		\$497,726	
Victim Assistant Coordinator	\$45,547	\$46,913	3%
DA Investigator	\$45,423	\$46,786	3%
Discovery Coordinator	\$35,000	\$36,050	3%
Felony Witness Coordinator	\$37,132	\$38,246	3%
Legal Assistant	\$42,000	\$43,260	3%
Misd. Legal Coord / Discovery Co	\$37,595	\$38,723	3%
Misdem. Witness Coordinator	\$37,919	\$39,056	3%
	\$189,646	\$195,336	



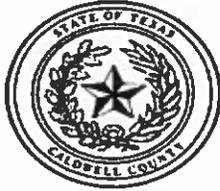
	Revised 2019 Wages	2020 Proposed Wages	
3220 - District Clerk			
District Clerk	\$48,728	\$51,695	6%
District Clerk Chief Deputy	\$38,450	\$39,603	3%
District Clerk Deputy Clerk	\$35,041	\$36,092	3%
District Clerk Deputy Clerk	\$35,041	\$36,092	3%
District Clerk Deputy Clerk	\$33,000	\$33,990	3%
District Clerk Deputy Clerk	\$32,543	\$33,519	3%
District Clerk Deputy Clerk	\$32,543	\$33,519	3%
District Clerk Deputy Clerk	\$30,000	\$30,900	3%
	<u>\$236,618</u>	<u>\$243,716</u>	3%
3230 - District Judge			
District Court Judge	\$0	\$3,600	
District Court Judge	\$600	\$600	0%
District Court Judge	\$600	\$600	0%
	<u>\$1,200</u>	<u>\$4,800</u>	
District Crt. Coord./Admin	\$36,099	\$37,182	3%
District Court Reporter	\$82,897	\$85,384	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$15,120	\$15,574	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
District Court Reporter	\$20,444	\$21,057	3%
	<u>\$219,561</u>	<u>\$311,531</u>	
3240 - County Court Law			
County Judge Court of Law	\$69,106	\$71,179	3%
County Court Reporter	\$72,713	\$77,779	7%
CCL Court Coordinator	\$0	\$37,182	
	<u>\$72,713</u>	<u>\$114,961</u>	
3251 - JP Precinct 1			
Justice of the Peace	\$40,075	\$43,442	8%
JP Chief Deputy	\$33,212	\$34,208	3%
JP Deputy Clerk	\$32,250	\$33,217	3%
	<u>\$65,462</u>	<u>\$67,425</u>	
3252 - JP Precinct 2			
Justice of the Peace	\$40,075	\$43,442	8%
JP Chief Deputy	\$33,212	\$34,208	3%
JP Deputy Clerk	\$32,539	\$33,515	3%
	<u>\$65,751</u>	<u>\$67,723</u>	3%
3253 - JP Precinct 3			
Justice of the Peace	\$40,075	\$43,442	8%
JP Chief Deputy	\$33,212	\$34,208	3%
JP Deputy Clerk - PT	\$15,750	\$18,000	14%
	<u>\$48,962</u>	<u>\$52,208</u>	



	Revised 2019 Wages	2020 Proposed Wages	
3254 - JP Prec. 4			
Justice of the Peace	\$40,075	\$43,442	8%
JP Chief Deputy	\$33,212	\$34,208	3%
	<u>\$73,287</u>	<u>\$77,650</u>	
4300 - County Sheriff			
Dispatcher	\$34,877	\$35,923	3%
Dispatcher	\$34,877	\$35,923	3%
Dispatcher	\$34,877	\$35,923	3%
Dispatcher	\$34,877	\$35,923	3%
Dispatcher	\$34,877	\$35,923	3%
Dispatcher	\$35,238	\$36,295	3%
Dispatcher	\$36,030	\$37,110	3%
Dispatcher	\$36,030	\$37,110	3%
Dispatch Supervisor	\$41,709	\$44,629	7%
	<u>\$323,393</u>	<u>\$334,763</u>	
Victim Services Coordinator	\$35,721	\$36,793	3%
SO Admin Asst	\$36,516	\$37,611	3%
SO Admin Asst	\$36,516	\$37,611	3%
SO Admin Asst	\$0	\$37,611	
	<u>\$73,032</u>	<u>\$112,834</u>	
Patrol Deputy 1	\$37,911	\$43,787	15%
Patrol Deputy 2	\$37,911	\$43,787	15%
Patrol Deputy 3	\$37,911	\$43,787	15%
Patrol Deputy 4	\$37,911	\$43,787	15%
Patrol Deputy 5	\$37,911	\$43,787	15%
Patrol Deputy 6	\$37,911	\$43,787	15%
Patrol Deputy 7	\$37,911	\$43,787	15%
Patrol Deputy 8	\$38,318	\$44,257	15%
Patrol Deputy 9	\$38,318	\$44,257	15%
Patrol Deputy 10	\$41,353	\$47,763	16%
Patrol Deputy 11	\$41,353	\$47,763	16%
Patrol Deputy 12	\$41,353	\$47,763	16%
Patrol Deputy 13 -TBD		\$43,787	
Patrol Deputy 14 - TBD		\$43,787	
Patrol Deputy 15 - TBD		\$43,787	
Patrol Deputy 16 - TBD		\$43,787	
	<u>\$466,073</u>	<u>\$713,460</u>	
4300 - County Sheriff			
Civil Deputy	\$41,354	\$45,489	10%
Civil Deputy		\$45,489	
	<u>\$41,354</u>	<u>\$90,978</u>	
Detective	\$43,869	\$46,501	6%
Detective	\$43,869	\$46,501	6%
Detective	\$43,869	\$46,501	6%
Detective	\$44,843	\$47,533	6%
	<u>\$176,451</u>	<u>\$187,038</u>	
Sergeant B Group (8 hr day)	\$46,613	\$49,410	6%
Sergeant B Group (8 hr day)	\$46,613	\$49,410	6%
Sergeant A Group	\$46,614	\$49,411	6%
Sergeant A Group	\$46,614	\$49,411	6%
Sergeant A Group	\$46,614	\$49,411	6%



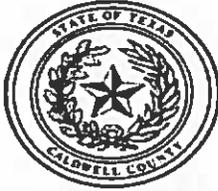
	Revised 2019 Wages	2020 Proposed Wages	
Sergeant	\$46,614	\$49,411	6%
Sergeant	\$47,529	\$50,381	6%
	\$327,212	\$346,845	
Patrol Captain	\$59,322	\$61,101	3%
CID Captain	\$59,322	\$61,101	3%
	\$118,643	\$122,202	
Chief Deputy	\$62,819	\$64,703	3%
Sheriff	\$77,850	\$80,185	3%
	\$1,702,547	\$2,089,801	
4310 - County Jail			
Commissary Officer	\$39,628	\$42,544	7%
Cook	\$31,031	\$31,962	3%
Cook	\$31,031	\$31,962	3%
Cook	\$31,031	\$31,962	3%
Cook	\$31,031	\$31,962	3%
Cook Supervisor	\$33,134	\$34,128	3%
	\$157,258	\$161,976	
HR Admin Asst	\$33,215	\$34,211	3%
Jail Admin Asst.	\$36,516	\$37,611	3%
Records Clerk 2	\$33,345	\$34,345	3%
Records Clerk 1	\$34,893	\$35,940	3%
	\$137,969	\$142,108	
Jail Captain	\$55,279	\$56,937	3%
Jail Lieutenant	\$52,251	\$53,819	3%
Jail Lieutenant	\$52,251	\$53,819	3%
	\$104,503	\$107,638	
Jail Maintenance Worker	\$35,278	\$39,833	13%
Jail Maintenance Worker	\$37,958	\$42,133	11%
	\$73,237	\$81,966	
Jail Sergeant	\$44,976	\$49,586	10%
Jail Sergeant	\$44,976	\$49,586	10%
Jail Sergeant	\$44,976	\$49,586	10%
Jail Sergeant	\$44,976	\$49,586	10%
Jail Sergeant	\$44,976	\$49,586	10%
	\$224,880	\$247,930	
Jailer 1	\$36,132	\$39,835	10%
Jailer 2	\$36,132	\$39,835	10%
Jailer 3	\$36,132	\$39,835	10%
Jailer 4	\$36,132	\$39,835	10%
Jailer 5	\$36,132	\$39,835	10%
Jailer 6	\$36,132	\$39,835	10%
Jailer 7	\$36,132	\$39,835	10%
Jailer 8	\$36,132	\$39,835	10%
Jailer 9	\$36,132	\$39,835	10%
Jailer 10	\$38,976	\$42,971	10%
Jailer 11	\$36,132	\$39,835	10%
Jailer 12	\$36,132	\$39,835	10%
Jailer 13	\$37,085	\$40,886	10%
Jailer 14	\$36,132	\$39,835	10%
Jailer 15	\$36,132	\$39,836	10%
Jailer 16	\$36,132	\$39,836	10%



	Revised 2019 Wages	2020 Proposed Wages	
Jailer 17	\$36,132	\$39,836	10%
Jailer 18	\$36,132	\$39,836	10%
Jailer 19	\$36,132	\$39,836	10%
Jailer 20	\$38,589	\$42,544	10%
Jailer 21	\$36,132	\$39,835	10%
Jailer 22	\$36,132	\$39,835	10%
Jailer 23	\$36,132	\$39,835	10%
Jailer 24	\$36,132	\$39,835	10%
Jailer 25	\$36,132	\$39,835	10%
Jailer 26	\$36,132	\$39,835	10%
Jailer 27	\$36,132	\$39,835	10%
Jailer 28	\$36,132	\$39,835	10%
Jailer 29	\$36,132	\$39,835	10%
Jailer 30	\$36,132	\$39,835	10%
Jailer 31	\$36,132	\$39,835	10%
Jailer 32	\$36,132	\$39,835	10%
Jailer 33	\$36,132	\$39,835	10%
Jailer 34	\$36,132	\$0	
Jailer 35	\$36,132	\$0	
Jailer 36	\$36,132	\$0	
Jailer 37	\$36,132	\$0	
	\$1,343,136	\$1,321,456	
Transport Officer	\$41,840	\$43,095	3%
Transport Officer	\$39,854	\$41,050	3%
Transport Officer	\$39,854	\$41,050	3%
Transport Officer	\$39,854	\$41,050	3%
Transport Sergeant	\$44,867	\$49,586	11%
	\$206,270	\$215,830	
4321 - Constables-Pct. 1			
Constable	\$25,921	\$28,856	11%
Deputy Constable, Pct 1 (2) PT	\$20,000	\$38,600	
4322 - Constables-Pct. 2			
Constable	\$25,921	\$28,856	11%
Deputy Constable, Pct 2 (2) PT	\$27,310	\$40,000	
4323 - Constables-Pct. 3			
Constable	\$25,921	\$28,856	11%
Deputy Constable, Pct 3 (4) PT	\$20,000	\$36,000	
4324- Constables-Pct.4			
Constable	\$25,921	\$28,856	11%
Deputy Constable, Pct 4 (3) PT	\$20,000	\$30,000	
4330 - Driver's License			
Drivers License Clerk PT HOURLY	\$16,534	\$17,030	3%
5412 - Juvenile Probation			
	\$582,590	\$515,715	
6520 - Building Maintenance			
Building Maint. Manager	\$44,529	\$45,865	3%
Building Maint. Asst Manager	\$40,734	\$41,956	3%
Building Maintenance Worker	\$34,743	\$35,785	3%
Landscaping Manager	\$33,710	\$34,722	3%
	\$109,188	\$112,463	
Custodian	\$31,726	\$32,677	3%
Custodian	\$31,726	\$32,677	3%
	\$63,451	\$65,355	



	Revised 2019 Wages	2020 Proposed Wages		
6550 - Elections				
Elections Administrator	\$45,420	\$46,783	3%	
Elections Administrator Asst	\$32,445	\$33,418	3%	
Temp Election Poll Workers	\$11,500	\$25,000		
Temporary Help	\$6,000	\$18,500		
Temp. Election Poll Workers OT	\$4,600	\$4,600		
	<u>\$54,545</u>	<u>\$81,518</u>		
6560 - Comm. Court				
County Judge	\$55,171	\$58,165	5%	
County Commissioner	\$43,292	\$46,286	7%	
County Commissioner	\$43,292	\$46,286	7%	
County Commissioner	\$43,292	\$46,286	7%	
County Commissioner	\$42,031	\$46,287	10%	
	<u>\$171,906</u>	<u>\$185,146</u>		
Executive Admin Asst	\$43,555	\$45,000	3%	
Judicial Asst	\$37,473	\$38,597	3%	
	<u>\$81,027</u>	<u>\$83,597</u>		
6570 - Veteran Service Offi	Veterans Officer	\$33,600	\$39,608	18%
6580 - Human Resources	Human Resources Coordinator	\$43,260	\$49,558	15%
6590 - Purchasing	Purchasing	\$48,000	\$50,880	6%
6610 - IT-Technology	Information Technology Mgr	\$70,971	\$73,101	3%
	Information Technology Tech 1	\$46,226	\$47,612	3%
	Information Technology Tech 2	\$0	\$41,600	
		<u>\$117,197</u>	<u>\$162,313</u>	
6630 - Grants Department	Grant Writing	\$55,000	\$60,000	9%
6640 - Code Investigator	Code Enforcer	\$39,991	\$41,990	5%
	Code Enforcer 2		\$38,000	
6650 - Emerg Mgnt/Homeland Sec	Emergency Management Coordir	\$56,435	\$58,128	3%
	Deputy Emergency Management	\$40,818	\$42,042	3%
		<u>\$97,253</u>	<u>\$100,170</u>	
7610 - Sanitation Dept	Sanitation Supervisor	\$49,513	\$50,999	3%
	Sanitation Clerk - PT-HRLY	\$20,800	\$30,900	
		<u>\$70,313</u>	<u>\$81,899</u>	
8700 - County Agent	County Ag Agent	\$23,103	\$23,796	3%
	County Agent Secretary	\$35,049	\$36,101	3%
	County Ag Agent	\$41,000	\$42,230	3%
	County Ag Agent	\$23,103	\$23,796	3%
		<u>\$122,255</u>	<u>\$125,923</u>	



	Revised 2019 Wages	2020 Proposed Wages	
1101 - Unit Road			
Unit Road Supervisor	\$48,182	\$54,627	13%
Foreman	\$42,032	\$43,293	
Foreman	\$42,032	\$43,293	3%
	\$84,064	\$86,586	
Admin Asst	\$39,271	\$40,449	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,697	\$36,768	3%
Equipment Operator	\$36,698	\$37,799	3%
Equipment Operator	\$36,698	\$37,799	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$36,698	\$37,799	3%
Equipment Operator	\$36,698	\$37,799	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$36,297	\$37,386	3%
Equipment Operator	\$36,698	\$37,799	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$36,297	\$37,386	3%
Equipment Operator	\$36,297	\$37,386	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,997	\$37,077	3%
Equipment Operator	\$35,697	\$36,768	3%
Equipment Operator	\$36,297	\$37,386	3%
	\$724,046	\$745,768	
1102 - Vehicle Maintenance			
Mechanic	\$36,863	\$37,968	3%
Lead Mechanic	\$39,889	\$41,086	3%
Mechanics Assistant	\$34,918	\$35,966	3%
	\$111,670	\$115,020	3%
1103 - Fleet Maintenance			
Lead Mechanic	\$40,290	\$41,500	3%
Mechanic	\$37,263	\$38,381	3%
	\$77,553	\$79,881	
1000 - Courthouse Security			
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Courthouse Security Deputy	\$37,911.12	\$41,702	10%
Sergeant B Group (8 hr day)	\$46,613.32	\$49,410	6%
	\$311,991	\$341,326	
		\$10,798,796	

Budget Changes made since 8.26.19 Court

Department	Change(s) made	Beginning	Change
REVENUES			
001-1000-0120	Increased excess payments	\$ 10,000	\$ 20,000
001-2000-0245	decreased boat registrations		\$ -
001-3000-0330	decreased victim assistance grant	\$ 37,800	\$ -
001-3000-0360	Increased inter governmental	\$ 832,000	\$ 900,000
001-3000-0470	increased victim coordinator & Liason	\$ -	\$ 37,800
001-3000-0580	decreased Title IV-D	\$ 20,000	\$ -
001-3000-0650	increased TDEM	\$ 33,765	\$ 50,000
001-4000-0475	Increased Tax assessor fees	\$ 200,000	\$ 210,000
001-4000-0520	Increased JP 2 Fees	\$ 90,000	\$ 95,000
001-4000-0522	Increased Pre-trial fees	\$ 5,000	\$ 6,000
001-4000-0590	Increased DA Fees	\$ 10,000	\$ 12,000
001-4000-0611	Increased Constable 2 fees	\$ 12,000	\$ 13,000
001-4000-0630	Increased Constable 3 fees	\$ 11,000	\$ 12,000
001-4000-0640	Increased Constable 4 fees	\$ 15,000	\$ 16,000
001-4000-0680	Increased traffic fees	\$ 17,000	\$ 18,000
001-4000-0720	Increased DWI fees	\$ 800	\$ 900
001-4000-0730	Increased HB 66	\$ 450	\$ 500
001-4000-0760	Increased birth record fees	\$ 11,000	\$ 14,000
001-5000-0700	Increased CC fines and forfeitures	\$ 127,000	\$ 130,000
001-5000-0721	Increased Fines-JP 1	\$ 200,000	\$ 205,000
001-5000-0722	Increased Fines-JP2	\$ 250,000	\$ 260,000
001-5000-0723	Increased Fines-JP 3	\$ 200,000	\$ 220,000
001-5000-0765	Increased bond forfeitures	\$ 20,000	\$ 30,000
001-5000-0770	Increased Other fines and forfeitures	\$ -	\$ 500
001-5000-0780	Increased other juror fines	\$ 2,500	\$ 5,000
001-6000-0900	Increased interest income	\$ 330,000	\$ 350,000
001-6000-0940	ncreased reimbursed revenue	\$ 35,000	\$ 50,000
001-6000-0971	Decreased River Patrol	\$ 70,000	\$ 50,000
010-3000-0361	increaed SO-substance abuse treatment revenue	\$ -	\$ 96,815

EXPENSES

001-2130-1115	decreased phone stipend to standard rate	\$ 910	\$ 900
001-3240-2010	CCL- corrected FICA	\$ 20,779	\$ 20,685
001-3240-2030	CCL- corrected Retirement	\$ 11,951	\$ 11,897
001-3253-2010	JP3- corrected FICA	\$ 7,414	\$ 7,453
001-3253-2030	JP3- corrected retirement	\$ 4,264	\$ 4,286
001-4300-1160	decreased river patrol expense	\$ 65,000	\$ 45,000
001-4300-2010	SO- corrected FICA	\$ 174,759	\$ 174,680

Budget Changes made since 8.26.19 Court

Department	Change(s) made	Beginning	Change
001-4300-2030	SO- corrected retirement	\$ 100,515	\$ 100,470
	Jail- corrected Jailers salaries to reflect additional		
001-4310-1052	5% change	\$ 1,162,126	\$ 1,321,456
001-4310-1054	Jail- corrected Sergeants salaries	\$ 245,570	\$ 247,931
001-4310-1055	Jail- Increased Commissary Officer salary 7%	\$ 40,817	\$ 42,544
001-4310-1062	Jail- increased Jail Sgt. Maintenance by 7%	\$ 39,097	\$ 42,133
001-4310-1062	Jail- increased Jail Maintenance by 10%	\$ 36,337	\$ 39,833
001-4310-2010	Jail- corrected FICA	\$ 180,549	\$ 193,736
001-4310-2030	Jail- corrected retirement	\$ 103,845	\$ 111,432
001-6510-4860	increased contingency-includes transfer to URS	\$ 289,825	\$ 508,221
001-6520-1110	Building Maint.- corrected longevity	\$ 1,950	\$ 2,000
001-6520-2010	corrected FICA	\$ 18,002	\$ 18,005
001-6520-2030	corrected retirement	\$ 10,354	\$ 10,356
001-6550-2010	Elections- corrected FICA	\$ 10,249	\$ 10,255
001-6560-1115	Comm. Ct.- added phone stipend for Judge	\$ 3,600	\$ 5,105
001-6560-2010	Comm. Ct.- corrected FICA	\$ 25,218	\$ 25,429
001-6560-2030	Comm. Ct.- corrected retirement	\$ 14,504	\$ 14,626
001-6640-2010	Code Inv.- corrected FICA	\$ 6,366	\$ 6,335
001-6640-2030	Code Inv.- corrected retirement	\$ 3,661	\$ 3,644
001-7610-2010	Sanitation- corrected FICA	\$ 6,426	\$ 6,417
001-7610-2030	Sanitation- corrected retirement	\$ 3,360	\$ 3,687
001-8700-1047	Co. Ext. -corrected salary	\$ 43,050	\$ 42,230
001-8700-2010	Co. Ext.- corrected FICA	\$ 9,696	\$ 9,683
001-8700-2030	Co. Ext.- corrected retirement	\$ 5,605	\$ 5,569
002-1102-2010	URS-Vehicle Maint. - FICA correction	\$ 8,800	\$ 8,994
002-7000-0102	increased transfer in from GF	\$ (4,142,688)	\$ (4,142,882)
001-9000-4940	increased transfer to URS	\$ 4,142,688	\$ 4,142,882
010-4310-4011	increased substance abuse treatment expense	\$ -	\$ 96,815
012-6000-4862	decreased CO Bond Series 2007	\$ 350,000	\$ -
012-6000-4880	decreased CO Bond Series 2010	\$ 60,000	\$ -
012-6000-4932	Ref. Bond, series 2019	\$ -	\$ 425,000
012-6000-4990	interest	\$ 555,809	\$ 555,684

22. Adjournment.

As authorized by Chapter 551 of the Texas Government Code, the Commissioners Court of Caldwell County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above. The Court may adjourn for matters that may relate to Texas Government Code Section 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code Section 551.071(2) (Consultation with Attorney when the attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code Section 551.072 (Deliberations about Real Property); Texas Government Code Section 551.073 (Deliberations about Gifts and Donations); Texas Government Code Section 551.074 (Personnel Matters); Texas Government Code Section 551.0745 (Deliberations about a County Advisory Body); Texas Government Code Section 551.076 (Deliberations about Security Devices); and Texas Government Code Section 551.087 (Economic Development Negotiations). In the event that the Court adjourns into Executive Session, the Court will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to enter into an Executive Session. The meeting facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the County Judge's office at 512-398-1808 for further information. www.co.caldwell.tx.us